EUROPEAN INNOVATION COUNCIL AND SMES EXECUTIVE AGENCY (EISMEA)

EISMEA.I – Innovation Ecosystems, SMP/Entrepreneurship and Consumers
I.2 – SMP/SME Pillar, Internal Market and Support to Standardisation

GRANT AGREEMENT

Project 101241627 — REC4SMEs

PREAMBLE

This **Agreement** ('the Agreement') is **between** the following parties:

on the one part,

the **European Innovation Council and SMEs Executive Agency (EISMEA)** ('EU executive agency' or 'granting authority'), under the powers delegated by the European Commission ('European Commission'),

and

on the other part,

1. 'the coordinator':

ORGANIZATIA PENTRU DEZVOLTAREA ANTREPRENORIATULUI (ODA), PIC 951819000, established in 38 ALBISOARA STREET FLOOR 5 7, CHISINAU 2005, Moldova,

and the following other beneficiaries, if they sign their 'accession form' (see Annex 3 and Article 40):

2. **ITC - INOVACIJSKO TEHNOLOSKI GROZD MURSKA SOBOTA (ITC)**, PIC 937057540, established in LENDAVSKA ULICA 5A, MURSKA SOBOTA 9000, Slovenia,

3. **DBA SPA (DBA SPA)**, PIC 893998076, established in PIAZZA ROMA 19, SANTO STEFANO DI CADORE 32045, Italy,

4. **Energy Advisor SRL (Renergia)**, PIC 881549872, established in Str. Plopilor Nr.71 Building P9 Flat 18, Cluj-Napoca 400393, Romania,

Unless otherwise specified, references to 'beneficiary' or 'beneficiaries' include the coordinator and affiliated entities (if any).

If only one beneficiary signs the grant agreement ('mono-beneficiary grant'), all provisions referring to the 'coordinator' or the 'beneficiaries' will be considered — mutatis mutandis — as referring to the beneficiary.

The parties referred to above have agreed to enter into the Agreement.

By signing the Agreement and the accession forms, the beneficiaries accept the grant and agree to

implement the action under their own responsibility and in accordance with the Agreement, with all the obligations and terms and conditions it sets out.

The Agreement is composed of:

Preamble

Terms and Conditions (including Data Sheet)

Annex 1	Description of the action[1]
Annex 2	Estimated budget for the action
Annex 2a	Additional information on unit costs and contributions (if applicable)
Annex 3	Accession forms (if applicable)[2]
Annex 3a	Declaration on joint and several liability of affiliated entities (if applicable)[3]
Annex 4	Model for the financial statements
Annex 5	Specific rules (if applicable)

[1] Template published on Portal Reference Documents.
[2] Template published on Portal Reference Documents.
[3] Template published on Portal Reference Documents.

TERMS AND CONDITIONS

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DATA SHEET

1. General data

Project summary:

Project summary
REC4SMEs project empowers agrifood and retail SMEs to transition to renewable energy by establishing 12 Renewable Energy Communities (RECs) across Moldova, Slovenia, Italy, and Romania. In order to decrease energetic vulnerabilities, a triple helix consortium will promote cooperation and provide customized assistance for REC beneficiaries by offering a mix of internal consulting and advising services along with a voucher system. By encouraging collaboration within collective renewable energy communities, the overall goal is to increase the competitiveness and resilience of the EU's retail and agrifood ecosystems. This will be accomplished through the following specific goals. SO1: Encourage cooperation and sustainable energy solutions between agrifood and SO2: Providing customized retail SMEs with renewable energy, SMEs may become more resilient and competitive. SO3: Promote the green transition by educating people on the advantages of renewable energy communities. The initiative surpasses the present state-of-the-art by tackling technical, financial, and regulatory obstacles and providing a methodical, interdisciplinary, and expandable approach to REC development. On the long run, REC4SMEs will contribute to the broader energy transition by positioning SMEs as key players in decentralized energy production and consumption. By fostering structured collaboration and knowledge-sharing, the project will help drive policy improvements and create a more SME-friendly energy market. The widespread adoption of RECs will strengthen energy security, reduce reliance on fossil fuels, and directly support the EU's climate and sustainability goals. Moldova's participation alongside EU Member States will further integrate the country into European energy transition efforts, fostering a more resilient and energy-efficient industrial sector.

Keywords:

– Renewable Energy Communities, Agrifood SMEs, Retail SMEs, Advisory and Consultancy Services, Resilience, Competitiveness, Sustainability, REC

Project number: 101241627

Project name: Empowering SMEs through Renewable Energy Communities for a Sustainable Future

Project acronym: REC4SMEs

Call: SMP-COSME-2024-REC

Topic: SMP-COSME-2024-REC-01

Type of action: SMP Project Grants

Granting authority: European Innovation Council and SMEs Executive Agency

Grant managed through EU Funding & Tenders Portal: Yes (eGrants)

Project starting date: fixed date: 1 January 2026

Project end date: 31 December 2027

Project duration: 24 months

Consortium agreement: Yes

2. Participants

List of participants:

N°	Role	Short name	Legal name	Ctry	PIC	Total eligible costs (BEN and AE)	Max grant amount
1	COO	ODA	ORGANIZATIA PENTRU DEZVOLTAREA ANTREPRENORIATULUI	MD	951819000	245 729.78	184 297.33
2	BEN	ITC	ITC - INOVACIJSKO TEHNOLOSKI GROZD MURSKA SOBOTA	SI	937057540	222 930.22	167 197.65

N°	Role	Short name	Legal name	Ctry	PIC	Total eligible costs (BEN and AE)	Max grant amount
3	BEN	DBA SPA	DBA SPA	IT	893998076	264 462.27	198 346.69
4	BEN	Renergia	Energy Advisor SRL	RO	881549872	205 077.27	153 807.94
5	AP	SIAV	CONFINDUSTRIA VENETO SIAV SRL	IT	953544436	0.00	0.00
Total						938 199.54	703 649.61

Coordinator:

– ORGANIZATIA PENTRU DEZVOLTAREA ANTREPRENORIATULUI (ODA)

3. Grant

Maximum grant amount, total estimated eligible costs and contributions and funding rate:

Total eligible costs (BEN and AE)	Funding rate (%)	Maximum grant amount (Annex 2)	Maximum grant amount (award decision)
938 199.54	75	703 649.61	703 649.61

Grant form: Budget-based

Grant mode: Action grant

Budget categories/activity types:

- A. Personnel costs
  - A.1 Employees, A.2 Natural persons under direct contract, A.3 Seconded persons
  - A.4 SME owners and natural person beneficiaries
- B. Subcontracting costs
- C. Purchase costs
  - C.1 Travel and subsistence
  - C.2 Equipment
  - C.3 Other goods, works and services
- D. Other cost categories
  - D.1 Financial support to third parties
- E. Indirect costs

Cost eligibility options:

- Standard supplementary payments
- Limitation for subcontracting
- Travel and subsistence:
  - Travel: Unit or Actual costs
  - Accommodation: Unit or Actual costs
  - Subsistence: Unit or Actual costs
- Equipment: depreciation only
- Costs for providing financial support to third parties (actual cost; max amount for each recipient: EUR 60 000.00)

- Indirect cost flat-rate: 7% of the eligible direct costs (categories A-D, except volunteers costs and exempted specific cost categories, if any)
- VAT: Yes
- Other ineligible costs

Budget flexibility: Yes (no flexibility cap)

4. Reporting, payments and recoveries

4.1 Continuous reporting (art 21)

Deliverables: see Funding & Tenders Portal Continuous Reporting tool

4.2 Periodic reporting and payments

Reporting and payment schedule (art 21, 22):

Reporting					Payments	
Reporting periods			Type	Deadline	Type	Deadline (time to pay)
RP No	Month from	Month to				
					Initial prefinancing	30 days from entry into force/10 days before starting date/ financial guarantee (if required) – whichever is the latest
1	1	12	Additional prefinancing report	60 days after end of reporting period	Additional prefinancing	60 days from receiving additional prefinancing report/ financial guarantee (if required) – whichever is the latest
2	13	24	Periodic report	60 days after end of reporting period	Final payment	90 days from receiving periodic report

Prefinancing payments and guarantees:

Prefinancing payment		Prefinancing guarantee		
Type	Amount	Guarantee amount	Division per participant	
Prefinancing 1 (initial)	351 824.81	n/a	1 - ODA	n/a
			2 - ITC	n/a
			3 - DBA SPA	n/a
			4 - Renergia	n/a
Prefinancing 2 (additional)	281 459.84	n/a	1 - ODA	n/a
			2 - ITC	n/a
			3 - DBA SPA	n/a
			4 - Renergia	n/a

Reporting and payment modalities (art 21, 22):

Mutual Insurance Mechanism (MIM): No

Restrictions on distribution of initial prefinancing: The prefinancing may be distributed only if the minimum number of beneficiaries set out in the call condititions (if any) have acceded to the Agreement and only to beneficiaries that have acceded.

Interim payment ceiling (if any): 90% of the maximum grant amount

No-profit rule: Yes

Late payment interest: ECB + 3.5%

Bank account for payments:

MD04VI022240300000368EUR VICBMD2XXXX

Conversion into euros: Double conversion

Reporting language: Language of the Agreement

4.3 Certificates (art 24):

Certificates on the financial statements (CFS):

Conditions:

Schedule: interim/final payment, if threshold is reached

Standard threshold (beneficiary-level):

- financial statement: requested EU contribution to costs ≥ EUR 325 000.00

4.4 Recoveries (art 22)

First-line liability for recoveries:

Beneficiary termination: Beneficiary concerned

Final payment: Coordinator

After final payment: Beneficiary concerned

Joint and several liability for enforced recoveries (in case of non-payment):

Limited joint and several liability of other beneficiaries — up to the maximum grant amount of the beneficiary

Joint and several liability of affiliated entities — n/a

5. Consequences of non-compliance, applicable law & dispute settlement forum

Applicable law (art 43):

Standard applicable law regime: EU law + law of Belgium

Dispute settlement forum (art 43):

Standard dispute settlement forum:

EU beneficiaries: EU General Court + EU Court of Justice (on appeal)

Non-EU beneficiaries: Courts of Brussels, Belgium (unless an international agreement provides for the enforceability of EU court judgements)

6. Other

Specific rules (Annex 5): Yes

Standard time-limits after project end:

Confidentiality (for X years after final payment): 5

Record-keeping (for X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Reviews (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Audits (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Extension of findings from other grants to this grant (no later than X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Impact evaluation (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

CHAPTER 1 GENERAL

ARTICLE 1 — SUBJECT OF THE AGREEMENT

This Agreement sets out the rights and obligations and terms and conditions applicable to the grant awarded for the implementation of the action set out in Chapter 2.

ARTICLE 2 — DEFINITIONS

For the purpose of this Agreement, the following definitions apply:

Actions — The project which is being funded in the context of this Agreement.

Grant — The grant awarded in the context of this Agreement.

EU grants — Grants awarded by EU institutions, bodies, offices or agencies (including EU executive agencies, EU regulatory agencies, EDA, joint undertakings, etc.).

Participants — Entities participating in the action as beneficiaries, affiliated entities, associated partners, third parties giving in-kind contributions, subcontractors or recipients of financial support to third parties.

Beneficiaries (BEN) — The signatories of this Agreement (either directly or through an accession form).

Affiliated entities (AE) — Entities affiliated to a beneficiary within the meaning of Article 190 of EU Financial Regulation 2024/2509[4] which participate in the action with similar rights and obligations as the beneficiaries (obligation to implement action tasks and right to charge costs and claim contributions).

Associated partners (AP) — Entities which participate in the action, but without the right to charge costs or claim contributions.

Purchases — Contracts for goods, works or services needed to carry out the action (e.g. equipment, consumables and supplies) but which are not part of the action tasks (see Annex 1).

Subcontracting — Contracts for goods, works or services that are part of the action tasks (see Annex 1).

In-kind contributions — In-kind contributions within the meaning of Article 2(38) of EU Financial Regulation 2024/2509, i.e. non-financial resources made available free of charge by third parties.

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[4] For the definition, see Article 190 Regulation (EU, Euratom) 2024/2509 of the European Parliament and of the Council of 23 September 2024 on the financial rules applicable to the general budget of the Union (recast) ('EU Financial Regulation') (OJ L, 2024/2509, 26.9.2024): "**affiliated entities** [are]:

(a) entities that form a sole beneficiary [(i.e. where an entity is formed of several entities that satisfy the criteria for being awarded a grant, including where the entity is specifically established for the purpose of implementing an action to be financed by a grant)];

(b) entities that satisfy the eligibility criteria and that do not fall within one of the situations referred to in Article 138(1) and 143(1) and that have a link with the beneficiary, in particular a legal or capital link, which is neither limited to the action nor established for the sole purpose of its implementation".

Fraud — Fraud within the meaning of Article 3 of EU Directive 2017/1371[5] and Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995[6], as well as any other wrongful or criminal deception intended to result in financial or personal gain.

Irregularities — Any type of breach (regulatory or contractual) which could impact the EU financial interests, including irregularities within the meaning of Article 1(2) of EU Regulation 2988/95[7].

Grave professional misconduct — Any type of unacceptable or improper behaviour in exercising one's profession, especially by employees, including grave professional misconduct within the meaning of Article 138(1)(c) of EU Financial Regulation 2024/2509[8].

Applicable EU, international and national law — Any legal acts or other (binding or non-binding) rules and guidance in the area concerned.

Portal — EU Funding & Tenders Portal; electronic portal and exchange system managed by the European Commission and used by itself and other EU institutions, bodies, offices or agencies for the management of their funding programmes (grants, procurements, prizes, etc.).

CHAPTER 2 ACTION

ARTICLE 3 — ACTION

The grant is awarded for the action **101241627** — **REC4SMEs** ('action'), as described in Annex 1.

ARTICLE 4 — DURATION AND STARTING DATE

The duration and the starting date of the action are set out in the Data Sheet (see Point 1).

CHAPTER 3 GRANT

ARTICLE 5 — GRANT

5.1 Form of grant

[5] Directive (EU) 2017/1371 of the European Parliament and of the Council of 5 July 2017 on the fight against fraud to the Union's financial interests by means of criminal law (OJ L 198, 28.7.2017, p. 29).

[6] OJ C 316, 27.11.1995, p. 48.

[7] Council Regulation (EC, Euratom) No 2988/95 of 18 December 1995 on the protection of the European Communities financial interests (OJ L 312, 23.12.1995, p. 1).

[8] 'Professional misconduct' includes, in particular, the following: violation of ethical standards of the profession; wrongful conduct with impact on professional credibility; breach of generally accepted professional ethical standards; false declarations/misrepresentation of information; participation in a cartel or other agreement distorting competition; violation of IPR; attempting to influence decision-making processes by taking advantage, through misrepresentation, of a conflict of interests, or to obtain confidential information from public authorities to gain an advantage; incitement to discrimination, hatred or violence or similar activities contrary to the EU values where negatively affecting or risking to affect the performance of a legal commitment.

The grant is an action grant[9] which takes the form of a budget-based mixed actual cost grant (i.e. a grant based on actual costs incurred, but which may also include other forms of funding, such as unit costs or contributions, flat-rate costs or contributions, lump sum costs or contributions or financing not linked to costs).

5.2 Maximum grant amount

The maximum grant amount is set out in the Data Sheet (see Point 3) and in the estimated budget (Annex 2).

5.3 Funding rate

The funding rate for costs is 75% of the action's eligible costs.

Contributions are not subject to any funding rate.

5.4 Estimated budget, budget categories and forms of funding

The estimated budget for the action is set out in Annex 2.

It contains the estimated eligible costs and contributions for the action, broken down by participant and budget category.

Annex 2 also shows the types of costs and contributions (forms of funding)[10] to be used for each budget category.

If unit costs or contributions are used, the details on the calculation will be explained in Annex 2a.

5.5 Budget flexibility

The budget breakdown may be adjusted — without an amendment (see Article 39) — by transfers (between participants and budget categories), as long as this does not imply any substantive or important change to the description of the action in Annex 1.

However:

- changes to the budget category for volunteers (if used) always require an amendment
- changes to budget categories with lump sums costs or contributions (if used; including financing not linked to costs) always require an amendment
- changes to budget categories with higher funding rates or budget ceilings (if used) always require an amendment
- addition of amounts for subcontracts not provided for in Annex 1 either require an amendment or simplified approval in accordance with Article 6.2

[9] For the definition, see Article 183(2)(a) EU Financial Regulation 2024/2509: '**action grant**' means an EU grant to finance "an action intended to help achieve a Union policy objective".

[10] See Article 125 EU Financial Regulation 2024/2509.

- other changes require an amendment or simplified approval, if specifically provided for in Article 6.2

- flexibility caps: not applicable.

ARTICLE 6 — ELIGIBLE AND INELIGIBLE COSTS AND CONTRIBUTIONS

In order to be eligible, costs and contributions must meet the **eligibility** conditions set out in this Article.

6.1 General eligibility conditions

The **general eligibility conditions** are the following:

(a) for actual costs:

(i) they must be actually incurred by the beneficiary

(ii) they must be incurred in the period set out in Article 4 (with the exception of costs relating to the submission of the final periodic report, which may be incurred afterwards; see Article 21)

(iii) they must be declared under one of the budget categories set out in Article 6.2 and Annex 2

(iv) they must be incurred in connection with the action as described in Annex 1 and necessary for its implementation

(v) they must be identifiable and verifiable, in particular recorded in the beneficiary's accounts in accordance with the accounting standards applicable in the country where the beneficiary is established and with the beneficiary's usual cost accounting practices

(vi) they must comply with the applicable national law on taxes, labour and social security and

(vii) they must be reasonable, justified and must comply with the principle of sound financial management, in particular regarding economy and efficiency

(b) for unit costs or contributions (if any):

(i) they must be declared under one of the budget categories set out in Article 6.2 and Annex 2

(ii) the units must:

- be actually used or produced by the beneficiary in the period set out in Article 4 (with the exception of units relating to the submission of the final periodic report, which may be used or produced afterwards; see Article 21)

- be necessary for the implementation of the action and

(iii) the number of units must be identifiable and verifiable, in particular supported by records and documentation (see Article 20)

(c) for flat-rate costs or contributions (if any):

(i) they must be declared under one of the budget categories set out in Article 6.2 and Annex 2

(ii) the costs or contributions to which the flat-rate is applied must:

- be eligible
- relate to the period set out in Article 4 (with the exception of costs or contributions relating to the submission of the final periodic report, which may be incurred afterwards; see Article 21)

(d) for lump sum costs or contributions (if any):

(i) they must be declared under one of the budget categories set out in Article 6.2 and Annex 2

(ii) the work must be properly implemented by the beneficiary in accordance with Annex 1

(iii) the deliverables/outputs must be achieved in the period set out in Article 4 (with the exception of deliverables/outputs relating to the submission of the final periodic report, which may be achieved afterwards; see Article 21)

(e) for unit, flat-rate or lump sum costs or contributions according to usual cost accounting practices (if any):

(i) they must fulfil the general eligibility conditions for the type of cost concerned

(ii) the cost accounting practices must be applied in a consistent manner, based on objective criteria, regardless of the source of funding

(f) for financing not linked to costs (if any): the results must be achieved or the conditions must be fulfilled as described in Annex 1.

In addition, for direct cost categories (e.g. personnel, travel & subsistence, subcontracting and other direct costs) only costs that are directly linked to the action implementation and can therefore be attributed to it directly are eligible. They must not include any indirect costs (i.e. costs that are only indirectly linked to the action, e.g. via cost drivers).

6.2 Specific eligibility conditions for each budget category

For each budget category, the **specific eligibility conditions** are as follows:

Direct costs

A. Personnel costs

A.1 Costs for employees (or equivalent) are eligible as personnel costs, if they fulfil the general eligibility conditions and are related to personnel working for the beneficiary under an employment contract (or equivalent appointing act) and assigned to the action.

They must be limited to salaries, social security contributions, taxes and other costs linked to the

remuneration, if they arise from national law or the employment contract (or equivalent appointing act) and be calculated on the basis of the costs actually incurred, in accordance with the following method:

{daily rate for the person

multiplied by

number of day-equivalents worked on the action (rounded up or down to the nearest half-day)}.

The daily rate must be calculated as:

{annual personnel costs for the person

divided by

215}.

The number of day-equivalents declared for a person must be identifiable and verifiable (see Article 20).

The total number of day-equivalents declared in EU grants, for a person for a year, cannot be higher than 215.

The personnel costs may also include supplementary payments for personnel assigned to the action (including payments on the basis of supplementary contracts regardless of their nature), if:

- it is part of the beneficiary's usual remuneration practices and is paid in a consistent manner whenever the same kind of work or expertise is required

- the criteria used to calculate the supplementary payments are objective and generally applied by the beneficiary, regardless of the source of funding used.

A.2 and **A.3 Costs for natural persons working under a direct contract** other than an employment contract and costs for **seconded persons by a third party against payment** are also eligible as personnel costs, if they are assigned to the action, fulfil the general eligibility conditions and:

(a) work under conditions similar to those of an employee (in particular regarding the way the work is organised, the tasks that are performed and the premises where they are performed) and

(b) the result of the work belongs to the beneficiary (unless agreed otherwise).

They must be calculated on the basis of a rate which corresponds to the costs actually incurred for the direct contract or secondment and must not be significantly different from those for personnel performing similar tasks under an employment contract with the beneficiary.

A.4 The work of **SME owners** for the action (i.e. owners of beneficiaries that are small and medium-sized enterprises[11] not receiving a salary) or **natural person beneficiaries** (i.e. beneficiaries that are

[11] For the definition, see Commission Recommendation 2003/361/EC: micro, small or medium-sized enterprise (SME) are enterprises

- engaged in an economic activity, irrespective of their legal form (including, in particular, self- employed persons and family businesses engaged in craft or other activities, and partnerships or associations regularly engaged in an economic activity) and

natural persons not receiving a salary) may be declared as personnel costs, if they fulfil the general eligibility conditions and are calculated as unit costs in accordance with the method set out in Annex 2a.

B. Subcontracting costs

Subcontracting costs for the action (including related duties, taxes and charges, such as non-deductible or non-refundable value added tax (VAT)) are eligible, if they are calculated on the basis of the costs actually incurred, fulfil the general eligibility conditions and are awarded using the beneficiary's usual purchasing practices — provided these ensure subcontracts with best value for money (or if appropriate the lowest price) and that there is no conflict of interests (see Article 12).

Beneficiaries that are 'contracting authorities/entities' within the meaning of the EU Directives on public procurement must also comply with the applicable national law on public procurement.

Subcontracting may cover only a limited part of the action.

The tasks to be subcontracted and the estimated cost for each subcontract must be set out in Annex 1 and the total estimated costs of subcontracting per beneficiary must be set out in Annex 2 (or may be approved ex post in the periodic report, if the use of subcontracting does not entail changes to the Agreement which would call into question the decision awarding the grant or breach the principle of equal treatment of applicants; 'simplified approval procedure').

C. Purchase costs

Purchase costs for the action (including related duties, taxes and charges, such as non-deductible or non-refundable value added tax (VAT)) are eligible if they fulfil the general eligibility conditions and are bought using the beneficiary's usual purchasing practices — provided these ensure purchases with best value for money (or if appropriate the lowest price) and that there is no conflict of interests (see Article 12).

Beneficiaries that are 'contracting authorities/entities' within the meaning of the EU Directives on public procurement must also comply with the applicable national law on public procurement.

C.1 Travel and subsistence

Purchases for **travel, accommodation** and **subsistence** must be calculated as follows:

- travel: as unit costs in accordance with the method set out in Annex 2a if covered by Decision C(2021)35[12] or otherwise as costs actually incurred and in line with the beneficiary's usual practices on travel

- accommodation: as unit costs in accordance with the method set out in Annex 2a if covered by

- employing fewer than 250 persons (expressed in 'annual working units' as defined in Article 5 of the Recommendation) and which have an annual turnover not exceeding EUR 50 million, and/or an annual balance sheet total not exceeding EUR 43 million.

[12] Commission Decision of 12 January 2021 authorising the use of unit costs for travel, accommodation and subsistence costs under an action or work programme under the 2021-2027 multi-annual financial framework (C(2021)35).

Decision C(2021)35[13] or otherwise as costs actually incurred and in line with the beneficiary's usual practices on travel

- subsistence: as unit costs in accordance with the method set out in Annex 2a if covered by Decision C(2021)35[14] or otherwise as costs actually incurred and in line with the beneficiary's usual practices on travel.

C.2 Equipment

Purchases of **equipment, infrastructure or other assets** used for the action must be declared as depreciation costs, calculated on the basis of the costs actually incurred and written off in accordance with international accounting standards and the beneficiary's usual accounting practices.

Only the portion of the costs that corresponds to the rate of actual use for the action during the action duration can be taken into account.

Costs for **renting or leasing** equipment, infrastructure or other assets are also eligible, if they do not exceed the depreciation costs of similar equipment, infrastructure or assets and do not include any financing fees.

C.3 Other goods, works and services

Purchases of **other goods, works and services** must be calculated on the basis of the costs actually incurred.

Such goods, works and services include, for instance, consumables and supplies, promotion, dissemination, protection of results, translations, publications, certificates and financial guarantees, if required under the Agreement.

D. Other cost categories

D.1 Financial support to third parties

Costs for providing financial support to third parties (in the form of **grants, prizes** or similar forms of support; if any) are eligible, if and as declared eligible in the call conditions, if they fulfil the general eligibility conditions, are calculated on the basis of the costs actually incurred and the support is implemented in accordance with the conditions set out in Annex 1.

These conditions must ensure objective and transparent selection procedures and include at least the following:

(a) for grants (or similar):

(i) the maximum amount of financial support for each third party ('recipient'); this amount may not exceed the amount set out in the Data Sheet (see Point 3) or otherwise agreed with the granting authority

[13] Commission Decision of 12 January 2021 authorising the use of unit costs for travel, accommodation and subsistence costs under an action or work programme under the 2021-2027 multi-annual financial framework (C(2021)35).

[14] Commission Decision of 12 January 2021 authorising the use of unit costs for travel, accommodation and subsistence costs under an action or work programme under the 2021-2027 multi-annual financial framework (C(2021)35).

(ii) the criteria for calculating the exact amount of the financial support

(iii) the different types of activity that qualify for financial support, on the basis of a closed list

(iv) the persons or categories of persons that will be supported and

(v) the criteria and procedures for giving financial support

(b) for prizes (or similar):

(i) the eligibility and award criteria

(ii) the amount of the prize and

(iii) the payment arrangements.

Indirect costs

E. Indirect costs

Indirect costs will be reimbursed at the flat-rate of 7% of the eligible direct costs (categories A-D, except volunteers costs and exempted specific cost categories, if any).

Contributions

Not applicable

6.3 Ineligible costs and contributions

The following costs or contributions are **ineligible**:

(a) costs or contributions that do not comply with the conditions set out above (Article 6.1 and 6.2), in particular:

(i) costs related to return on capital and dividends paid by a beneficiary

(ii) debt and debt service charges

(iii) provisions for future losses or debts

(iv) interest owed

(v) currency exchange losses

(vi) bank costs charged by the beneficiary's bank for transfers from the granting authority

(vii) excessive or reckless expenditure

(viii) deductible or refundable VAT (including VAT paid by public bodies acting as public authority)

(ix) costs incurred or contributions for activities implemented during grant agreement suspension (see Article 31)

(x) in-kind contributions by third parties

(b) costs or contributions declared under other EU grants (or grants awarded by an EU Member State, non-EU country or other body implementing the EU budget), except for the following cases:

(i) Synergy actions: not applicable

(ii) if the action grant is combined with an operating grant[15] running during the same period and the beneficiary can demonstrate that the operating grant does not cover any (direct or indirect) costs of the action grant

(c) costs or contributions for staff of a national (or regional/local) administration, for activities that are part of the administration's normal activities (i.e. not undertaken only because of the grant)

(d) costs or contributions (especially travel and subsistence) for staff or representatives of EU institutions, bodies or agencies

(e) other :

(i) country restrictions for eligible costs: not applicable

(ii) costs or contributions declared specifically ineligible in the call conditions.

6.4 Consequences of non-compliance

If a beneficiary declares costs or contributions that are ineligible, they will be rejected (see Article 27).

This may also lead to other measures described in Chapter 5.

CHAPTER 4 GRANT IMPLEMENTATION

SECTION 1 CONSORTIUM: BENEFICIARIES, AFFILIATED ENTITIES AND OTHER PARTICIPANTS

ARTICLE 7 — BENEFICIARIES

The beneficiaries, as signatories of the Agreement, are fully responsible towards the granting authority for implementing it and for complying with all its obligations.

They must implement the Agreement to their best abilities, in good faith and in accordance with all the obligations and terms and conditions it sets out.

They must have the appropriate resources to implement the action and implement the action under their own responsibility and in accordance with Article 11. If they rely on affiliated entities or other

[15] For the definition, see Article 183(2)(b) EU Financial Regulation 2024/2509: '**operating grant**' means an EU grant to finance "the functioning of a body which has an objective forming part of and supporting an EU policy".

participants (see Articles 8 and 9), they retain sole responsibility towards the granting authority and the other beneficiaries.

They are jointly responsible for the *technical* implementation of the action. If one of the beneficiaries fails to implement their part of the action, the other beneficiaries must ensure that this part is implemented by someone else (without being entitled to an increase of the maximum grant amount and subject to an amendment; see Article 39). The *financial* responsibility of each beneficiary in case of recoveries is governed by Article 22.

The beneficiaries (and their action) must remain eligible under the EU programme funding the grant for the entire duration of the action. Costs and contributions will be eligible only as long as the beneficiary and the action are eligible.

The **internal roles and responsibilities** of the beneficiaries are divided as follows:

(a) Each beneficiary must:

(i) keep information stored in the Portal Participant Register up to date (see Article 19)

(ii) inform the granting authority (and the other beneficiaries) immediately of any events or circumstances likely to affect significantly or delay the implementation of the action (see Article 19)

(iii) submit to the coordinator in good time:

- the prefinancing guarantees (if required; see Article 23)
- the financial statements and certificates on the financial statements (CFS) (if required; see Articles 21 and 24.2 and Data Sheet, Point 4.3)
- the contribution to the deliverables and technical reports (see Article 21)
- any other documents or information required by the granting authority under the Agreement

(iv) submit via the Portal data and information related to the participation of their affiliated entities.

(b) The coordinator must:

(i) monitor that the action is implemented properly (see Article 11)

(ii) act as the intermediary for all communications between the consortium and the granting authority, unless the Agreement or granting authority specifies otherwise, and in particular:

- submit the prefinancing guarantees to the granting authority (if any)
- request and review any documents or information required and verify their quality and completeness before passing them on to the granting authority
- submit the deliverables and reports to the granting authority

- inform the granting authority about the payments made to the other beneficiaries (report on the distribution of payments; if required, see Articles 22 and 32)

(iii) distribute the payments received from the granting authority to the other beneficiaries without unjustified delay (see Article 22).

The coordinator may not delegate or subcontract the above-mentioned tasks to any other beneficiary or third party (including affiliated entities).

However, coordinators which are public bodies may delegate the tasks set out in Point (b)(ii) last indent and (iii) above to entities with 'authorisation to administer' which they have created or which are controlled by or affiliated to them. In this case, the coordinator retains sole responsibility for the payments and for compliance with the obligations under the Agreement.

Moreover, coordinators which are 'sole beneficiaries'[16] (or similar, such as European research infrastructure consortia (ERICs)) may delegate the tasks set out in Point (b)(i) to (iii) above to one of their members. The coordinator retains sole responsibility for compliance with the obligations under the Agreement.

The beneficiaries must have **internal arrangements** regarding their operation and co-ordination, to ensure that the action is implemented properly.

If required by the granting authority (see Data Sheet, Point 1), these arrangements must be set out in a written **consortium agreement** between the beneficiaries, covering for instance:

- the internal organisation of the consortium
- the management of access to the Portal
- different distribution keys for the payments and financial responsibilities in case of recoveries (if any)
- additional rules on rights and obligations related to background and results (see Article 16)
- settlement of internal disputes
- liability, indemnification and confidentiality arrangements between the beneficiaries.

The internal arrangements must not contain any provision contrary to this Agreement.

ARTICLE 8 — AFFILIATED ENTITIES

Not applicable

ARTICLE 9 — OTHER PARTICIPANTS INVOLVED IN THE ACTION

9.1 Associated partners

[16] For the definition, see Article 190(2) EU Financial Regulation 2024/2509: "Where several entities satisfy the criteria for being awarded a grant and together form one entity, that entity may be treated as the **sole beneficiary**, including where it is specifically established for the purpose of implementing the action financed by the grant."

The following entities which cooperate with a beneficiary will participate in the action as 'associated partners':

- **CONFINDUSTRIA VENETO SIAV SRL (SIAV)**, PIC 953544436

Associated partners must implement the action tasks attributed to them in Annex 1 in accordance with Article 11. They may not charge costs or contributions to the action and the costs for their tasks are not eligible.

The tasks must be set out in Annex 1.

The beneficiaries must ensure that their contractual obligations under Articles 11 (proper implementation), 12 (conflict of interests), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying out action), 19 (information) and 20 (record-keeping) also apply to the associated partners.

The beneficiaries must ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the associated partners.

9.2 Third parties giving in-kind contributions to the action

Other third parties may give in-kind contributions to the action (i.e. personnel, equipment, other goods, works and services, etc. which are free-of-charge), if necessary for the implementation.

Third parties giving in-kind contributions do not implement any action tasks. They may not charge costs or contributions to the action and the costs for the in-kind contributions are not eligible.

The third parties and their in-kind contributions should be set out in Annex 1.

9.3 Subcontractors

Subcontractors may participate in the action, if necessary for the implementation.

Subcontractors must implement their action tasks in accordance with Article 11. The costs for the subcontracted tasks (invoiced price from the subcontractor) are eligible and may be charged by the beneficiaries, under the conditions set out in Article 6. The costs will be included in Annex 2 as part of the beneficiaries' costs.

The beneficiaries must ensure that their contractual obligations under Articles 11 (proper implementation), 12 (conflict of interest), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying out action), 19 (information) and 20 (record-keeping) also apply to the subcontractors.

The beneficiaries must ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the subcontractors.

9.4 Recipients of financial support to third parties

If the action includes providing financial support to third parties (e.g. grants, prizes or similar forms of support), the beneficiaries must ensure that their contractual obligations under Articles 12 (conflict of interest), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying

out action), 19 (information) and 20 (record-keeping)also apply to the third parties receiving the support (recipients).

The beneficiaries must also ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the recipients.

ARTICLE 10 — PARTICIPANTS WITH SPECIAL STATUS

10.1 Non-EU participants

Participants which are established in a non-EU country (if any) undertake to comply with their obligations under the Agreement and:

- to respect general principles (including fundamental rights, values and ethical principles, environmental and labour standards, rules on classified information, intellectual property rights, visibility of funding and protection of personal data)

- for the submission of certificates under Article 24: to use qualified external auditors which are independent and comply with comparable standards as those set out in EU Directive 2006/43/EC[17]

- for the controls under Article 25: to allow for checks, reviews, audits and investigations (including on-the-spot checks, visits and inspections) by the bodies mentioned in that Article (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.).

Special rules on dispute settlement apply (see Data Sheet, Point 5).

10.2 Participants which are international organisations

Participants which are international organisations (IOs; if any) undertake to comply with their obligations under the Agreement and:

- to respect general principles (including fundamental rights, values and ethical principles, environmental and labour standards, rules on classified information, intellectual property rights, visibility of funding and protection of personal data)

- for the submission of certificates under Article 24: to use either independent public officers or external auditors which comply with comparable standards as those set out in EU Directive 2006/43/EC[18]

- for the controls under Article 25: to allow for the checks, reviews, audits and investigations by the bodies mentioned in that Article, taking into account the specific agreements concluded by them and the EU (if any).

For such participants, nothing in the Agreement will be interpreted as a waiver of their privileges or immunities, as accorded by their constituent documents or international law.

[17] Directive 2006/43/EC of the European Parliament and of the Council of 17 May 2006 on statutory audits of annual accounts and consolidated accounts (OJ L 157, 9.6.2006, p. 87).

[18] Directive 2006/43/EC of the European Parliament and of the Council of 17 May 2006 on statutory audits of annual accounts and consolidated accounts (OJ L 157, 9.6.2006, p. 87).

Special rules on applicable law and dispute settlement apply (see Article 43 and Data Sheet, Point 5).

10.3 Pillar-assessed participants

Pillar-assessed participants (if any) may rely on their own systems, rules and procedures, in so far as they have been positively assessed and do not call into question the decision awarding the grant or breach the principle of equal treatment of applicants or beneficiaries.

'Pillar-assessment' means a review by the European Commission on the systems, rules and procedures which participants use for managing EU grants (in particular internal control system, accounting system, external audits, financing of third parties, rules on recovery and exclusion, information on recipients and protection of personal data; see Article 157 EU Financial Regulation 2024/2509).

Participants with a positive pillar assessment may rely on their own systems, rules and procedures, in particular for:

- record-keeping (Article 20): may be done in accordance with internal standards, rules and procedures
- currency conversion for financial statements (Article 21): may be done in accordance with usual accounting practices
- guarantees (Article 23): for public law bodies, prefinancing guarantees are not needed
- certificates (Article 24):
    - certificates on the financial statements (CFS): may be provided by their regular internal or external auditors and in accordance with their internal financial regulations and procedures
    - certificates on usual accounting practices (CoMUC): are not needed if those practices are covered by an ex-ante assessment

and use the following specific rules, for:

- recoveries (Article 22): in case of financial support to third parties, there will be no recovery if the participant has done everything possible to retrieve the undue amounts from the third party receiving the support (including legal proceedings) and non-recovery is not due to an error or negligence on its part
- checks, reviews, audits and investigations by the EU (Article 25): will be conducted taking into account the rules and procedures specifically agreed between them and the framework agreement (if any)
- impact evaluation (Article 26): will be conducted in accordance with the participant's internal rules and procedures and the framework agreement (if any)
- grant agreement termination (Article 32): the final grant amount and final payment will be calculated taking into account also costs relating to contracts due for execution only after termination takes effect, if the contract was entered into before the pre-information letter was received and could not reasonably be terminated on legal grounds

- liability for damages (Article 33.2): the granting authority must be compensated for damage it sustains as a result of the implementation of the action or because the action was not implemented in full compliance with the Agreement only if the damage is due to an infringement of the participant's internal rules and procedures or due to a violation of third parties' rights by the participant or one of its employees or individual for whom the employees are responsible.

Participants whose pillar assessment covers procurement and granting procedures may also do purchases, subcontracting and financial support to third parties (Article 6.2) in accordance with their internal rules and procedures for purchases, subcontracting and financial support.

Participants whose pillar assessment covers data protection rules may rely on their internal standards, rules and procedures for data protection (Article 15).

The participants may however not rely on provisions which would breach the principle of equal treatment of applicants or beneficiaries or call into question the decision awarding the grant, such as in particular:

- eligibility (Article 6)
- consortium roles and set-up (Articles 7-9)
- security and ethics (Articles 13, 14)
- IPR (including background and results, access rights and rights of use), communication, dissemination and visibility (Articles 16 and 17)
- information obligation (Article 19)
- payment, reporting and amendments (Articles 21, 22 and 39)
- rejections, reductions, suspensions and terminations (Articles 27, 28, 29-32)

If the pillar assessment was subject to remedial measures, reliance on the internal systems, rules and procedures is subject to compliance with those remedial measures.

Participants must inform the coordinator without delay of any changes to the systems, rules and procedures that were part of the pillar assessment. The coordinator must immediately inform the granting authority.

Pillar-assessed participants that have also concluded a framework agreement with the EU, may moreover — under the same conditions as those above (i.e. not call into question the decision awarding the grant or breach the principle of equal treatment of applicants or beneficiaries) — rely on the provisions set out in that framework agreement.

SECTION 2 RULES FOR CARRYING OUT THE ACTION

ARTICLE 11 — PROPER IMPLEMENTATION OF THE ACTION

11.1 Obligation to properly implement the action

The beneficiaries must implement the action as described in Annex 1 and in compliance with the provisions of the Agreement, the call conditions and all legal obligations under applicable EU, international and national law.

11.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 12 — CONFLICT OF INTERESTS

12.1 Conflict of interests

The beneficiaries must take all measures to prevent any situation where the impartial and objective implementation of the Agreement could be compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other direct or indirect interest (‘conflict of interests’).

They must formally notify the granting authority without delay of any situation constituting or likely to lead to a conflict of interests and immediately take all the necessary steps to rectify this situation.

The granting authority may verify that the measures taken are appropriate and may require additional measures to be taken by a specified deadline.

12.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28) and the grant or the beneficiary may be terminated (see Article 32).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 13 — CONFIDENTIALITY AND SECURITY

13.1 Sensitive information

The parties must keep confidential any data, documents or other material (in any form) that is identified as sensitive in writing (‘sensitive information’) — during the implementation of the action and for at least until the time-limit set out in the Data Sheet (see Point 6).

If a beneficiary requests, the granting authority may agree to keep such information confidential for a longer period.

Unless otherwise agreed between the parties, they may use sensitive information only to implement the Agreement.

The beneficiaries may disclose sensitive information to their personnel or other participants involved in the action only if they:

(a) need to know it in order to implement the Agreement and

(b) are bound by an obligation of confidentiality.

The granting authority may disclose sensitive information to its staff and to other EU institutions and bodies.

It may moreover disclose sensitive information to third parties, if:

(a) this is necessary to implement the Agreement or safeguard the EU financial interests and

(b) the recipients of the information are bound by an obligation of confidentiality.

The confidentiality obligations no longer apply if:

(a) the disclosing party agrees to release the other party

(b) the information becomes publicly available, without breaching any confidentiality obligation

(c) the disclosure of the sensitive information is required by EU, international or national law.

Specific confidentiality rules (if any) are set out in Annex 5.

13.2 Classified information

The parties must handle classified information in accordance with the applicable EU, international or national law on classified information (in particular, Decision 2015/444[19] and its implementing rules).

Deliverables which contain classified information must be submitted according to special procedures agreed with the granting authority.

Action tasks involving classified information may be subcontracted only after explicit approval (in writing) from the granting authority.

Classified information may not be disclosed to any third party (including participants involved in the action implementation) without prior explicit written approval from the granting authority.

Specific security rules (if any) are set out in Annex 5.

13.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 14 — ETHICS AND VALUES

14.1 Ethics

The action must be carried out in line with the highest ethical standards and the applicable EU, international and national law on ethical principles.

[19] Commission Decision 2015/444/EC, Euratom of 13 March 2015 on the security rules for protecting EU classified information (OJ L 72, 17.3.2015, p. 53).

Specific ethics rules (if any) are set out in Annex 5.

14.2 Values

The beneficiaries must commit to and ensure the respect of basic EU values (such as respect for human dignity, freedom, democracy, equality, the rule of law and human rights, including the rights of minorities).

Specific rules on values (if any) are set out in Annex 5.

14.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 15 — DATA PROTECTION

15.1 Data processing by the granting authority

Any personal data under the Agreement will be processed under the responsibility of the data controller of the granting authority in accordance with and for the purposes set out in the Portal Privacy Statement.

For grants where the granting authority is the European Commission, an EU regulatory or executive agency, joint undertaking or other EU body, the processing will be subject to Regulation 2018/1725[20].

15.2 Data processing by the beneficiaries

The beneficiaries must process personal data under the Agreement in compliance with the applicable EU, international and national law on data protection (in particular, Regulation 2016/679[21]).

They must ensure that personal data is:

- processed lawfully, fairly and in a transparent manner in relation to the data subjects
- collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes
- adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
- accurate and, where necessary, kept up to date

[20] Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39).

[21] Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (‘GDPR’) (OJ L 119, 4.5.2016, p. 1).

- kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the data is processed and

- processed in a manner that ensures appropriate security of the data.

The beneficiaries may grant their personnel access to personal data only if it is strictly necessary for implementing, managing and monitoring the Agreement. The beneficiaries must ensure that the personnel is under a confidentiality obligation.

The beneficiaries must inform the persons whose data are transferred to the granting authority and provide them with the Portal Privacy Statement.

15.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 16 — INTELLECTUAL PROPERTY RIGHTS (IPR) — BACKGROUND AND RESULTS —ACCESS RIGHTS AND RIGHTS OF USE

16.1 Background and access rights to background

The beneficiaries must give each other and the other participants access to the background identified as needed for implementing the action, subject to any specific rules in Annex 5.

'Background' means any data, know-how or information — whatever its form or nature (tangible or intangible), including any rights such as intellectual property rights — that is:

(a) held by the beneficiaries before they acceded to the Agreement and

(b) needed to implement the action or exploit the results.

If background is subject to rights of a third party, the beneficiary concerned must ensure that it is able to comply with its obligations under the Agreement.

16.2 Ownership of results

The granting authority does not obtain ownership of the results produced under the action.

'Results' means any tangible or intangible effect of the action, such as data, know-how or information, whatever its form or nature, whether or not it can be protected, as well as any rights attached to it, including intellectual property rights.

16.3 Rights of use of the granting authority on materials, documents and information received for policy, information, communication, dissemination and publicity purposes

The granting authority has the right to use non-sensitive information relating to the action and materials and documents received from the beneficiaries (notably summaries for publication, deliverables, as well as any other material, such as pictures or audio-visual material, in paper or

electronic form) for policy, information, communication, dissemination and publicity purposes — during the action or afterwards.

The right to use the beneficiaries' materials, documents and information is granted in the form of a royalty-free, non-exclusive and irrevocable licence, which includes the following rights:

(a) **use for its own purposes** (in particular, making them available to persons working for the granting authority or any other EU service (including institutions, bodies, offices, agencies, etc.) or EU Member State institution or body; copying or reproducing them in whole or in part, in unlimited numbers; and communication through press information services)

(b) **distribution to the public** (in particular, publication as hard copies and in electronic or digital format, publication on the internet, as a downloadable or non-downloadable file, broadcasting by any channel, public display or presentation, communicating through press information services, or inclusion in widely accessible databases or indexes)

(c) **editing or redrafting** (including shortening, summarising, inserting other elements (e.g. meta-data, legends, other graphic, visual, audio or text elements), extracting parts (e.g. audio or video files), dividing into parts, use in a compilation)

(d) **translation**

(e) **storage** in paper, electronic or other form

(f) **archiving**, in line with applicable document-management rules

(g) the right to authorise **third parties** to act on its behalf or sub-license to third parties the modes of use set out in Points (b), (c), (d) and (f), if needed for the information, communication and publicity activity of the granting authority

(h) **processing**, analysing, aggregating the materials, documents and information received and **producing derivative works**.

The rights of use are granted for the whole duration of the industrial or intellectual property rights concerned.

If materials or documents are subject to moral rights or third party rights (including intellectual property rights or rights of natural persons on their image and voice), the beneficiaries must ensure that they comply with their obligations under this Agreement (in particular, by obtaining the necessary licences and authorisations from the rights holders concerned).

Where applicable, the granting authority will insert the following information:

"© – [year] – [name of the copyright owner]. All rights reserved. Licensed to the [name of granting authority] under conditions."

16.4 Specific rules on IPR, results and background

Specific rules regarding intellectual property rights, results and background (if any) are set out in Annex 5.

16.5 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such a breach may also lead to other measures described in Chapter 5.

ARTICLE 17 — COMMUNICATION, DISSEMINATION AND VISIBILITY

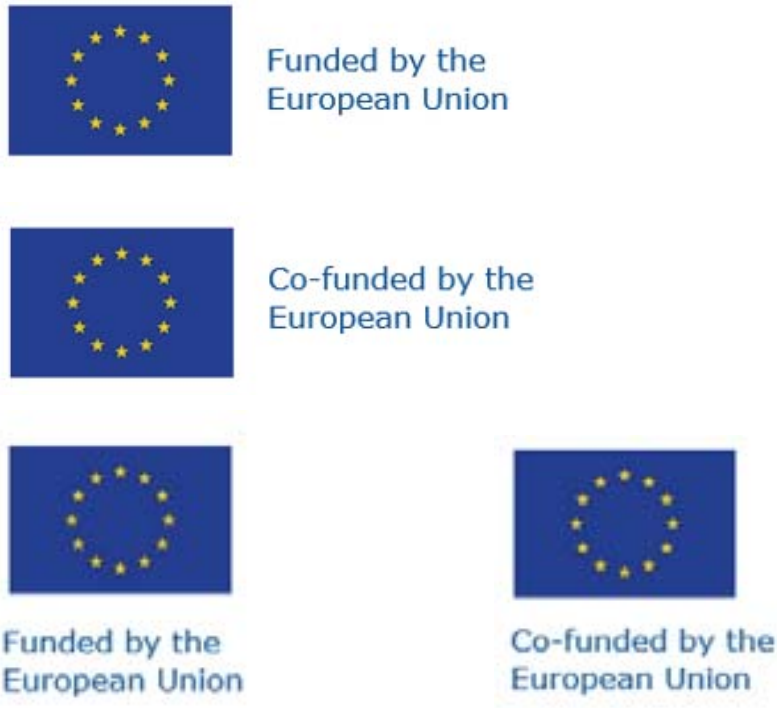
17.1 Communication — Dissemination — Promoting the action

Unless otherwise agreed with the granting authority, the beneficiaries must promote the action and its results by providing targeted information to multiple audiences (including the media and the public), in accordance with Annex 1 and in a strategic, coherent and effective manner.

Before engaging in a communication or dissemination activity expected to have a major media impact, the beneficiaries must inform the granting authority.

17.2 Visibility — European flag and funding statement

Unless otherwise agreed with the granting authority, communication activities of the beneficiaries related to the action (including media relations, conferences, seminars, information material, such as brochures, leaflets, posters, presentations, etc., in electronic form, via traditional or social media, etc.), dissemination activities and any infrastructure, equipment, vehicles, supplies or major result funded by the grant must acknowledge EU support and display the European flag (emblem) and funding statement (translated into local languages, where appropriate):



The emblem must remain distinct and separate and cannot be modified by adding other visual marks, brands or text.

Apart from the emblem, no other visual identity or logo may be used to highlight the EU support.

When displayed in association with other logos (e.g. of beneficiaries or sponsors), the emblem must be displayed at least as prominently and visibly as the other logos.

For the purposes of their obligations under this Article, the beneficiaries may use the emblem without first obtaining approval from the granting authority. This does not, however, give them the right to exclusive use. Moreover, they may not appropriate the emblem or any similar trademark or logo, either by registration or by any other means.

17.3 Quality of information — Disclaimer

Any communication or dissemination activity related to the action must use factually accurate information.

Moreover, it must indicate the following disclaimer (translated into local languages where appropriate):

> "Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or [name of the granting authority]. Neither the European Union nor the granting authority can be held responsible for them."

17.4 Specific communication, dissemination and visibility rules

Specific communication, dissemination and visibility rules (if any) are set out in Annex 5.

17.5 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 18 — SPECIFIC RULES FOR CARRYING OUT THE ACTION

18.1 Specific rules for carrying out the action

Specific rules for implementing the action (if any) are set out in Annex 5.

18.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such a breach may also lead to other measures described in Chapter 5.

SECTION 3 GRANT ADMINISTRATION

ARTICLE 19 — GENERAL INFORMATION OBLIGATIONS

19.1 Information requests

The beneficiaries must provide — during the action or afterwards and in accordance with Article 7 —

any information requested in order to verify eligibility of the costs or contributions declared, proper implementation of the action and compliance with the other obligations under the Agreement.

The information provided must be accurate, precise and complete and in the format requested, including electronic format.

19.2 Participant Register data updates

The beneficiaries must keep — at all times, during the action or afterwards — their information stored in the Portal Participant Register up to date, in particular, their name, address, legal representatives, legal form and organisation type.

19.3 Information about events and circumstances which impact the action

The beneficiaries must immediately inform the granting authority (and the other beneficiaries) of any of the following:

(a) **events** which are likely to affect or delay the implementation of the action or affect the EU's financial interests, in particular:

(i) changes in their legal, financial, technical, organisational or ownership situation (including changes linked to one of the exclusion grounds listed in the declaration of honour signed before grant signature)

(ii) linked action information: not applicable

(b) **circumstances** affecting:

(i) the decision to award the grant or

(ii) compliance with requirements under the Agreement.

19.4 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 20 — RECORD-KEEPING

20.1 Keeping records and supporting documents

The beneficiaries must — at least until the time-limit set out in the Data Sheet (see Point 6) — keep records and other supporting documents to prove the proper implementation of the action in line with the accepted standards in the respective field (if any).

In addition, the beneficiaries must — for the same period — keep the following to justify the amounts declared:

(a) for actual costs: adequate records and supporting documents to prove the costs declared (such as contracts, subcontracts, invoices and accounting records); in addition, the beneficiaries'

usual accounting and internal control procedures must enable direct reconciliation between the amounts declared, the amounts recorded in their accounts and the amounts stated in the supporting documents

(b) for flat-rate costs and contributions (if any): adequate records and supporting documents to prove the eligibility of the costs or contributions to which the flat-rate is applied

(c) for the following simplified costs and contributions: the beneficiaries do not need to keep specific records on the actual costs incurred, but must keep:

(i) for unit costs and contributions (if any): adequate records and supporting documents to prove the number of units declared

(ii) for lump sum costs and contributions (if any): adequate records and supporting documents to prove proper implementation of the work as described in Annex 1

(iii) for financing not linked to costs (if any): adequate records and supporting documents to prove the achievement of the results or the fulfilment of the conditions as described in Annex 1

(d) for unit, flat-rate and lump sum costs and contributions according to usual cost accounting practices (if any): the beneficiaries must keep any adequate records and supporting documents to prove that their cost accounting practices have been applied in a consistent manner, based on objective criteria, regardless of the source of funding, and that they comply with the eligibility conditions set out in Articles 6.1 and 6.2.

Moreover, the following is needed for specific budget categories:

(e) for personnel costs: time worked for the beneficiary under the action must be supported by declarations signed monthly by the person and their supervisor, unless another reliable time-record system is in place; the granting authority may accept alternative evidence supporting the time worked for the action declared, if it considers that it offers an adequate level of assurance

(f) additional record-keeping rules: not applicable

The records and supporting documents must be made available upon request (see Article 19) or in the context of checks, reviews, audits or investigations (see Article 25).

If there are on-going checks, reviews, audits, investigations, litigation or other pursuits of claims under the Agreement (including the extension of findings; see Article 25), the beneficiaries must keep these records and other supporting documentation until the end of these procedures.

The beneficiaries must keep the original documents. Digital and digitalised documents are considered originals if they are authorised by the applicable national law. The granting authority may accept non-original documents if they offer a comparable level of assurance.

20.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, costs or contributions insufficiently substantiated will be ineligible (see Article 6) and will be rejected (see Article 27), and the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 21 — REPORTING

21.1 Continuous reporting

The beneficiaries must report on the progress of the action (e.g. **deliverables, milestones, outputs/ outcomes, critical risks, indicators,** etc; if any), in the Portal Continuous Reporting tool and in accordance with the timing and conditions it sets out (as agreed with the granting authority).

Standardised deliverables (e.g. progress reports not linked to payments, reports on cumulative expenditure, special reports, etc; if any) must be submitted using the templates published on the Portal.

21.2 Periodic reporting: Technical reports and financial statements

In addition, the beneficiaries must provide reports to request payments, in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2):

- for additional prefinancings (if any): an **additional prefinancing report**
- for interim payments (if any) and the final payment: a **periodic report**.

The prefinancing and periodic reports include a technical and financial part.

The technical part includes an overview of the action implementation. It must be prepared using the template available in the Portal Periodic Reporting tool.

The financial part of the additional prefinancing report includes a statement on the use of the previous prefinancing payment.

The financial part of the periodic report includes:

- the financial statements (individual and consolidated; for all beneficiaries/affiliated entities)
- the explanation on the use of resources (or detailed cost reporting table, if required)
- the certificates on the financial statements (CFS) (if required; see Article 24.2 and Data Sheet, Point 4.3).

The **financial statements** must detail the eligible costs and contributions for each budget category and, for the final payment, also the revenues for the action (see Articles 6 and 22).

All eligible costs and contributions incurred should be declared, even if they exceed the amounts indicated in the estimated budget (see Annex 2). Amounts that are not declared in the individual financial statements will not be taken into account by the granting authority.

By signing the financial statements (directly in the Portal Periodic Reporting tool), the beneficiaries confirm that:

- the information provided is complete, reliable and true
- the costs and contributions declared are eligible (see Article 6)

- the costs and contributions can be substantiated by adequate records and supporting documents (see Article 20) that will be produced upon request (see Article 19) or in the context of checks, reviews, audits and investigations (see Article 25)

- for the final periodic report: all the revenues have been declared (if required; see Article 22).

Beneficiaries will have to submit also the financial statements of their affiliated entities (if any). In case of recoveries (see Article 22), beneficiaries will be held responsible also for the financial statements of their affiliated entities.

21.3 Currency for financial statements and conversion into euros

The financial statements must be drafted in euro.

Beneficiaries with general accounts established in a currency other than the euro must convert the costs recorded in their accounts into euro, at the average of the daily exchange rates published in the C series of the *Official Journal of the European Union* (ECB website), calculated over the corresponding reporting period.

If no daily euro exchange rate is published in the *Official Journal* for the currency in question, they must be converted at the average of the monthly accounting exchange rates published on the European Commission website (InforEuro), calculated over the corresponding reporting period.

Beneficiaries with general accounts in euro must convert costs incurred in another currency into euro according to their usual accounting practices.

21.4 Reporting language

The reporting must be in the language of the Agreement, unless otherwise agreed with the granting authority (see Data Sheet, Point 4.2).

21.5 Consequences of non-compliance

If a report submitted does not comply with this Article, the granting authority may suspend the payment deadline (see Article 29) and apply other measures described in Chapter 5.

If the coordinator breaches its reporting obligations, the granting authority may terminate the grant or the coordinator's participation (see Article 32) or apply other measures described in Chapter 5.

ARTICLE 22 — PAYMENTS AND RECOVERIES — CALCULATION OF AMOUNTS DUE

22.1 Payments and payment arrangements

Payments will be made in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2).

They will be made in euro to the bank account indicated by the coordinator (see Data Sheet, Point 4.2) and must be distributed without unjustified delay (restrictions may apply to distribution of the initial prefinancing payment; see Data Sheet, Point 4.2).

Payments to this bank account will discharge the granting authority from its payment obligation.

The cost of payment transfers will be borne as follows:

- the granting authority bears the cost of transfers charged by its bank
- the beneficiary bears the cost of transfers charged by its bank
- the party causing a repetition of a transfer bears all costs of the repeated transfer.

Payments by the granting authority will be considered to have been carried out on the date when they are debited to its account.

22.2 Recoveries

Recoveries will be made, if — at beneficiary termination, final payment or afterwards — it turns out that the granting authority has paid too much and needs to recover the amounts undue.

The general liability regime for recoveries (first-line liability) is as follows: At final payment, the coordinator will be fully liable for recoveries, even if it has not been the final recipient of the undue amounts. At beneficiary termination or after final payment, recoveries will be made directly against the beneficiaries concerned.

Beneficiaries will be fully liable for repaying the debts of their affiliated entities.

In case of enforced recoveries (see Article 22.4):

- the beneficiaries will be jointly and severally liable for repaying debts of another beneficiary under the Agreement (including late-payment interest), if required by the granting authority (see Data Sheet, Point 4.4)
- affiliated entities will be held liable for repaying debts of their beneficiaries under the Agreement (including late-payment interest), if required by the granting authority (see Data Sheet, Point 4.4).

22.3 Amounts due

22.3.1 Prefinancing payments

The aim of the prefinancing is to provide the beneficiaries with a float.

It remains the property of the EU until the final payment.

For **initial prefinancings** (if any), the amount due, schedule and modalities are set out in the Data Sheet (see Point 4.2).

For **additional prefinancings** (if any), the amount due, schedule and modalities are also set out in the Data Sheet (see Point 4.2). However, if the statement on the use of the previous prefinancing payment shows that less than 70% was used, the amount set out in the Data Sheet will be reduced by the difference between the 70% threshold and the amount used.

Prefinancing payments (or parts of them) may be offset (without the beneficiaries' consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency,

offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

22.3.2 Amount due at beneficiary termination — Recovery

In case of beneficiary termination, the granting authority will determine the provisional amount due for the beneficiary concerned. Payments (if any) will be made with the next interim or final payment.

The **amount due** will be calculated in the following step:

Step 1 — Calculation of the total accepted EU contribution

Step 1 — Calculation of the total accepted EU contribution

The granting authority will first calculate the 'accepted EU contribution' for the beneficiary for all reporting periods, by calculating the 'maximum EU contribution to costs' (applying the funding rate to the accepted costs of the beneficiary), taking into account requests for a lower contribution to costs and CFS threshold cappings (if any; see Article 24.5) and adding the contributions (accepted unit, flat-rate or lump sum contributions and financing not linked to costs, if any).

After that, the granting authority will take into account grant reductions (if any). The resulting amount is the 'total accepted EU contribution' for the beneficiary.

The **balance** is then calculated by deducting the payments received (if any; see report on the distribution of payments in Article 32), from the total accepted EU contribution:

{total accepted EU contribution for the beneficiary

minus

{prefinancing and interim payments received (if any)}}.

If the balance is **positive**, the amount will be included in the next interim or final payment to the consortium.

If the balance is **negative**, it will be **recovered** in accordance with the following procedure:

The granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to recover, the amount due, the amount to be recovered and the reasons why and

- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered and ask this amount to be paid to the coordinator (**confirmation letter**).

The amounts will later on also be taken into account for the next interim or final payment.

22.3.3 Interim payments

Interim payments reimburse the eligible costs and contributions claimed for the implementation of the action during the reporting periods (if any).

Interim payments (if any) will be made in accordance with the schedule and modalities set out the Data Sheet (see Point 4.2).

Payment is subject to the approval of the periodic report. Its approval does not imply recognition of compliance, authenticity, completeness or correctness of its content.

The **interim payment** will be calculated by the granting authority in the following steps:

Step 1 — Calculation of the total accepted EU contribution

Step 2 — Limit to the interim payment ceiling

Step 1 — Calculation of the total accepted EU contribution

The granting authority will calculate the 'accepted EU contribution' for the action for the reporting period, by first calculating the 'maximum EU contribution to costs' (applying the funding rate to the accepted costs of each beneficiary), taking into account requests for a lower contribution to costs and CFS threshold cappings (if any; see Article 24.5) and adding the contributions (accepted unit, flat-rate or lump sum contributions and financing not linked to costs, if any).

After that, the granting authority will take into account grant reductions from beneficiary termination (if any). The resulting amount is the 'total accepted EU contribution'.

Step 2 — Limit to the interim payment ceiling

The resulting amount is then capped to ensure that the total amount of prefinancing and interim payments (if any) does not exceed the interim payment ceiling set out in the Data Sheet (see Point 4.2).

Interim payments (or parts of them) may be offset (without the beneficiaries' consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency, offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

22.3.4 Final payment — Final grant amount — Revenues and Profit — Recovery

The final payment (payment of the balance) reimburses the remaining part of the eligible costs and contributions claimed for the implementation of the action (if any).

The final payment will be made in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2).

Payment is subject to the approval of the final periodic report. Its approval does not imply recognition of compliance, authenticity, completeness or correctness of its content.

The **final grant amount for the action** will be calculated in the following steps:

Step 1 — Calculation of the total accepted EU contribution

Step 2 — Limit to the maximum grant amount

Step 3 — Reduction due to the no-profit rule

Step 1 — Calculation of the total accepted EU contribution

The granting authority will first calculate the 'accepted EU contribution' for the action for all reporting periods, by calculating the 'maximum EU contribution to costs' (applying the funding rate to the total accepted costs of each beneficiary), taking into account requests for a lower contribution to costs, CFS threshold cappings (if any; see Article 24.5) and adding the contributions (accepted unit, flat-rate or lump sum contributions and financing not linked to costs, if any).

After that, the granting authority will take into account grant reductions (if any). The resulting amount is the 'total accepted EU contribution'.

Step 2 — Limit to the maximum grant amount

If the resulting amount is higher than the maximum grant amount set out in Article 5.2, it will be limited to the latter.

Step 3 — Reduction due to the no-profit rule

If the no-profit rule is provided for in the Data Sheet (see Point 4.2), the grant must not produce a profit (i.e. surplus of the amount obtained following Step 2 plus the action's revenues, over the eligible costs and contributions approved by the granting authority).

'Revenue' is all income generated by the action, during its duration (see Article 4), for beneficiaries that are profit legal entities.

If there is a profit, it will be deducted in proportion to the final rate of reimbursement of the eligible costs approved by the granting authority (as compared to the amount calculated following Steps 1 and 2 minus the contributions).

The **balance** (final payment) is then calculated by deducting the total amount of prefinancing and interim payments already made (if any), from the final grant amount:

{final grant amount

minus

{prefinancing and interim payments made (if any)}}.

If the balance is **positive**, it will be **paid** to the coordinator.

The final payment (or part of it) may be offset (without the beneficiaries' consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency, offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

If the balance is **negative**, it will be **recovered** in accordance with the following procedure:

The granting authority will send a **pre-information letter** to the coordinator:

- formally notifying the intention to recover, the final grant amount, the amount to be recovered and the reasons why
- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered (**confirmation letter**), together with a **debit note** with the terms and date for payment.

If payment is not made by the date specified in the debit note, the granting authority will **enforce recovery** in accordance with Article 22.4.

22.3.5 Audit implementation after final payment — Revised final grant amount — Recovery

If — after the final payment (in particular, after checks, reviews, audits or investigations; see Article 25) — the granting authority rejects costs or contributions (see Article 27) or reduces the grant (see Article 28), it will calculate the **revised final grant amount** for the beneficiary concerned.

The **beneficiary revised final grant amount** will be calculated in the following step:

Step 1 — Calculation of the revised total accepted EU contribution

Step 1 — Calculation of the revised total accepted EU contribution

The granting authority will first calculate the 'revised accepted EU contribution' for the beneficiary, by calculating the 'revised accepted costs' and 'revised accepted contributions'.

After that, it will take into account grant reductions (if any). The resulting 'revised total accepted EU contribution' is the beneficiary revised final grant amount.

If the revised final grant amount is lower than the beneficiary's final grant amount (i.e. its share in the final grant amount for the action), it will be **recovered** in accordance with the following procedure:

The **beneficiary final grant amount** (i.e. share in the final grant amount for the action) is calculated as follows:

{{total accepted EU contribution for the beneficiary

divided by

total accepted EU contribution for the action}

multiplied by

final grant amount for the action}.

The granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to recover, the amount to be recovered and the reasons why and
- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered (**confirmation letter**), together with a **debit note** with the terms and the date for payment.

Recoveries against affiliated entities (if any) will be handled through their beneficiaries.

If payment is not made by the date specified in the debit note, the granting authority will **enforce recovery** in accordance with Article 22.4.

22.4 Enforced recovery

If payment is not made by the date specified in the debit note, the amount due will be recovered:

(a) by offsetting the amount — without the coordinator or beneficiary's consent — against any amounts owed to the coordinator or beneficiary by the granting authority.

In exceptional circumstances, to safeguard the EU financial interests, the amount may be offset before the payment date specified in the debit note.

For grants where the granting authority is the European Commission or an EU executive agency, debts may also be offset against amounts owed by other Commission services or executive agencies.

(b) by drawing on the financial guarantee(s) (if any)

(c) by holding other beneficiaries jointly and severally liable (if any; see Data Sheet, Point 4.4)

(d) by holding affiliated entities jointly and severally liable (if any, see Data Sheet, Point 4.4)

(e) by taking legal action (see Article 43) or, provided that the granting authority is the European Commission or an EU executive agency, by adopting an enforceable decision under Article 299 of the Treaty on the Functioning of the EU (TFEU) and Article 100(2) of EU Financial Regulation 2024/2509.

The amount to be recovered will be increased by **late-payment interest** at the rate set out in Article 22.5, from the day following the payment date in the debit note, up to and including the date the full payment is received.

Partial payments will be first credited against expenses, charges and late-payment interest and then against the principal.

Bank charges incurred in the recovery process will be borne by the beneficiary, unless Directive 2015/2366[22] applies.

[22] Directive (EU) 2015/2366 of the European Parliament and of the Council of 25 November 2015 on payment services in the internal market, amending Directives 2002/65/EC, 2009/110/EC and 2013/36/EU and Regulation (EU) No 1093/2010, and repealing Directive 2007/64/EC (OJ L 337, 23.12.2015, p. 35).

For grants where the granting authority is an EU executive agency, enforced recovery by offsetting or enforceable decision will be done by the services of the European Commission (see also Article 43).

22.5 Consequences of non-compliance

22.5.1 If the granting authority does not pay within the payment deadlines (see above), the beneficiaries are entitled to **late-payment interest** at the rate applied by the European Central Bank (ECB) for its main refinancing operations in euros ('reference rate'), plus the rate specified in the Data Sheet (Point 4.2). The reference rate is the rate in force on the first day of the month in which the payment deadline expires, as published in the C series of the *Official Journal of the European Union*.

If the late-payment interest is lower than or equal to EUR 200, it will be paid to the coordinator only on request submitted within two months of receiving the late payment.

Late-payment interest is not due if all beneficiaries are EU Member States (including regional and local government authorities or other public bodies acting on behalf of a Member State for the purpose of this Agreement).

If payments or the payment deadline are suspended (see Articles 29 and 30), payment will not be considered as late.

Late-payment interest covers the period running from the day following the due date for payment (see above), up to and including the date of payment.

Late-payment interest is not considered for the purposes of calculating the final grant amount.

22.5.2 If the coordinator breaches any of its obligations under this Article, the grant may be reduced (see Article 28) and the grant or the coordinator may be terminated (see Article 32).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 23 — GUARANTEES

23.1 Prefinancing guarantee

If required by the granting authority (see Data Sheet, Point 4.2), the beneficiaries must provide (one or more) prefinancing guarantee(s) in accordance with the timing and the amounts set out in the Data Sheet.

The coordinator must submit them to the granting authority in due time before the prefinancing they are linked to.

The guarantees must be drawn up using the template published on the Portal and fulfil the following conditions:

(a) be provided by a bank or approved financial institution established in the EU or — if requested by the coordinator and accepted by the granting authority — by a third party or a bank or financial institution established outside the EU offering equivalent security

(b) the guarantor stands as first-call guarantor and does not require the granting authority to first have recourse against the principal debtor (i.e. the beneficiary concerned) and

(c) remain explicitly in force until the final payment and, if the final payment takes the form of a recovery, until five months after the debit note is notified to a beneficiary.

They will be released within the following month.

23.2 Consequences of non-compliance

If the beneficiaries breach their obligation to provide the prefinancing guarantee, the prefinancing will not be paid.

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 24 — CERTIFICATES

24.1 Operational verification report (OVR)

Not applicable

24.2 Certificate on the financial statements (CFS)

If required by the granting authority (see Data Sheet, Point 4.3), the beneficiaries must provide certificates on their financial statements (CFS), in accordance with the schedule, threshold and conditions set out in the Data Sheet.

The coordinator must submit them as part of the periodic report (see Article 21).

The certificates must be drawn up using the template published on the Portal, cover the costs declared on the basis of actual costs and costs according to usual cost accounting practices (if any), and fulfil the following conditions:

(a) be provided by a qualified approved external auditor which is independent and complies with Directive 2006/43/EC[23] (or for public bodies: by a competent independent public officer)

(b) the verification must be carried out according to the highest professional standards to ensure that the financial statements comply with the provisions under the Agreement and that the costs declared are eligible.

The certificates will not affect the granting authority's right to carry out its own checks, reviews or audits, nor preclude the European Court of Auditors (ECA), the European Public Prosecutor's Office (EPPO) or the European Anti-Fraud Office (OLAF) from using their prerogatives for audits and investigations under the Agreement (see Article 25).

If the costs (or a part of them) were already audited by the granting authority, these costs do not need to be covered by the certificate and will not be counted for calculating the threshold (if any).

24.3 Certificate on the compliance of usual cost accounting practices (CoMUC)

Not applicable

[23] Directive 2006/43/EC of the European Parliament and of the Council of 17 May 2006 on statutory audits of annual accounts and consolidated accounts (OJ L 157, 9.6.2006, p. 87).

24.4 Systems and process audit (SPA)

Not applicable

24.5 Consequences of non-compliance

If a beneficiary does not submit a certificate on the financial statements (CFS) or the certificate is rejected, the accepted EU contribution to costs will be capped to reflect the CFS threshold.

If a beneficiary breaches any of its other obligations under this Article, the granting authority may apply the measures described in Chapter 5.

ARTICLE 25 — CHECKS, REVIEWS, AUDITS AND INVESTIGATIONS — EXTENSION OF FINDINGS

25.1 Granting authority checks, reviews and audits

25.1.1 Internal checks

The granting authority may — during the action or afterwards — check the proper implementation of the action and compliance with the obligations under the Agreement, including assessing costs and contributions, deliverables and reports.

25.1.2 Project reviews

The granting authority may carry out reviews on the proper implementation of the action and compliance with the obligations under the Agreement (general project reviews or specific issues reviews).

Such project reviews may be started during the implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the coordinator or beneficiary concerned and will be considered to start on the date of the notification.

If needed, the granting authority may be assisted by independent, outside experts. If it uses outside experts, the coordinator or beneficiary concerned will be informed and have the right to object on grounds of commercial confidentiality or conflict of interest.

The coordinator or beneficiary concerned must cooperate diligently and provide — within the deadline requested — any information and data in addition to deliverables and reports already submitted (including information on the use of resources). The granting authority may request beneficiaries to provide such information to it directly. Sensitive information and documents will be treated in accordance with Article 13.

The coordinator or beneficiary concerned may be requested to participate in meetings, including with the outside experts.

For **on-the-spot visits**, the beneficiary concerned must allow access to sites and premises (including to the outside experts) and must ensure that information requested is readily available.

Information provided must be accurate, precise and complete and in the format requested, including electronic format.

On the basis of the review findings, a **project review report** will be drawn up.

The granting authority will formally notify the project review report to the coordinator or beneficiary concerned, which has 30 days from receiving notification to make observations.

Project reviews (including project review reports) will be in the language of the Agreement, unless otherwise agreed with the granting authority (see Data Sheet, Point 4.2).

25.1.3 Audits

The granting authority may carry out audits on the proper implementation of the action and compliance with the obligations under the Agreement.

Such audits may be started during the implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the beneficiary concerned and will be considered to start on the date of the notification.

The granting authority may use its own audit service, delegate audits to a centralised service or use external audit firms. If it uses an external firm, the beneficiary concerned will be informed and have the right to object on grounds of commercial confidentiality or conflict of interest.

The beneficiary concerned must cooperate diligently and provide — within the deadline requested — any information (including complete accounts, individual salary statements or other personal data) to verify compliance with the Agreement. Sensitive information and documents will be treated in accordance with Article 13.

For **on-the-spot** visits, the beneficiary concerned must allow access to sites and premises (including for the external audit firm) and must ensure that information requested is readily available.

Information provided must be accurate, precise and complete and in the format requested, including electronic format.

On the basis of the audit findings, a **draft audit report** will be drawn up.

The auditors will formally notify the draft audit report to the beneficiary concerned, which has 30 days from receiving notification to make observations (contradictory audit procedure).

The **final audit report** will take into account observations by the beneficiary concerned and will be formally notified to them.

Audits (including audit reports) will be in the language of the Agreement, unless otherwise agreed with the granting authority (see Data Sheet, Point 4.2).

25.2 European Commission checks, reviews and audits in grants of other granting authorities

Where the granting authority is not the European Commission, the latter has the same rights of checks, reviews and audits as the granting authority.

25.3 Access to records for assessing simplified forms of funding

The beneficiaries must give the European Commission access to their statutory records for the periodic assessment of simplified forms of funding which are used in EU programmes.

25.4 OLAF, EPPO and ECA audits and investigations

The following bodies may also carry out checks, reviews, audits and investigations — during the action or afterwards:

- the European Anti-Fraud Office (OLAF) under Regulations No 883/2013[24] and No 2185/96[25]
- the European Public Prosecutor's Office (EPPO) under Regulation 2017/1939
- the European Court of Auditors (ECA) under Article 287 of the Treaty on the Functioning of the EU (TFEU) and Article 263 of EU Financial Regulation 2024/2509.

If requested by these bodies, the beneficiary concerned must provide full, accurate and complete information in the format requested (including complete accounts, individual salary statements or other personal data, including in electronic format) and allow access to sites and premises for on-the-spot visits or inspections — as provided for under these Regulations.

To this end, the beneficiary concerned must keep all relevant information relating to the action, at least until the time-limit set out in the Data Sheet (Point 6) and, in any case, until any ongoing checks, reviews, audits, investigations, litigation or other pursuits of claims have been concluded.

25.5 Consequences of checks, reviews, audits and investigations — Extension of results of reviews, audits or investigations

25.5.1 Consequences of checks, reviews, audits and investigations in this grant

Findings in checks, reviews, audits or investigations carried out in the context of this grant may lead to rejections (see Article 27), grant reduction (see Article 28) or other measures described in Chapter 5.

Rejections or grant reductions after the final payment will lead to a revised final grant amount (see Article 22).

Findings in checks, reviews, audits or investigations during the action implementation may lead to a request for amendment (see Article 39), to change the description of the action set out in Annex 1.

Checks, reviews, audits or investigations that find systemic or recurrent errors, irregularities, fraud or breach of obligations in any EU grant may also lead to consequences in other EU grants awarded under similar conditions ('extension to other grants').

Moreover, findings arising from an OLAF or EPPO investigation may lead to criminal prosecution under national law.

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[24] Regulation (EU, Euratom) No 883/2013 of the European Parliament and of the Council of 11 September 2013 concerning investigations conducted by the European Anti-Fraud Office (OLAF) and repealing Regulation (EC) No 1073/1999 of the European Parliament and of the Council and Council Regulation (Euratom) No 1074/1999 (OJ L 248, 18/09/2013, p. 1).

[25] Council Regulation (Euratom, EC) No 2185/96 of 11 November 1996 concerning on-the-spot checks and inspections carried out by the Commission in order to protect the European Communities' financial interests against fraud and other irregularities (OJ L 292, 15/11/1996, p. 2).

25.5.2 Extension from other grants

Results of checks, reviews, audits or investigations in other grants may be extended to this grant, if:

(a) the beneficiary concerned is found, in other EU grants awarded under similar conditions, to have committed systemic or recurrent errors, irregularities, fraud or breach of obligations that have a material impact on this grant and

(b) those findings are formally notified to the beneficiary concerned — together with the list of grants affected by the findings — within the time-limit for audits set out in the Data Sheet (see Point 6).

The granting authority will formally notify the beneficiary concerned of the intention to extend the findings and the list of grants affected.

If the extension concerns **rejections of costs or contributions**: the notification will include:

(a) an invitation to submit observations on the list of grants affected by the findings

(b) the request to submit revised financial statements for all grants affected

(c) the correction rate for extrapolation, established on the basis of the systemic or recurrent errors, to calculate the amounts to be rejected, if the beneficiary concerned:

(i) considers that the submission of revised financial statements is not possible or practicable or

(ii) does not submit revised financial statements.

If the extension concerns **grant reductions**: the notification will include:

(a) an invitation to submit observations on the list of grants affected by the findings and

(b) the **correction rate for extrapolation**, established on the basis of the systemic or recurrent errors and the principle of proportionality.

The beneficiary concerned has **60 days** from receiving notification to submit observations, revised financial statements or to propose a duly substantiated **alternative correction method/rate**.

On the basis of this, the granting authority will analyse the impact and decide on the implementation (i.e. start rejection or grant reduction procedures, either on the basis of the revised financial statements or the announced/alternative method/rate or a mix of those; see Articles 27 and 28).

25.6 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, costs or contributions insufficiently substantiated will be ineligible (see Article 6) and will be rejected (see Article 27), and the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 26 — IMPACT EVALUATIONS

26.1 Impact evaluation

The granting authority may carry out impact evaluations of the action, measured against the objectives and indicators of the EU programme funding the grant.

Such evaluations may be started during implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the coordinator or beneficiaries and will be considered to start on the date of the notification.

If needed, the granting authority may be assisted by independent outside experts.

The coordinator or beneficiaries must provide any information relevant to evaluate the impact of the action, including information in electronic format.

26.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the granting authority may apply the measures described in Chapter 5.

CHAPTER 5 CONSEQUENCES OF NON-COMPLIANCE

SECTION 1 REJECTIONS AND GRANT REDUCTION

ARTICLE 27 — REJECTION OF COSTS AND CONTRIBUTIONS

27.1 Conditions

The granting authority will — at beneficiary termination, interim payment, final payment or afterwards — reject any costs or contributions which are ineligible (see Article 6), in particular following checks, reviews, audits or investigations (see Article 25).

The rejection may also be based on the extension of findings from other grants to this grant (see Article 25).

Ineligible costs or contributions will be rejected.

27.2 Procedure

If the rejection does not lead to a recovery, the granting authority will formally notify the coordinator or beneficiary concerned of the rejection, the amounts and the reasons why. The coordinator or beneficiary concerned may — within 30 days of receiving notification — submit observations if it disagrees with the rejection (payment review procedure).

If the rejection leads to a recovery, the granting authority will follow the contradictory procedure with pre-information letter set out in Article 22.

27.3 Effects

If the granting authority rejects costs or contributions, it will deduct them from the costs or

contributions declared and then calculate the amount due (and, if needed, make a recovery; see Article 22).

ARTICLE 28 — GRANT REDUCTION

28.1 Conditions

The granting authority may — at beneficiary termination, final payment or afterwards — reduce the grant for a beneficiary, if:

(a) the beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed:

(i) substantial errors, irregularities or fraud or

(ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), failure to cooperate with checks, reviews, audits and investigations, etc.), or

(b) the beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant (see Article 25).

The amount of the reduction will be calculated for each beneficiary concerned and proportionate to the seriousness and the duration of the errors, irregularities or fraud or breach of obligations, by applying an individual reduction rate to their accepted EU contribution.

28.2 Procedure

If the grant reduction does not lead to a recovery, the granting authority will formally notify the coordinator or beneficiary concerned of the reduction, the amount to be reduced and the reasons why. The coordinator or beneficiary concerned may — within 30 days of receiving notification — submit observations if it disagrees with the reduction (payment review procedure).

If the grant reduction leads to a recovery, the granting authority will follow the contradictory procedure with pre-information letter set out in Article 22.

28.3 Effects

If the granting authority reduces the grant, it will deduct the reduction and then calculate the amount due (and, if needed, make a recovery; see Article 22).

SECTION 2 SUSPENSION AND TERMINATION

ARTICLE 29 — PAYMENT DEADLINE SUSPENSION

29.1 Conditions

The granting authority may — at any moment — suspend the payment deadline if a payment cannot be processed because:

(a) the required report (see Article 21) has not been submitted or is not complete or additional information is needed

(b) there are doubts about the amount to be paid (e.g. ongoing audit extension procedure, queries about eligibility, need for a grant reduction, etc.) and additional checks, reviews, audits or investigations are necessary, or

(c) there are other issues affecting the EU financial interests.

29.2 Procedure

The granting authority will formally notify the coordinator of the suspension and the reasons why.

The suspension will **take effect** the day the notification is sent.

If the conditions for suspending the payment deadline are no longer met, the suspension will be **lifted** — and the remaining time to pay (see Data Sheet, Point 4.2) will resume.

If the suspension exceeds two months, the coordinator may request the granting authority to confirm if the suspension will continue.

If the payment deadline has been suspended due to the non-compliance of the report and the revised report is not submitted (or was submitted but is also rejected), the granting authority may also terminate the grant or the participation of the coordinator (see Article 32).

ARTICLE 30 — PAYMENT SUSPENSION

30.1 Conditions

The granting authority may — at any moment — suspend payments, in whole or in part for one or more beneficiaries, if:

(a) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed or is suspected of having committed:

  (i) substantial errors, irregularities or fraud or

  (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), failure to cooperate with checks, reviews, audits and investigations, etc.), or

(b) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant.

If payments are suspended for one or more beneficiaries, the granting authority will make partial payment(s) for the part(s) not suspended. If suspension concerns the final payment, the payment (or recovery) of the remaining amount after suspension is lifted will be considered to be the payment that closes the action.

30.2 Procedure

Before suspending payments, the granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to suspend payments and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite the observations it has received, it will confirm the suspension (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

At the end of the suspension procedure, the granting authority will also inform the coordinator.

The suspension will **take effect** the day after the confirmation notification is sent.

If the conditions for resuming payments are met, the suspension will be **lifted**. The granting authority will formally notify the beneficiary concerned (and the coordinator) and set the suspension end date.

During the suspension, no prefinancing will be paid to the beneficiaries concerned. For interim payments, the periodic reports for all reporting periods except the last one (see Article 21) must not contain any financial statements from the beneficiary concerned (or its affiliated entities). The coordinator must include them in the next periodic report after the suspension is lifted or — if suspension is not lifted before the end of the action — in the last periodic report.

ARTICLE 31 — GRANT AGREEMENT SUSPENSION

31.1 Consortium-requested GA suspension

31.1.1 Conditions and procedure

The beneficiaries may request the suspension of the grant or any part of it, if exceptional circumstances — in particular *force majeure* (see Article 35) — make implementation impossible or excessively difficult.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the date the suspension takes effect; this date may be before the date of the submission of the amendment request and
- the expected date of resumption.

The suspension will **take effect** on the day specified in the amendment.

Once circumstances allow for implementation to resume, the coordinator must immediately request another **amendment** of the Agreement to set the suspension end date, the resumption date (one day after suspension end date), extend the duration and make other changes necessary to adapt the action to the new situation (see Article 39) — unless the grant has been terminated (see Article 32). The suspension will be **lifted** with effect from the suspension end date set out in the amendment. This date may be before the date of the submission of the amendment request.

During the suspension, no prefinancing will be paid. Costs incurred or contributions for activities implemented during grant suspension are not eligible (see Article 6.3).

31.2 EU-initiated GA suspension

31.2.1 Conditions

The granting authority may suspend the grant or any part of it, if:

(a) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed or is suspected of having committed:

  (i) substantial errors, irregularities or fraud or

  (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), failure to cooperate with checks, reviews, audits and investigations, etc.), or

(b) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant

(c) other:

  (i) linked action issues: not applicable

  (ii) additional GA suspension grounds: not applicable.

31.2.2 Procedure

Before suspending the grant, the granting authority will send a **pre-information letter** to the coordinator:

- formally notifying the intention to suspend the grant and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite the observations it has received, it will confirm the suspension (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

The suspension will **take effect** the day after the confirmation notification is sent (or on a later date specified in the notification).

Once the conditions for resuming implementation of the action are met, the granting authority will formally notify the coordinator a **lifting of suspension letter**, in which it will set the suspension end date and invite the coordinator to request an amendment of the Agreement to set the resumption date (one day after suspension end date), extend the duration and make other changes necessary to adapt the action to the new situation (see Article 39) — unless the grant has been terminated (see Article 32). The suspension will be **lifted** with effect from the suspension end date set out in the lifting of suspension letter. This date may be before the date on which the letter is sent.

During the suspension, no prefinancing will be paid. Costs incurred or contributions for activities implemented during suspension are not eligible (see Article 6.3).

The beneficiaries may not claim damages due to suspension by the granting authority (see Article 33).

Grant suspension does not affect the granting authority's right to terminate the grant or a beneficiary (see Article 32) or reduce the grant (see Article 28).

ARTICLE 32 — GRANT AGREEMENT OR BENEFICIARY TERMINATION

32.1 Consortium-requested GA termination

32.1.1 Conditions and procedure

The beneficiaries may request the termination of the grant.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the date the consortium ends work on the action ('end of work date') and
- the date the termination takes effect ('termination date'); this date must be after the date of the submission of the amendment request.

The termination will **take effect** on the termination date specified in the amendment.

If no reasons are given or if the granting authority considers the reasons do not justify termination, it may consider the grant terminated improperly.

32.1.2 Effects

The coordinator must — within 60 days from when termination takes effect — submit a **periodic report** (for the open reporting period until termination).

The granting authority will calculate the final grant amount and final payment on the basis of the report submitted and taking into account the costs incurred and contributions for activities implemented before the end of work date (see Article 22). Costs relating to contracts due for execution only after the end of work are not eligible.

If the granting authority does not receive the report within the deadline, only costs and contributions

which are included in an approved periodic report will be taken into account (no costs/contributions if no periodic report was ever approved).

Improper termination may lead to a grant reduction (see Article 28).

After termination, the beneficiaries' obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 42 (assignment of claims)) continue to apply.

32.2 Consortium-requested beneficiary termination

32.2.1 Conditions and procedure

The coordinator may request the termination of the participation of one or more beneficiaries, on request of the beneficiary concerned or on behalf of the other beneficiaries.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the opinion of the beneficiary concerned (or proof that this opinion has been requested in writing)
- the date the beneficiary ends work on the action ('end of work date')
- the date the termination takes effect ('termination date'); this date must be after the date of the submission of the amendment request.

If the termination concerns the coordinator and is done without its agreement, the amendment request must be submitted by another beneficiary (acting on behalf of the consortium).

The termination will **take effect** on the termination date specified in the amendment.

If no information is given or if the granting authority considers that the reasons do not justify termination, it may consider the beneficiary to have been terminated improperly.

32.2.2 Effects

The coordinator must — within 60 days from when termination takes effect — submit:

(i) a **report on the distribution of payments** to the beneficiary concerned

(ii) a **termination report** from the beneficiary concerned, for the open reporting period until termination, containing an overview of the progress of the work, the financial statement, the explanation on the use of resources, and, if applicable, the certificate on the financial statement (CFS; see Articles 21 and 24.2 and Data Sheet, Point 4.3)

(iii) a second **request for amendment** (see Article 39) with other amendments needed (e.g. reallocation of the tasks and the estimated budget of the terminated beneficiary; addition of a new beneficiary to replace the terminated beneficiary; change of coordinator, etc.).

The granting authority will calculate the amount due to the beneficiary on the basis of the report

submitted and taking into account the costs incurred and contributions for activities implemented before the end of work date (see Article 22). Costs relating to contracts due for execution only after the end of work are not eligible.

The information in the termination report must also be included in the periodic report for the next reporting period (see Article 21).

If the granting authority does not receive the termination report within the deadline, only costs and contributions which are included in an approved periodic report will be taken into account (no costs/ contributions if no periodic report was ever approved).

If the granting authority does not receive the report on the distribution of payments within the deadline, it will consider that:

- the coordinator did not distribute any payment to the beneficiary concerned and that
- the beneficiary concerned must not repay any amount to the coordinator.

If the second request for amendment is accepted by the granting authority, the Agreement is **amended** to introduce the necessary changes (see Article 39).

If the second request for amendment is rejected by the granting authority (because it calls into question the decision awarding the grant or breaches the principle of equal treatment of applicants), the grant may be terminated (see Article 32).

Improper termination may lead to a reduction of the grant (see Article 31) or grant termination (see Article 32).

After termination, the concerned beneficiary's obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 42 (assignment of claims)) continue to apply.

32.3 EU-initiated GA or beneficiary termination

32.3.1 Conditions

The granting authority may terminate the grant or the participation of one or more beneficiaries, if:

(a) one or more beneficiaries do not accede to the Agreement (see Article 40)

(b) a change to the action or the legal, financial, technical, organisational or ownership situation of a beneficiary is likely to substantially affect the implementation of the action or calls into question the decision to award the grant (including changes linked to one of the exclusion grounds listed in the declaration of honour)

(c) following termination of one or more beneficiaries, the necessary changes to the Agreement (and their impact on the action) would call into question the decision awarding the grant or breach the principle of equal treatment of applicants

(d) implementation of the action has become impossible or the changes necessary for its

continuation would call into question the decision awarding the grant or breach the principle of equal treatment of applicants

(e) a beneficiary (or person with unlimited liability for its debts) is subject to bankruptcy proceedings or similar (including insolvency, winding-up, administration by a liquidator or court, arrangement with creditors, suspension of business activities, etc.)

(f) a beneficiary (or person with unlimited liability for its debts) is in breach of social security or tax obligations

(g) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has been found guilty of grave professional misconduct

(h) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed fraud, corruption, or is involved in a criminal organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking

(i) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) was created under a different jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin (or created another entity with this purpose)

(j) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed:

  (i) substantial errors, irregularities or fraud or

  (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), failure to cooperate with checks, reviews, audits and investigations, etc.)

(k) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant (extension of findings from other grants to this grant; see Article 25)

(l) despite a specific request by the granting authority, a beneficiary does not request — through the coordinator — an amendment to the Agreement to end the participation of one of its affiliated entities or associated partners that is in one of the situations under points (d), (f), (e), (g), (h), (i) or (j) and to reallocate its tasks, or

(m) other:

  (i) linked action issues: not applicable

  (ii) additional GA termination grounds: not applicable.

32.3.2 Procedure

Before terminating the grant or participation of one or more beneficiaries, the granting authority will send **a pre-information letter** to the coordinator or beneficiary concerned:

- formally notifying the intention to terminate and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite the observations it has received, it will confirm the termination and the date it will take effect (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

For beneficiary terminations, the granting authority will — at the end of the procedure — also inform the coordinator.

The termination will **take effect** the day after the confirmation notification is sent (or on a later date specified in the notification; 'termination date').

32.3.3 Effects

(a) for **GA termination**:

The coordinator must — within 60 days from when termination takes effect — submit a **periodic report** (for the last open reporting period until termination).

The granting authority will calculate the final grant amount and final payment on the basis of the report submitted and taking into account the costs incurred and contributions for activities implemented before termination takes effect (see Article 22). Costs relating to contracts due for execution only after termination are not eligible.

If the grant is terminated for breach of the obligation to submit reports, the coordinator may not submit any report after termination.

If the granting authority does not receive the report within the deadline, only costs and contributions which are included in an approved periodic report will be taken into account (no costs/contributions if no periodic report was ever approved).

Termination does not affect the granting authority's right to reduce the grant (see Article 28) or to impose administrative sanctions (see Article 34).

The beneficiaries may not claim damages due to termination by the granting authority (see Article 33).

After termination, the beneficiaries' obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 42 (assignment of claims)) continue to apply.

(b) for **beneficiary termination**:

The coordinator must — within 60 days from when termination takes effect — submit:

(i) a **report on the distribution of payments** to the beneficiary concerned

(ii) a **termination report** from the beneficiary concerned, for the open reporting period until termination, containing an overview of the progress of the work, the financial statement, the explanation on the use of resources, and, if applicable, the certificate on the financial statement (CFS; see Articles 21 and 24.2 and Data Sheet, Point 4.3)

(iii) a **request for amendment** (see Article 39) with any amendments needed (e.g. reallocation of the tasks and the estimated budget of the terminated beneficiary; addition of a new beneficiary to replace the terminated beneficiary; change of coordinator, etc.).

The granting authority will calculate the amount due to the beneficiary on the basis of the report submitted and taking into account the costs incurred and contributions for activities implemented before termination takes effect (see Article 22). Costs relating to contracts due for execution only after termination are not eligible.

The information in the termination report must also be included in the periodic report for the next reporting period (see Article 21).

If the granting authority does not receive the termination report within the deadline, only costs and contributions included in an approved periodic report will be taken into account (no costs/contributions if no periodic report was ever approved).

If the granting authority does not receive the report on the distribution of payments within the deadline, it will consider that:

- the coordinator did not distribute any payment to the beneficiary concerned and that
- the beneficiary concerned must not repay any amount to the coordinator.

If the request for amendment is accepted by the granting authority, the Agreement is **amended** to introduce the necessary changes (see Article 39).

If the request for amendment is rejected by the granting authority (because it calls into question the decision awarding the grant or breaches the principle of equal treatment of applicants), the grant may be terminated (see Article 32).

After termination, the concerned beneficiary's obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 42 (assignment of claims)) continue to apply.

SECTION 3 OTHER CONSEQUENCES: DAMAGES AND ADMINISTRATIVE SANCTIONS

ARTICLE 33 — DAMAGES

33.1 Liability of the granting authority

The granting authority cannot be held liable for any damage caused to the beneficiaries or to third parties as a consequence of the implementation of the Agreement, including for gross negligence.

The granting authority cannot be held liable for any damage caused by any of the beneficiaries or other participants involved in the action, as a consequence of the implementation of the Agreement.

33.2 Liability of the beneficiaries

The beneficiaries must compensate the granting authority for any damage it sustains as a result of the implementation of the action or because the action was not implemented in full compliance with the Agreement, provided that it was caused by gross negligence or wilful act.

The liability does not extend to indirect or consequential losses or similar damage (such as loss of profit, loss of revenue or loss of contracts), provided such damage was not caused by wilful act or by a breach of confidentiality.

ARTICLE 34 — ADMINISTRATIVE SANCTIONS AND OTHER MEASURES

Nothing in this Agreement may be construed as preventing the adoption of administrative sanctions (i.e. exclusion from EU award procedures and/or financial penalties) or other public law measures, in addition or as an alternative to the contractual measures provided under this Agreement (see, for instance, Articles 137 to 148 EU Financial Regulation 2024/2509 and Articles 4 and 7 of Regulation 2988/95[26]).

SECTION 4 FORCE MAJEURE

ARTICLE 35 — FORCE MAJEURE

A party prevented by force majeure from fulfilling its obligations under the Agreement cannot be considered in breach of them.

‘Force majeure’ means any situation or event that:

- prevents either party from fulfilling their obligations under the Agreement
- was unforeseeable, exceptional situation and beyond the parties’ control
- was not due to error or negligence on their part (or on the part of other participants involved in the action) and
- proves to be inevitable in spite of exercising all due diligence.

Any situation constituting force majeure must be formally notified to the other party without delay, stating the nature, likely duration and foreseeable effects.

The parties must immediately take all the necessary steps to limit any damage due to force majeure and do their best to resume implementation of the action as soon as possible.

[26] Council Regulation (EC, Euratom) No 2988/95 of 18 December 1995 on the protection of the European Communities financial interests (OJ L 312, 23.12.1995, p. 1).

CHAPTER 6 FINAL PROVISIONS

ARTICLE 36 — COMMUNICATION BETWEEN THE PARTIES

36.1 Forms and means of communication — Electronic management

EU grants are managed fully electronically through the EU Funding & Tenders Portal ('Portal').

All communications must be made electronically through the Portal, in accordance with the Portal Terms and Conditions and using the forms and templates provided there (except if explicitly instructed otherwise by the granting authority).

Communications must be made in writing and clearly identify the grant agreement (project number and acronym).

Communications must be made by persons authorised according to the Portal Terms and Conditions. For naming the authorised persons, each beneficiary must have designated — before the signature of this Agreement — a 'legal entity appointed representative (LEAR)'. The role and tasks of the LEAR are stipulated in their appointment letter (see Portal Terms and Conditions).

If the electronic exchange system is temporarily unavailable, instructions will be given on the Portal.

36.2 Date of communication

The sending date for communications made through the Portal will be the date and time of sending, as indicated by the time logs.

The receiving date for communications made through the Portal will be the date and time the communication is accessed, as indicated by the time logs. Formal notifications that have not been accessed within 10 days after sending, will be considered to have been accessed (see Portal Terms and Conditions).

If a communication is exceptionally made on paper (by e-mail or postal service), general principles apply (i.e. date of sending/receipt). Formal notifications by registered post with proof of delivery will be considered to have been received either on the delivery date registered by the postal service or the deadline for collection at the post office.

If the electronic exchange system is temporarily unavailable, the sending party cannot be considered in breach of its obligation to send a communication within a specified deadline.

36.3 Addresses for communication

The Portal can be accessed via the Europa website.

The address for paper communications to the granting authority (if exceptionally allowed) is the official mailing address indicated on its website.

For beneficiaries, it is the legal address specified in the Portal Participant Register.

ARTICLE 37 — INTERPRETATION OF THE AGREEMENT

The provisions in the Data Sheet take precedence over the rest of the Terms and Conditions of the Agreement.

Annex 5 takes precedence over the Terms and Conditions; the Terms and Conditions take precedence over the Annexes other than Annex 5.

Annex 2 takes precedence over Annex 1.

ARTICLE 38 — CALCULATION OF PERIODS AND DEADLINES

In accordance with Regulation No 1182/71[27], periods expressed in days, months or years are calculated from the moment the triggering event occurs.

The day during which that event occurs is not considered as falling within the period.

'Days' means calendar days, not working days.

ARTICLE 39 — AMENDMENTS

39.1 Conditions

The Agreement may be amended, unless the amendment entails changes to the Agreement which would call into question the decision awarding the grant or breach the principle of equal treatment of applicants.

Amendments may be requested by any of the parties.

39.2 Procedure

The party requesting an amendment must submit a request for amendment signed directly in the Portal Amendment tool.

The coordinator submits and receives requests for amendment on behalf of the beneficiaries (see Annex 3). If a change of coordinator is requested without its agreement, the submission must be done by another beneficiary (acting on behalf of the other beneficiaries).

The request for amendment must include:

- the reasons why
- the appropriate supporting documents and
- for a change of coordinator without its agreement: the opinion of the coordinator (or proof that this opinion has been requested in writing).

The granting authority may request additional information.

If the party receiving the request agrees, it must sign the amendment in the tool within 45 days of receiving notification (or any additional information the granting authority has requested). If it does

[27] Regulation (EEC, Euratom) No 1182/71 of the Council of 3 June 1971 determining the rules applicable to periods, dates and time-limits (OJ L 124, 8/6/1971, p. 1).

not agree, it must formally notify its disagreement within the same deadline. The deadline may be extended, if necessary for the assessment of the request. If no notification is received within the deadline, the request is considered to have been rejected.

An amendment **enters into force** on the day of the signature of the receiving party.

An amendment **takes effect** on the date of entry into force or other date specified in the amendment.

ARTICLE 40 — ACCESSION AND ADDITION OF NEW BENEFICIARIES

40.1 Accession of the beneficiaries mentioned in the Preamble

The beneficiaries which are not coordinator must accede to the grant by signing the accession form (see Annex 3) directly in the Portal Grant Preparation tool, within 30 days after the entry into force of the Agreement (see Article 44).

They will assume the rights and obligations under the Agreement with effect from the date of its entry into force (see Article 44).

If a beneficiary does not accede to the grant within the above deadline, the coordinator must — within 30 days — request an amendment (see Article 39) to terminate the beneficiary and make any changes necessary to ensure proper implementation of the action. This does not affect the granting authority's right to terminate the grant (see Article 32).

40.2 Addition of new beneficiaries

In justified cases, the beneficiaries may request the addition of a new beneficiary.

For this purpose, the coordinator must submit a request for amendment in accordance with Article 39. It must include an accession form (see Annex 3) signed by the new beneficiary directly in the Portal Amendment tool.

New beneficiaries will assume the rights and obligations under the Agreement with effect from the date of their accession specified in the accession form (see Annex 3).

Additions are also possible in mono-beneficiary grants.

ARTICLE 41 — TRANSFER OF THE AGREEMENT

In justified cases, the beneficiary of a mono-beneficiary grant may request the transfer of the grant to a new beneficiary, provided that this would not call into question the decision awarding the grant or breach the principle of equal treatment of applicants.

The beneficiary must submit a request for **amendment** (see Article 39), with

- the reasons why
- the accession form (see Annex 3) signed by the new beneficiary directly in the Portal Amendment tool and
- additional supporting documents (if required by the granting authority).

The new beneficiary will assume the rights and obligations under the Agreement with effect from the date of accession specified in the accession form (see Annex 3).

ARTICLE 42 — ASSIGNMENTS OF CLAIMS FOR PAYMENT AGAINST THE GRANTING AUTHORITY

The beneficiaries may not assign any of their claims for payment against the granting authority to any third party, except if expressly approved in writing by the granting authority on the basis of a reasoned, written request by the coordinator (on behalf of the beneficiary concerned).

If the granting authority has not accepted the assignment or if the terms of it are not observed, the assignment will have no effect on it.

In no circumstances will an assignment release the beneficiaries from their obligations towards the granting authority.

ARTICLE 43 — APPLICABLE LAW AND SETTLEMENT OF DISPUTES

43.1 Applicable law

The Agreement is governed by the applicable EU law, supplemented if necessary by the law of Belgium.

Special rules may apply for beneficiaries which are international organisations (if any; see Data Sheet, Point 5).

43.2 Dispute settlement

If a dispute concerns the interpretation, application or validity of the Agreement, the parties must bring action before the EU General Court — or, on appeal, the EU Court of Justice — under Article 272 of the Treaty on the Functioning of the EU (TFEU).

For non-EU beneficiaries (if any), such disputes must be brought before the courts of Brussels, Belgium — unless an international agreement provides for the enforceability of EU court judgements.

For beneficiaries with arbitration as special dispute settlement forum (if any; see Data Sheet, Point 5), the dispute will — in the absence of an amicable settlement — be settled in accordance with the Rules for Arbitration published on the Portal.

If a dispute concerns administrative sanctions, offsetting or an enforceable decision under Article 299 TFEU (see Articles 22 and 34), the beneficiaries must bring action before the General Court — or, on appeal, the Court of Justice — under Article 263 TFEU.

For grants where the granting authority is an EU executive agency (see Preamble), actions against offsetting and enforceable decisions must be brought against the European Commission (not against the granting authority; see also Article 22).

ARTICLE 44 — ENTRY INTO FORCE

The Agreement will enter into force on the day of signature by the granting authority or the coordinator, depending on which is later.

SIGNATURES

For the coordinator

Ecas Id n00jgkgt signed in the Participant Portal on 2025/11/28 14:29:04 (SigId-29853-3OoM05VUduuSCNINh09tJUHAEuC19zOsJrdor5PrOlWUUfagIhh1RZASFbxwlmGeBnepZYpSSD02FxyrOmMvV0-m5stpJzr6TdyFlIN0W94Da wSINt0Ov1cczjRPs1ztxavZ2dYBeQOIjdgVzWnWH885s0a5tKaXrWtCIVVwILud7OUm81zf9WoK3OOMIwXB8rTO). Timestamp by thirdparty at 2025/11/28 14:29:17

For the granting authority

Signed by Natalia MARTINEZ PARAMO with ECAS id martinb as an authorised representative on 03-12-2025 16:13:06 (transaction id SigId-71149-dRszzboi75sQRajrAJzbzkBf1EGZJzSDwh5B0ur6kEzzYPX6CF4yOq4PF9GTocgTLLxHKPBCiVimG9vYgwqqrfFe-m5stpJzr6TdyFlIN0W94Da t79OeI8LbflmYwNzN1SsiFjKRQYl2e7VC5e7CjCzvTCOBZaJxQzsstoJlHpB93DuGawGuPKydMD5nwu86GEvzk0)

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

European Commission

ANNEX 1



Single Market Programme (SMP)

Description of the action (DoA)

Part A

Part B

 Associated with document Ref. Ares(2025)10291590 - 25/11/2025

DESCRIPTION OF THE ACTION (PART A)

COVER PAGE

Part A of the Description of the Action (DoA) must be completed directly on the Portal Grant Preparation screens.

PROJECT *Grant Preparation (General Information screen) — Enter the info.*	
Project number:	101241627
Project name:	Empowering SMEs through Renewable Energy Communities for a Sustainable Future
Project acronym:	REC4SMEs
Call:	SMP-COSME-2024-REC
Topic:	SMP-COSME-2024-REC-01
Type of action:	SMP-PJG
Service:	EISMEA/I/02
Project starting date:	fixed date: 1 January 2026
Project duration:	24 months

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List of deliverables 8
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List of critical risks 14

PROJECT SUMMARY

Project summary

Grant Preparation (General Information screen) — Provide an overall description of your project (including context and overall objectives, planned activities and main achievements, and expected results and impacts (on target groups, change procedures, capacities, innovation etc)). This summary should give readers a clear idea of what your project is about.

Use the project summary from your proposal.

REC4SMEs project empowers agrifood and retail SMEs to transition to renewable energy by establishing 12 Renewable Energy Communities (RECs) across Moldova, Slovenia, Italy, and Romania. In order to decrease energetic vulnerabilities, a triple helix consortium will promote cooperation and provide customized assistance for REC beneficiaries by offering a mix of internal consulting and advising services along with a voucher system. By encouraging collaboration within collective renewable energy communities, the overall goal is to increase the competitiveness and resilience of the EU's retail and agrifood ecosystems. This will be accomplished through the following specific goals. SO1: Encourage cooperation and sustainable energy solutions between agrifood and SO2: Providing customized retail SMEs with renewable energy, SMEs may become more resilient and competitive. SO3: Promote the green transition by educating people on the advantages of renewable energy communities. The initiative surpasses the present state-of-the-art by tackling technical, financial, and regulatory obstacles and providing a methodical, interdisciplinary, and expandable approach to REC development.

On the long run, REC4SMEs will contribute to the broader energy transition by positioning SMEs as key players in decentralized energy production and consumption. By fostering structured collaboration and knowledge-sharing, the project will help drive policy improvements and create a more SME-friendly energy market. The widespread adoption of RECs will strengthen energy security, reduce reliance on fossil fuels, and directly support the EU’s climate and sustainability goals. Moldova’s participation alongside EU Member States will further integrate the country into European energy transition efforts, fostering a more resilient and energy-efficient industrial sector.

LIST OF PARTICIPANTS

PARTICIPANTS

Grant Preparation (Beneficiaries screen) — Enter the info.

Number	Role	Short name	Legal name	Country	PIC
1	COO	ODA	ORGANIZATIA PENTRU DEZVOLTAREA ANTREPRENORIATULUI	MD	951819000
2	BEN	ITC	ITC - INOVACIJSKO TEHNOLOSKI GROZD MURSKA SOBOTA	SI	937057540
3	BEN	DBA SPA	DBA SPA	IT	893998076
4	BEN	Renergia	Energy Advisor SRL	RO	881549872
5	AP	SIAV	CONFINDUSTRIA VENETO SIAV SRL	IT	953544436

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

LIST OF WORK PACKAGES

Work packages *Grant Preparation (Work Packages screen) — Enter the info.*						
Work Package No	**Work Package name**	**Lead Beneficiary**	**Effort (Person-Months)**	**Start Month**	**End Month**	**Deliverables**
WP1	Project management and coordination	1 - ODA	101.80	1	24	D1.1 – Project Toolkit D1.2 – Project interim report approved D1.3 – Project Final report approved D1.4 – Monitoring and impact evaluation methodology D1.5 – Impact report
WP2	Supporting the establishment of RECs through calls for proposals	4 - Renergia	27.50	1	24	D2.1 – Call for expressions of interest published D2.2 – Selection and evaluation Criteria D2.3 – A detailed list of the projects and recipients of support services selected under the call(s) for third-party support, including the individual REC project budgets
WP3	Tailored Support for REC beneficiaries	3 - DBA SPA	65.80	9	24	D3.1 – Report on Train of Trainers sessions D3.2 – A detailed list of the expertise provided and the beneficiaries D3.3 – A detailed account of the vouchers provided D3.4 – Impact guide
WP4	Communication and Dissemination	1 - ODA	30.00	1	24	D4.1 – Communication strategy report

Work package WP1 – Project management and coordination

Work Package Number	WP1	Lead Beneficiary	1 - ODA
Work Package Name	Project management and coordination		
Start Month	1	End Month	24

Objectives
Effective management and smooth coordination of the project ensured in order to achieve overall project results ▪ To coordinate, support and supervise technical and financial reporting; ▪ To measure the results, impact of the project activities; ▪ Facilitate a permanent communication inside the project consortium; ▪ Ensure efficient communication with the project officer appointed by the EIASMEA ▪ Take corrective measures in case of delays in achieving deliverables, milestones, propose alternative solutions if achieving certain KPIs is not possible

Description
T1.1 Elaborate Project Toolkit T1.2 Organize Steering Committee and Project Meetings (SCOM) T1.3 Monitoring and evaluation T1.4 Ensure communication with the agency and periodical reporting in accordance with project deliverables T1.5 Elaborate project reports

Work package WP2 – Supporting the establishment of RECs through calls for proposals

Work Package Number	WP2	Lead Beneficiary	4 - Renergia
Work Package Name	Supporting the establishment of RECs through calls for proposals		
Start Month	1	End Month	24

Objectives
• Facilitate the creation of local and regional Renewable Energy Communities (RECs) involving agri-food and retail SMEs • Provide information support for SMEs and local stakeholders interested in RECs • Strengthen collaboration between SMEs, local authorities, and technical advisors • Reduce energy costs for SMEs through community-based renewable energy solutions

Description
T2.1 Identify potential actors interested in REC T2.2 Launch call(s) for expressions of interest for third party support T2.3 Selection of Pilot Renewable Energy Communities (RECs) T2.4 Launching event for Renewable Energy Communities T.2.5 Organize synergy exchange study visit

Work package WP3 – Tailored Support for REC beneficiaries

Work Package Number	WP3	Lead Beneficiary	3 - DBA SPA
Work Package Name	Tailored Support for REC beneficiaries		
Start Month	9	End Month	24

Objectives
Enhance the resilience and competitiveness of SMEs by delivering tailored support to renewable energy community beneficiaries and stakeholders

Description
T3.1 Train of Trainers for REC consultants and REC members T3.2 Needs assessment for each REC selected T3.3 Provide in-house advisory services T3.4 Develop REC Voucher System T3.5 Implement REC Voucher System T3.6 Monitor Voucher System implementation T3.7 Evaluate impact and lesson learned

Work package WP4 – Communication and Dissemination

Work Package Number	WP4	Lead Beneficiary	1 - ODA
Work Package Name	Communication and Dissemination		
Start Month	1	End Month	24

Objectives
To ensure effective communication and dissemination of the project's objectives, progress, and results to relevant stakeholders, maximizing outreach, engagement, and impact through strategic messaging, targeted dissemination channels, and knowledge-sharing activities

Description
T4.1 Elaborate a Communication and dissemination plan T4.2 Organize kick-off event T4.3 Develop project dissemination network T4.4 Digital Campaign T4.5 Promote Call for Expression of Interest T4.6 Organize Transnational Dissemination Event T4.7 Create and disseminate good practice videos T4.8 Publish and disseminate Impact Guide T4.9 Present project results and RECs benefits during relevant events T4.10 Final Conference

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

STAFF EFFORT

Staff effort per participant

Grant Preparation (Work packages - Effort screen) — Enter the info.

Participant	WP1	WP2	WP3	WP4	Total Person-Months
1 - ODA	40.80	8.00	11.20	9.60	69.60
2 - ITC	30.00	6.00	8.40	7.20	51.60
3 - DBA SPA	13.20	8.00	14.00	7.20	42.40
4 - Renergia	17.80	5.50	32.20	6.00	61.50
Total Person-Months	101.80	27.50	65.80	30.00	225.10

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

LIST OF DELIVERABLES

Deliverables

Grant Preparation (Deliverables screen) — Enter the info.

The labels used mean:

Public — fully open (automatically posted online)
Sensitive — limited under the conditions of the Grant Agreement
EU classified —RESTREINT-UE/EU-RESTRICTED, CONFIDENTIEL-UE/EU-CONFIDENTIAL, SECRET-UE/EU-SECRET under Decision 2015/444

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month)
D1.1	Project Toolkit	WP1	1 - ODA	R — Document, report	SEN - Sensitive	3
D1.2	Project interim report approved	WP1	1 - ODA	R — Document, report	SEN - Sensitive	13
D1.3	Project Final report approved	WP1	1 - ODA	R — Document, report	SEN - Sensitive	24
D1.4	Monitoring and impact evaluation methodology	WP1	1 - ODA	R — Document, report	SEN - Sensitive	6
D1.5	Impact report	WP1	1 - ODA	R — Document, report	SEN - Sensitive	24
D2.1	Call for expressions of interest published	WP2	4 - Renergia	R — Document, report	PU - Public	4
D2.2	Selection and evaluation Criteria	WP2	4 - Renergia	R — Document, report	PU - Public	4
D2.3	A detailed list of the projects and recipients of support services selected under the call(s) for third-party support, including the individual REC project budgets	WP2	4 - Renergia	R — Document, report	SEN - Sensitive	24
D3.1	Report on Train of Trainers sessions	WP3	3 - DBA SPA	R — Document, report	SEN - Sensitive	24
D3.2	A detailed list of the expertise provided and the beneficiaries	WP3	3 - DBA SPA	R — Document, report	SEN - Sensitive	24
D3.3	A detailed account of the vouchers provided	WP3	3 - DBA SPA	R — Document, report	SEN - Sensitive	24

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

Deliverables

Grant Preparation (Deliverables screen) — Enter the info.

The labels used mean:

Public — fully open (automatically posted online)
Sensitive — limited under the conditions of the Grant Agreement
EU classified —RESTREINT-UE/EU-RESTRICTED, CONFIDENTIEL-UE/EU-CONFIDENTIAL, SECRET-UE/EU-SECRET under Decision 2015/444

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month)
D3.4	Impact guide	WP3	3 - DBA SPA	R — Document, report	SEN - Sensitive	24
D4.1	Communication strategy report	WP4	1 - ODA	R — Document, report	SEN - Sensitive	24

Deliverable D1.1 – Project Toolkit

Deliverable Number	D1.1	**Lead Beneficiary**	1 - ODA
Deliverable Name	Project Toolkit		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	3	**Work Package No**	WP1

Description
.pdf, .ppt, .xls, digital format, English

Deliverable D1.2 – Project interim report approved

Deliverable Number	D1.2	**Lead Beneficiary**	1 - ODA
Deliverable Name	Project interim report approved		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	13	**Work Package No**	WP1

Description
..pdf, .xls, online format English All PPs will prepare partners interim and final report. ODA is responsible to compile, coordinate and provide the required interim and final reports on behalf of the consortium within the deadlines. The report will include a summary of the activities conducted, the development of the projects promoted and main deliverables achieved.

Deliverable D1.3 – Project Final report approved

Deliverable Number	D1.3	**Lead Beneficiary**	1 - ODA
Deliverable Name	Project Final report approved		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	24	**Work Package No**	WP1

Description
..pdf, .xls, digital format, English The reports will include a summary of the activities conducted, the development of the projects promoted and the project impact for in its local or regional area.

Deliverable D1.4 – Monitoring and impact evaluation methodology

Deliverable Number	D1.4	**Lead Beneficiary**	1 - ODA
Deliverable Name	Monitoring and impact evaluation methodology		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	6	**Work Package No**	WP1

Description
..pdf, .xls, digital format, English

Deliverable D1.5 – Impact report

Deliverable Number	D1.5	**Lead Beneficiary**	1 - ODA
Deliverable Name	Impact report		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	24	**Work Package No**	WP1

Description
..pdf, .xls, digital format, English

Deliverable D2.1 – Call for expressions of interest published

Deliverable Number	D2.1	**Lead Beneficiary**	4 - Renergia
Deliverable Name	Call for expressions of interest published		
Type	R — Document, report	**Dissemination Level**	PU - Public
Due Date (month)	4	**Work Package No**	WP2

Description
Guidelines document outlining eligibility, application process, and evaluation criteria. Format: .pdf, Language: eng.

Deliverable D2.2 – Selection and evaluation Criteria

Deliverable Number	D2.2	**Lead Beneficiary**	4 - Renergia
Deliverable Name	Selection and evaluation Criteria		
Type	R — Document, report	**Dissemination Level**	PU - Public
Due Date (month)	4	**Work Package No**	WP2

Description
A structured framework outlining the eligibility requirements, assessment methodology, and scoring system for selecting beneficiaries. This document will ensure transparency, fairness, and alignment with project objectives, facilitating an effective decision-making process. Format: .pdf, Language: eng.

Deliverable D2.3 – A detailed list of the projects and recipients of support services selected under the call(s) for third-party support, including the individual REC project budgets

Deliverable Number	D2.3	**Lead Beneficiary**	4 - Renergia
Deliverable Name	A detailed list of the projects and recipients of support services selected under the call(s) for third-party support, including the individual REC project budgets		

Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	24	**Work Package No**	WP2

Description
The report will be provided after the evaluation of each call for expressions of interest for third party support. Format: .doc, .pdf

Deliverable D3.1 – Report on Train of Trainers sessions

Deliverable Number	D3.1	**Lead Beneficiary**	3 - DBA SPA
Deliverable Name	Report on Train of Trainers sessions		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	24	**Work Package No**	WP3

Description
Report containing invitation, agenda, signed presence list, target group, number of estimated participants, duration of the event, report of the event, training material package, presentations, evaluation report, feedback questionnaire. Format: .doc, .pdf, .png. Language: eng.

Deliverable D3.2 – A detailed list of the expertise provided and the beneficiaries

Deliverable Number	D3.2	**Lead Beneficiary**	3 - DBA SPA
Deliverable Name	A detailed list of the expertise provided and the beneficiaries		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	24	**Work Package No**	WP3

Description
Detailed list of technical assistance provided, challenges encountered, and recommendations. Format: .doc, .pdf, .png. Language: eng.

Deliverable D3.3 – A detailed account of the vouchers provided

Deliverable Number	D3.3	**Lead Beneficiary**	3 - DBA SPA
Deliverable Name	A detailed account of the vouchers provided		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	24	**Work Package No**	WP3

Description
Detailed list of vouchers provided, the services or resources obtained, the recipients, and the impact generated Format: .doc, .pdf, .png. Language: eng.

Deliverable D3.4 – Impact guide

Deliverable Number	D3.4	**Lead Beneficiary**	3 - DBA SPA
Deliverable Name	Impact guide		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	24	**Work Package No**	WP3

Description
Comprehensive guide compiling REC results, key learning, impact generated and future recommendations. Format: .pdf, Language: eng, 15 pages x 70 printed copies

Deliverable D4.1 – Communication strategy report

Deliverable Number	D4.1	**Lead Beneficiary**	1 - ODA
Deliverable Name	Communication strategy report		
Type	R — Document, report	**Dissemination Level**	SEN - Sensitive
Due Date (month)	24	**Work Package No**	WP4

Description
.doc, .pdf, .png eng

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

LIST OF MILESTONES

Milestones

Grant Preparation (Milestones screen) — Enter the info.

Milestone No	Milestone Name	Work Package No	Lead Beneficiary	Means of Verification	Due Date (month)
1	Call for Expressions of Interest launched	WP2	4 - Renergia	Call report, publication evidence	4
2	REC launching events	WP2	4 - Renergia	Event report	4
3	Voucher System Operational	WP3	3 - DBA SPA	Operational framework document, list of beneficiaries	18
4	Kick-off Meeting	WP4	1 - ODA	Meeting report, including attendance list, agenda, invitation, presentation.	1
5	Closing Conference	WP4	1 - ODA	Meeting report, including attendance list, agenda, invitation, presentation.	24

LIST OF CRITICAL RISKS

Critical risks & risk management strategy

Grant Preparation (Critical Risks screen) — Enter the info.

Risk number	Description	Work Package No(s)	Proposed Mitigation Measures
1	Delays in project implementation due to unforeseen administrative or logistical challenges	WP1	Establish a detailed project timeline, conduct regular progress reviews, and maintain contingency plans.
2	Low participation of SMEs in Renewable Energy Communities (RECs)	WP2	Implement targeted awareness campaigns, provide incentives, and engage local business networks of each partner, create sponsored social media posts, organize bilateral meeting with potential beneficiaries, open new calls for interest

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

Critical risks & risk management strategy

Grant Preparation (Critical Risks screen) — Enter the info.

Risk number	Description	Work Package No(s)	Proposed Mitigation Measures
3	Regulatory and legal barriers in setting up RECs	WP2	Work closely with policymakers, legal experts, and regulatory bodies to ensure compliance and resolve issues proactively.
4	Financial sustainability risks post-project completion	WP3	Develop a sustainability plan, identify funding opportunities, and establish partnerships for long-term viability.
5	Lack of technical expertise among SMEs to adopt renewable energy solutions	WP2	Offer access to information on existing training, technical support, and capacity-building programs for SMEs.
6	External economic factors affecting project sustainability	WP3	Conduct regular market assessments and adjust strategies accordingly
7	The absence of a dedicated procurement specialist for the REC voucher scheme may lead to delays, limited oversight, and risks of non-compliance with donor requirements.	WP3	In case savings occur during project implementation, these may be redirected towards engaging a specialist as project staff or external expert to ensure proper and timely management of the scheme.

TECHNICAL DESCRIPTION (PART B)

COVER PAGE

Part B of the Application Form must be downloaded from the Portal Submission System, completed and then assembled and re-uploaded as PDF in the system. Page 1 with the grey IMPORTANT NOTICE box should be deleted before uploading.

***Note:** Please read carefully the conditions set out in the Call document (for open calls: published on the Portal). Pay particular attention to the award criteria; they explain how the application will be evaluated.*

PROJECT	
Project name:	**Empowering SMEs through Renewable Energy Communities for a Sustainable Future**
Project acronym:	REC4SMEs
Coordinator contact:	Organization for Entrepreneurship Development, Republic of Moldova Elena Rusu

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HISTORY OF CHANGE

After the evaluation, the following comment(s) required an adjustment:

Comment	Adjustment	Page
The procedures and problem-solving mechanisms for cooperating within the project teams and consortium are not sufficient and miss more detailed elaboration	The partners will sign a consortium agreement that will establish clear procedures and problem-solving mechanisms to ensure effective cooperation within the project teams and the consortium.	14
The proposal does not include an indicator for the total energy need and renewable energy use of the SMEs involved in the selected REC projects, nor the expected total value of support services delivered.	Additional relevant indicators, will be established during the implementation phase, once the beneficiaries have been selected and their energy needs assessed: • Total energy needs • Renewable energy use of the selected SMEs The expected total value of support services delivered is addressed and expressed in the already included indicator **- The total value of vouchers and directly delivered support services awarded to the REC projects"** (Baseline: 0; Target: EUR 380,000). – page 15 –	15
The proposal does not include a procurement specialist related to the implementation of Voucher Scheme.	The absence of a dedicated procurement specialist for the REC voucher scheme may lead to delays, limited oversight, and risks of non-compliance with donor requirements. In case savings occur during project implementation, these may be redirected towards engaging a specialist as project staff or external expert to ensure proper and timely management of the scheme.	17
Subcontracting cost S.1.1 Financial manager was excluded	The position has been integrated under Staff Costs	40

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PROJECT SUMMARY

Project summary
See Abstract (Application Form Part A).

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1. RELEVANCE

1.1 Background and general objectives

Background and general objectives

Describe the background and rationale of the project.

How is the project relevant to the scope of the call? How does the project address the general objectives of the call? What is the project's contribution to the priorities of the call?

The EU's food and drink industrial and retail ecosystems play a critical role in ensuring economic growth, employment, and sustainability. However, these sectors face significant challenges, including high energy costs, carbon emissions, and a lack of structured collaboration for sustainable practices. Renewable Energy Communities (RECs) offer a transformative solution, enabling businesses to collaboratively produce, store, and consume renewable energy. By fostering cooperation and shared ownership, RECs enhance energy efficiency, reduce environmental impacts, and build resilience against market volatility. **REC4SMEs** brings together key stakeholders from four countries—Moldova, Slovenia, Italy, and Romania—to drive change at the grassroots level by fostering the establishment of energy communities focused on agri-food and retail SMEs. The countries involved in the action have strong Agri-Food and Retail Industry that includes various sectors and activities that contribute to the food supply chain and consumer goods market. Both industries are interconnected, with the Agri-Food sector supplying raw and processed goods to the Retail Industry, which then delivers them to consumers. The agri-food and retail sectors significantly influence the economies of Moldova, Romania, Italy, and Slovenia, albeit to varying degrees. Agriculture is a cornerstone of **Moldova**'s economy, contributing approximately 12% to the national GDP. When combined with the food processing industry, this share rises to over 16%, with these sectors accounting for about 45% of the country's total exports. The retail sector, particularly food retail, is also vital, with five major chains representing more than 50% of total food retail sales. In 2023, agriculture, forestry, and fishing sectors contributed around 4.3% to Romania's GDP. The food retail industry plays a significant role in **Romania**'s economy. In 2022, the overall retail sector contributed approximately 18.6% to the nation's Gross Domestic Product (GDP), with activity volume increasing by 6.6% compared to 2021. The agricultural sector in Italy accounted for about 2.1% of the GDP in 2023. The food retail industry is a cornerstone of Italy's economy, significantly contributing to its gross domestic product (GDP). In 2022, the sector's total turnover reached approximately €170 billion, underscoring its pivotal role in the nation's economic landscape. When considering the broader agri-food supply chain—which includes agriculture, food processing, distribution, and retail—the economic impact is even more pronounced. This comprehensive sector is valued at nearly €67 billion, accounting for 3.8% of Italy's GDP. Agriculture's contribution to **Slovenia**'s GDP was approximately 1.8% in 2023. The food retail industry in Slovenia plays a significant role in the nation's economy, contributing notably to its gross domestic product (GDP). In 2023, Slovenia's GDP was estimated at €63.95 billion, reflecting a 12.4% nominal increase over the previous year. These figures underscore the importance of the agri-food and retail sectors across these nations, reflecting their increased potential in creating new jobs and stimulating economic development.

The legal framework for CECs and RECs was established through the Internal Market for Electricity Directive (EU) 2019/944 (IMED) and the Renewable Energy Directive (EU) 2018/2001 (RED II), respectively. EU countries and Moldova, as a contracting party of the Energy Community and an EU candidate country are is obligated to align with EU directives and develop the appropriate regulatory framework. In Moldova, on December 19, 2024 the National Agency for Energy Regulation (ANRE) approved the Regulation on renewable energy communities clearing the path for establishing REC initiatives within this project.

Renewable Energy Sources Act (Zakon o obnovljivih virih energije, ZOVE), which aligns with the EU Renewable Energy Directive (RED II). Slovenia has been actively working to facilitate the development of RECs in line with EU requirements. The Slovenian government has put in place regulations and incentives to promote the establishment of energy communities, ensuring that they can benefit from shared ownership, cooperation, and increased energy efficiency. The **Slovenian Energy Agency (Agencija za energijo)** is responsible for implementing and overseeing policies related to renewable energy, including RECs. Furthermore, the government's **Energy Transition Strategy** aims to encourage the development of decentralized energy systems, such as RECs, and has included specific provisions to foster community-driven renewable energy initiatives.

Renewable Energy Communities (REC) and collective self-consumption initiatives have experienced significant expansion in Italy, with 168 active projects recorded in 2024. The most active regions are Piedmont, Lazio, Sicily, and Lombardy, which together account for 48% of the total, with approximately 80 projects (Electricity Market Report 2024, Energy & Strategy of the School of Management at Politecnico di Milano). Despite the increase in the number of projects, the impact of RECs on the national energy system remains limited. The majority of these communities have a simple corporate structure, such as associations (in 50% of cases), and use small-scale plants. The average installed capacity is 60 kW, while only 34% of the plants exceed 200 kW. Small plants, with a capacity of less than 30 kW, make up 23.5% of the total.

Romania has progressively embraced the concept of **Renewable Energy Communities (RECs)**, with increasing interest from academia, research institutions, and key stakeholders, particularly those engaged in European projects. Despite the liberalization of the energy market in 2017, the role of citizens, public authorities, and businesses in actively shaping the energy sector remains largely underdeveloped. Currently, **approximately 20 RECs** are operational in Romania, alongside advanced initiatives. However, existing legislative constraints significantly limit their functionality. A key restriction stipulates that renewable energy generated by RECs can only be consumed in shared spaces within multifamily buildings, excluding single-family households from participating in energy-sharing schemes. To address these regulatory challenges, the Romanian government recently introduced a new emergency ordinance (13.02.2025) titled: "Emergency Order for Amending and Supplementing Government Emergency Ordinance no. 163/2022". This legislative update enhances the legal framework for promoting renewable energy use and introduces revised operational guidelines for energy communities. This development is particularly relevant and well-aligned with the **REC4SMEs project**, as SMEs in Romania require structured support in establishing and operationalizing energy communities. Given the complexity and novelty of the subject, **REC4SMEs will serve as a critical support mechanism**, facilitating the adaptation of SMEs to the evolving legislative, economic, and technical landscape.

The rationale for this project stems from the urgent need to address energy-related challenges while promoting sustainability and competitiveness. SMEs in the agrifood and retail sectors often lack the resources and knowledge to transition to renewable energy independently. This project bridges that gap by facilitating REC development, providing tailored support, and raising awareness of the benefits and impacts of RECs. Thus, the project **general objective** is to boost the competitiveness and resilience of the EU's agrifood and retail ecosystems by fostering cooperation within collective renewable energy communities.

REC4SMEs aligns directly with the call's scope, which emphasizes supporting agri-food and retail SMEs in reducing energy costs and emissions through renewable energy solutions. By fostering the establishment of RECs, the project addresses the dual objectives of enhancing sustainability and building economic resilience in key industrial ecosystems. Additionally, the project's cross-regional approach ensures widespread impact, creating models that can be replicated across the EU.

Contribution to the General Objectives of the Call

1. **Competitiveness**: The project boosts SME competitiveness by reducing energy costs through participation in RECs, thereby enhancing their profitability and market position.
2. **Resilience**: By diversifying energy sources and enabling collective ownership, the project strengthens the resilience of SMEs against energy price fluctuations.
3. **Sustainability**: The project contributes to the EU's Green Deal objectives by promoting the use of renewable energy and reducing carbon footprints in the agri-food and retail sectors.
4. **Collaboration**: The project fosters regional and cross-border cooperation, encouraging shared solutions and knowledge transfer between stakeholders.

Contribution to the Priorities of the Call

1. **Energy Transition**: Supports the green transition by integrating renewable energy technologies into local ecosystems.
2. **Stakeholder Engagement**: Increases awareness and participation of SMEs, local authorities, and other stakeholders in RECs.
3. **Capacity Building**: Enhances institutional and SME capabilities to implement and manage RECs effectively.
4. **Regional Development**: Contributes to balanced regional growth by addressing energy challenges in 12 areas.

1.2 Needs analysis and specific objectives

Needs analysis and specific objectives

Describe how the objectives of the project are based on a sound needs analysis in line with the specific objectives of the call. What issue/challenge/gap does the project aim to address?

The objectives should be clear, measureable, realistic and achievable within the duration of the project. For each objective, define appropriate indicators for measuring achievement (including a unit of measurement, baseline value and target value).

In 2022, the agri-food sector experienced unprecedented inflation, primarily driven by rising energy and fuel costs. In 2023, the situation worsened with the Russian invasion of Ukraine, which disrupted energy supplies and further increased global prices for both energy and food commodities. The ongoing energy crisis in Europe has significantly impacted small and medium-sized enterprises (SMEs), leading to increased operational costs and heightened financial pressures. The surge in energy prices has disproportionately affected SMEs, which often lack the financial resilience and economies of scale of larger corporations. This situation has resulted in reduced productivity, decreased revenues, and, in some cases, temporary closures or bankruptcies.

In response to these challenges, many SMEs are exploring renewable energy solutions to mitigate rising energy costs. A survey indicated that 75% of European SMEs are interested in transitioning to renewable energy sources, recognizing the long-term benefits of energy independence and sustainability. To support SMEs during this crisis, the European Commission has outlined actionable steps to help small businesses reduce their energy consumption and improve energy efficiency. These measures include providing guidance on energy-saving options and promoting best practices to enhance resilience. Despite these efforts, the energy crisis continues to pose significant challenges for SMEs across Europe. The situation underscores the need for comprehensive support measures to ensure the survival and growth of these enterprises, which are vital to the European economy.

Moldova is currently facing a significant energy crisis, primarily due to the cessation of Russian gas supplies. On January 1, 2025, Gazprom halted gas deliveries to Moldova, citing Moldova's refusal to pay a disputed debt of $709 million for past supplies. The energy crisis in Moldova has highlighted the vulnerabilities tied to reliance on only one energy source. This situation has affected the entire energy infrastructure, putting a strain on both households and businesses. The sharp increase in energy tariffs has particularly pressured SMEs, as they often struggle more with rising operational costs compared to larger corporations.

Renewable energy solutions can play a crucial role in addressing this issue. By increasing resilience through diversification of energy sources and enhancing energy efficiency, SMEs can lower their dependence on volatile energy markets. Transitioning to renewable energy not only helps businesses reduce energy costs in the long term but also contributes to sustainability efforts.

In summary, renewable energy solutions offer a great opportunity to mitigate the impact of the energy crisis, improve energy independence, and reduce costs, especially for SMEs under financial pressure.

The project is designed to address critical gaps and challenges faced by agrifood and retail SMEs in adopting sustainable energy solutions and participating in renewable energy communities (RECs). These gaps include: 1.High Energy Costs: SMEs in the agrifood and retail sectors are disproportionately impacted by volatile energy prices, limiting their competitiveness and resilience; 2.Lack of Access to Expertise and Resources: SMEs often lack the technical knowledge, financial resources, and advisory support needed to establish or join RECs, which limits their capacity for sustainable energy transformation; 3.Limited Awareness of RECs: Many stakeholders, including SMEs and local institutions, are unaware of the benefits and long-term impact of participating in RECs, leading to low engagement and missed opportunities for energy cost reductions and sustainability; 4.Insufficient Regional Collaboration: There is a lack of structured collaboration between stakeholders across regions and countries, hindering the development and scaling of successful REC models. By addressing these challenges, the project aims to foster sustainable energy solutions, enhance SME resilience and competitiveness, and support the green transition in line with EU priorities.

Through clear, measurable specific objectives and robust indicators, this project ensures impactful outcomes that are achievable within the project's duration:

SO1: Foster sustainable energy solutions and collaboration among agrifood and retail SMEs through the establishment of renewable energy communities across 12 areas.			
Indicator	Unit of measurement	Baseline Value	Target Value
Number of RECs established	Number of operational RECs	0	12
Number of SMEs engaged in RECs from Agrifood and Retail	Nr	0	36

industry			
Total number of REC beneficiaries	Nr	0	60
SO2: Enhance the resilience and competitiveness of SMEs by delivering tailored support to renewable energy community beneficiaries and stakeholders.			
Number of SMEs receiving tailored support	Number of SMEs	0	40
Percentage reduction in energy costs for participating SMEs	Percentage (%).	0%	25%
Stakeholder satisfaction with support services.	Satisfaction rating (scale of 1-5).	Not applicable (new service).	4.0 average satisfaction score (measured via feedback questionnaires)
SO3: Facilitate the green transition by raising awareness of renewable energy communities' benefits.			
Number of stakeholders reached through awareness campaigns	Number of stakeholders	0	700
Increase in stakeholder understanding of RECs' benefits	Percentage (%).	30% average understanding	60% average understanding (measured via pre- and post-campaign surveys)
Number of dissemination materials distributed	Number of materials	0	7 dissemination materials – more than 1000 distribution via email and other channels (1 Online REC Brochure, 1 Impact Report, 1 Good practice videos per partner +1 English per project, other online resources)

#@COM-PLE-CP@#

1.3 Complementarity with other actions and innovation — European added value

Complementarity with other actions and innovation

Explain how the project builds on the results of past activities carried out in the field and describe its innovative aspects. Explain how the activities are complementary to other activities carried out by other organisations.

Illustrate the European dimension of the activities: trans-national dimension of the project; impact/interest for a number of EU countries; possibility to use the results in other countries, potential to develop mutual trust/cross-border cooperation among EU countries, etc.

Which countries will benefit from the project (directly and indirectly)? Where will the activities take place?

REC4SMEs project activities will take place mainly in the 4 partner countries and this will enable sharing of experience and knowledge between Italy, Romania, Slovenia, Moldova and other relevant stakeholders active in this field. The project will build upon the EU Citizen Energy Advisory Hub (CEAH) to enhance the capacities of renewable energy community (REC) consultants and the staff team. In return, CEAH will gain visibility and new clients among the project stakeholders. By leveraging the resources, expertise, and networks established through the CEAH, the project will provide targeted support, knowledge sharing, and best practices to strengthen the advisory services available to RECs. This collaboration will ensure a more effective and scalable approach to empowering local energy initiatives, fostering citizen participation in the energy transition, and promoting the role of the CEAH as a key resource for REC development. However, if this will not be possible, the project reserves its option to identify a different initiative that contributes to the main objective and conduct the study visit planned. (Interreg Danube Projects, Horizon, etc.). In addition, each partner identified potential synergies and relevant projects that can be involved in our activities, at the national level. **Moldova** made impressive progress in developing regulatory framework on developing energy

communities. A 2024 study was produced in the framework of the project “Sustainable and Resilient Communities through Women Empowerment (phase 1)”, implemented by UNDP and financed by Sweden. It outlines Recommendations for Viable Community-led Renewable Energy Sources (RES) Cooperatives in Moldova. The phase 2 of the same project resulted developing and adoption the national legislation and will continue by establishing 2 pilot Citizen Energy Communities during 2025. In addition, other pilots’ initiatives were to be launched with the support of USAID, but their implementation remains unclear. Moldova is also part of INTERREG Danube project NRGCOM that will contribute to this objective. The present project builds upon these results and adds value by establishing Renewable Energy Communities for SMEs. Local stakeholders planned to be involved in the proposal include Ministry of Economic Development and Digitalization (ODA’s Founder), Ministry of Energy, National Center for Sustainable Energy, National Agency for Energy Regulation, Alliance for Energy Efficiency and Renewables, Local Public Authorities, business associations and other relevant institutions.

ITC builds on past and ongoing initiatives in Slovenia’s agricultural sector, where Renewable Energy Communities (RECs) have advanced biomass heating solutions. These efforts have supported sustainable practices by utilizing biomass for heat. While biomass heating has progressed, REC development in electricity production faces challenges due to subsidy schemes and regulations, limiting local renewable electricity generation. ITC aims to bridge this gap by introducing innovative REC models for electricity, exploring new business models, financing mechanisms, and technology solutions. The project will align with national efforts, collaborating with government bodies and local stakeholders to ensure consistency and synergy. By integrating electricity generation into existing REC frameworks, ITC seeks to enhance Slovenia’s renewable energy mix, strengthen local energy resilience, and support national energy targets, particularly within the agri-food sector. Through this initiative, ITC will not only expand the role of RECs in Slovenia but also create a replicable model for sustainable energy transitions. By leveraging past successes and fostering collaboration, the project will drive innovation, support local communities, and contribute to a more resilient and diversified renewable energy landscape.

By 2024, Italy has 168 active Renewable Energy Communities (RECs), with Piedmont, Lazio, Sicily, and Lombardy hosting nearly half. DBA PRO. has played a key role in establishing several REC projects, including “REC San Vendemiano” and “Arcade Energy” in Treviso, as well as REC initiatives funded by the Cariverona Foundation and promoted by municipalities in Belluno Province. While most RECs focus on photovoltaic energy, some include hydroelectric power, with studies exploring geothermal potential. DBA PRO. supports REC development by advising on legal structures, assisting with grid connections, and streamlining membership and data collection. Leveraging 30 years of expertise in energy efficiency and IT, DBA has developed “Geo-Deck,” a proprietary software for energy and economic analysis. Geo-Deck optimizes photovoltaic system design, predicts energy production using historical data and machine learning, and identifies risks, ensuring efficient and profitable REC configurations. With its expertise and innovative tools, DBA PRO. enhances the efficiency and scalability of RECs, fostering sustainable energy transitions across Italy. By integrating advanced data analysis and predictive modeling, DBA ensures that each project maximizes energy production while minimizing risks, contributing to a more resilient and decentralized energy system.

Romania is gradually adopting Renewable Energy Communities (RECs), with interest growing among academic, research, and stakeholder groups. Despite energy market liberalization in 2017, public awareness of the role citizens, authorities, and businesses can play remains limited. Around 20 RECs are currently operational, including initiatives in Buteni, Crucea, and Alba Iulia. However, legislative constraints restrict REC functionality, limiting energy sharing to shared spaces in multifamily buildings. Our company contributed to the EMERGE Romania project, assessing REC feasibility at pilot sites in collaboration with universities and local authorities. As the technical coordinator, we conducted energy analyses and technology sizing, producing promising results. Building on these insights, we aim to enhance REC functionality, create synergies, and support sustainable energy expansion across Romania. By leveraging the expertise gained through EMERGE, we will advocate for regulatory improvements and innovative REC models that enable broader energy sharing. Our goal is to facilitate the transition toward a more inclusive and sustainable energy system, empowering communities to actively participate in Romania’s renewable energy future.

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2. QUALITY

2.1 Concept and methodology

Concept and methodology

Outline the approach and methodology behind the project. Explain why they are the most suitable for achieving the project's objectives.

The project adopts a structured and multi-disciplinary methodology to ensure the effective establishment of Renewable Energy Communities (RECs) among agri-food and retail SMEs. Our approach integrates stakeholder collaboration, capacity building through train of trainers, call for expression of interests, selection process, networking and dissemination events, needs assessment, legal, technical advisory and consulting services both in-house and through voucher System, monitoring and impact evaluation, transnational learning event and final conference that will help create synergy with other actions and long-term sustainability and multiplication strategies.

1. Integrated Stakeholder Collaboration: The project fosters strong partnerships between SMEs, local authorities, energy consultants, business support organizations and financial institutions to ensure that RECs are structured in alignment with both regulatory frameworks and local economic needs. In addition, dissemination sessions, networking events, train of trainers and other relevant activities and one-on-one advisory meetings will be conducted to ensure SMEs understand the REC model and actively participate in decision-making processes. Synergy with local and international initiatives in this field will be created by conducting a study visit, by establishing common actions with local stakeholders and cross-participation to thematic events. This will contribute to dissemination of REC practices among partners' countries.

2. Capacity Building: Train of Trainers session and learning events will be organized in order to exchange knowledge from partners and countries with more experience, as well as building new skills for REC consultants and expert teams involved in the project. REC beneficiaries will be involved in ToT trainings in order to upscale their abilities and motivate them to act as REC ambassadors in further communities.

3. Legal and technical advisory and consulting services: The consortium will provide these services in combination with a Voucher System Implementation. A needs assessment will identify consulting requirements and the best delivery method (in-house or subcontracted). REC consultants will provide online and offline business and technical support, monitored by PPs. Key areas may include but are not limited to: business plan finalization, funding opportunities, technical analysis, project optimization, legal, regulatory, and technical aspects of setting up and managing an REC; feasibility studies to assess optimal renewable energy solutions, ensuring that selected technologies align with business needs and environmental objectives; expertise will also be leveraged to guide SMEs in navigating administrative and licensing requirements as well as other needs identified in the assessment of each REC. Support will also be provided in identifying and securing co-funding from regional, national, or EU-level sustainability initiatives. Any project partner can support any REC based on expertise and availability. A Voucher System will offer up to €20,000 (tbc) per REC for consulting/advisory services to beneficiaries. A transparent Expression of Interest (EOI) process will ensure fair allocation. The scheme ensures targeted, high-quality consulting/advisory support for REC participants. The project team will develop a digital tracking system for voucher allocation and usage, compiling data from all partners to ensure proper use, allocated amounts, monitor results, and assess impact.

4. Sustainability and Impact Monitoring and Evaluating: A monitoring framework will be put in place to track the adoption rate of renewable energy solutions within the SMEs and their financial and environmental benefits and other Key Performance Indicators. ODA will subcontract an expert to prepare the monitoring and impact methodology to ensure all indicators are collected by the PPs during implementation. At the end of the project, experts will collect and analyze data to prepare the impact report. In addition, the PPs will monitor the progress based on these indicators during all implementation period. REC4SMEs Impact report will be published based on this data, along with best practices and lessons learned will be documented and shared with broader industry stakeholders to encourage replication and scalability of the project's impact.

The project methodology enables change at grassroot level towards renewable energy integration of Agrifood and Retail SMEs. By integrating technical, advisory and regulatory guidance, the project guarantees a practical and scalable approach to REC development.

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2.2 Consortium set-up

Consortium cooperation and division of roles (if applicable)

Describe the participants (Beneficiaries, Affiliated Entities and Associated Partners, if any) and explain how they will work together to implement the project. How will they bring together the necessary expertise? How will they

complement each other?

In what way does each of the participants contribute to the project? Show that each has a valid role and adequate resources to fulfil that role.

***Note:** When building your consortium you should think of organisations that can help you reach objectives and solve problems.*

The **REC4SMEs** project brings together a multidisciplinary consortium of public and private sector actors whose expertise complements one another to establish functional **Renewable Energy Communities (RECs)** for agri-food and retail **SMEs**, ensuring a sustainable future. The project covers **Moldova, Slovenia, Italy, and Romania**—with Moldova, an **EU candidate country**, collaborating alongside three **EU Member States** to foster a more resilient and energy-efficient industrial sector.

As the project coordinator, **ODA** Moldova brings 18 years of experience in implementing public policies for competitiveness and entrepreneurship development. It has been an EEN host organization between 2015-2020, and a new project will start from June 2025. In addition, ODA has a strong track record of supporting SMEs, including providing consultancy services – ODA's one-stop-shop Business Advice Center provided in 2024 – over 12 000 consultation session for entrepreneurs online/offline/by phone. ODA manages 10 National Programs focused on areas such as SME re-technologization and internationalization, ECO SMEs, Digital Transformation, Tourism, Women Entrepreneurship, Migrants' reintegration, Youth Start-ups, Digital Innovations, and Technological Startups. In addition to financial support, ODA offers free business management training covering topics like business administration, Green Transition, and Digitalization.

A key aspect of ODA's work is facilitating access to finance through the Credit Guarantee Fund, which provides 6 guarantee products, and the Fund for Entrepreneurship and Economic Growth of Moldova, which offers affordable long-term financing by subsidizing loan interest rates. In 2024, ODA assisted 5609 companies to grow by offering access to trainings and finance. In addition, 596 companies received non-reimbursable financial support with a total amount of 13 million EUR. The main sources of funding are national budget state and EU direct grant to ODA (via EU4SMEs project). These results show our technical and financial capacity to develop and manage complex business support instruments in accordance with national and EU rules and procedures.

ICT contributes with expertise in Innovation and Technology Transfer, with a particular focus on the agri-food sector. As a host organization for the EU Digital Innovation Hub, ICT facilitates consultancy services and fosters innovation by connecting key stakeholders and enabling them to thrive. The partnership between ITC Murska Sobota (DIH AGRIFOOD) combines expertise in renewable energy, agrifood innovation, and SME support. ITC Murska Sobota focuses on digital transformation and business development for agrifood SMEs and will contribute significantly to the project by supporting the development of Renewable Energy Communities (RECs), enhancing SME competitiveness through energy efficiency measures, and providing capacity-building support. They will design and implement models for renewable electricity generation, helping SMEs adopt sustainable practices and integrate renewable energy solutions effectively. Additionally, both organizations will offer technical assistance and training to empower SMEs and local communities to participate in and benefit from these initiatives.

Their involvement will ensure the successful implementation of the project, providing expert guidance in REC development and promoting long-term sustainability. The partnership will also help SMEs transition to more energy-efficient practices, strengthen local communities, and foster collaboration with local authorities and other stakeholders. With their combined resources and experience, ITC is well-equipped to drive meaningful change and contribute to a more resilient and sustainable energy landscape.

DBA PRO's 30 years of experience in the energy market, providing technical and engineering services to major Italian private companies and public entities will share expertise in establishing RECs that will be and expanded among project stakeholders. DBA's involvement spans a range of services, from technical-economic feasibility studies to legal support, helping communities navigate energy regulations and integrate renewable energy solutions. Their extensive experience in energy efficiency and project management has led to the development of innovative tools, including proprietary software for energy analysis, Geo-Deck, which models production and consumption profiles to optimize REC performance.

In addition to its technical expertise, DBA PRO provides critical support for local public bodies, helping municipalities access funding and develop energy-efficient strategies. Their recent projects include assisting municipalities like Carnia in applying for national grants and developing RECs for public buildings in Latina. DBA also plays a key role in the creation of large-scale, multi-municipal RECs, such as "CER Dolomiti ETS," which merges several smaller communities for more efficient energy management. DBA's experience with public-private partnerships and local development programs further enhances their capacity to support RECs and energy initiatives at a regional level, ensuring long-term sustainability and community engagement.

The company's involvement in REC projects is bolstered by their proprietary software, which aids in determining the optimal configuration for photovoltaic systems, forecasting energy production, and

assessing the financial feasibility of projects. This tool uses advanced statistical techniques and machine learning to evaluate risk and provide accurate predictions, offering a level of detail and customization that sets DBA PRO apart. Their approach maximizes energy efficiency, minimizes risk, and enhances profitability by ensuring the right mix of energy production and consumption. With their extensive experience, DBA PRO is well-positioned to lead the development of successful RECs, driving energy sustainability and economic growth while meeting the goals of renewable energy transition.

Energy Advisor Romania is an innovative startup based in Cluj-Napoca, affiliated with the Technical University of Cluj-Napoca. Emerging from technological transfers originating from its founders' Ph.D. research, the company has developed several innovative products, including the Renergia mobile app and the Renergia Platform for smart energy management. Its strong ties with academia and technical expertise will ensure the quality and sustainability of the RECs established through the project.

Energy Advisor has a strong track record in supporting SMEs to enhance competitiveness and resilience, particularly by advancing Renewable Energy Communities (RECs). The company has conducted technical and legal feasibility studies for REC pilot sites in Romania, funded by Norwegian Grants, and specializes in energy system design, flow analysis, and REC integration into national grids. With a multidisciplinary team of energy researchers, business experts, AI developers, and legal specialists, Energy Advisor has contributed to over 20 EU-funded projects, including H2020, LIFE, and Horizon Europe, as well as 70+ industrial projects in PV plants, storage systems, and energy efficiency. Recognized for its achievements, the company won the "Best Newcomer in 2023" award at the Global Startup Awards for the CEE region and represented the region at COP28.

For this project, Energy Advisor will leverage its technical knowledge, innovative software solutions, and vast experience in energy innovation. The company has secured EUR 350,000 in grants for 2023–2024, positioning itself as a strong player to meet project objectives and deliver measurable results. The resources and expertise Energy Advisor brings are essential for supporting SMEs and further advancing the development of RECs.

For REC4SMEs project, Energy Advisor serves as the leading partner for WP2, where it will be responsible for supporting the establishment of RECs through calls for proposals, preparing technical requirements, and developing data collection frameworks for applicants. The company also plays a key role in WP3, providing technical support for REC beneficiaries, and contributes to WP4, leveraging its academic background—with over 300 scientific publications—to support communication and dissemination efforts.

Confindustria Veneto SIAV (Italy) with over 30 years of experience, will contribute to the REC4SMEs project by connecting stakeholders and providing innovation services through its role as the host of the Digital Innovation Hub and Enterprise Europe Network. Representing over 12,000 SMEs, it supports businesses in the Veneto region, focusing on circular economy and green skills to enhance SME competitiveness.

As an associated partner, Confindustria Veneto SIAV will support the project's WP2 tasks by promoting SME participation in the call for expressions of interest. It will also engage regional stakeholders, participate in knowledge exchange events, and disseminate project outcomes across its networks, ensuring the project's success.

In addition, the consortium created a shared approach on project activities implementation and a clear division of roles by establishing WP Leaders and main responsible for each deliverable. Project coordinator will work closely with the WP Leader to achieve the results. The public-private partnership will allow an interactive dynamic, good flow of information and know-how transfer on using digital tools, clear monitoring and reporting.

2.3 Project teams, staff and experts

Project teams and staff

Describe the project teams and how they will work together to implement the project.

List the staff included in the project budget (budget category A) by function/profile (e.g. project manager, senior expert/advisor/researcher, junior expert/advisor/researcher, trainers/teachers, technical personnel, administrative personnel etc. — use the same profiles as in the detailed budget table, if any) (n/a for pre-fixed Lump Sum Grants) and describe briefly their tasks. Provide CVs of all key actors (if required).

Name and function	Organisation	Role/tasks/professional profile and expertise

Elena Rusu	ODA	**Project Manager** International cooperation senior specialist with extensive experience in project writing and project management, gained over the last 9 years within ODIMM/ODA. Experience as project manager (for ODA) in 2 transnational projects: DanubeChance2.0 and MadeinDanube (Danube Transnational Programme), project assistant in EU4SME project – direct grant form EU to ODA to capitalize 8 national support programs with grant component. Strong skills in bringing together relevant stakeholders, create consortiums and elaborate technical and financial proposals. Experience in identifying sources of funding and coordinate partnerships with donor institutions such as: World Bank, United Nations Agencies European Union through Cross - border cooperation Program, Transnational Black Sea Basin Program, Danube Transnational Program, EU Delegation local embassies and other funds available for development of SME sector (Czech Embassy, Canadian Fund for Local Initiatives, etc.)Responsible implementing and monitoring the EU Competitiveness Program for Small and Medium Enterprises (COSME) activities.
Valentina Morosan	ODA	**Project Assistant** International cooperation and project development specialist. Strong project management skills and project writing. Currently involved as project assistant in the EU-funded **WeCircular** project (Interreg Danube), writing and contracting of new EEN project, assisting in project coordination, stakeholder engagement, and administrative processes to ensure successful implementation. Additionally, experienced in monitoring and reporting on project progress, preparing documentation, and coordinating international partnerships. Involved in the implementation of **TAIEX** initiatives, supporting knowledge transfer and capacity-building activities in collaboration with international experts. Additional 2 years of experience in processing applications for ODA calls for proposals, that will add value to this project call for interest.
Georgeta Covaliov-Rusu	ODA	**Financial Manager** Financial director, oversees and reviews accounting tasks, including payroll, taxes, and compliance. Responsible for financial implementation of national support programmes with grant component, financial guarantees and other financial instruments, EU-funded projects, e.g. EU4SMEs (8mlnEUR) and Interreg Danube projects focused on fostering innovation and supporting the development of small and medium-sized enterprises. Elaborate and presents financial reports to executives, board members, and other stakeholders. Collaborates with the executives and directors to create budgets and track key performance indicators. Her expertise in financial management and project execution is a valuable asset ensured a smooth project implementation.
Diana Lvovschi	ODA	**Communication Manager** Head of Communication Department, responsible for developing and implementing strategic communication plans for ODA. Experienced in dissemination campaigns, increase visibility and project planning, stakeholder coordination, and ensuring successful implementation and compliance with funding requirements. Strong background in managing EU-funded initiatives, currently managing the EU4SME project, as well as visibility of ODA's development partners.
Isae Spinu	ODA	**REC Consultant** Head of Operational Department in charge of Information and business consultation center and Coordination and monitoring of the process of receiving and processing applications of SMEs on state programs. Extensive experience SMEs digital transformation Program, Coordination of the network of business incubators in Moldova that will enable project intervention in regions, experience in providing energy consultancy within 2 national programs, elaboration of feasibility studies.

Alexandru Ciobanu	ODA	**REC Consultant** Head of Consultant ODA's one-stop-shop Business Advice Center for entrepreneurs. Extensive experience in providing consultancy and advisory assistance to entrepreneurs in the field of business start-up, development and expansion by providing specialized consultancy services Public-Private Dialogue Strengthening collaboration with other institutions supporting the SME sector, Access to funding Assistance in the application of investment projects to funding programmes, Business development Advice on business start-up, development and management, Provision of consultancy and information services.
Daniel Copot	ITC	**Project Manager** Mr. Daniel Copot, M.Sc., is a DIH AGRIFOOD manager, Business Development Manager, and senior international consultant with over 20 years of experience in ICT, Telecommunications, Broadcasting, and ICT implementation in agriculture. He coordinates rural development initiatives, working with stakeholders across the food supply chain and public organizations. He will act as the project manager for the project, overseeing all WPs, with a particular focus on coordinating WPxyz activities where ITC leads.
Janja Viher	ITC	**REC consultant, project Assistance** Ms Janja Viher is a director of the company Agency SIV d.o.o. and co-founder and project manager of a private institute - the Institute for Innovation and Entrepreneurship, a start-up, a cooperative, as a social enterprise as member of DIH AGRIFOOD (ITC Murska Sobota), with 30 years of experience in the field of local self-government and numerous national and European projects that she has managed as a director in municipal administration, development agency, regional tourism institute for the area of 22 municipalities. For the last 8 years she has been managing European projects for institutions in the region such as the Regional Chambers of Crafts and Enterprise, the Chamber of Crafts of Slovenia, municipalities, development agencies, tourism associations and companies. She is also a project mentor in the latter. At the moment she is involved in 3 Cosme Programme projects, as a project manager, a mentor and as an external consultant.
Dr. Vlasta Krmelj	ITC	**REC consultant** Mrs. Dr. Vlasta Krmelj, Project manager/Senior expert, Ph.D. of technical science – Chemical technology, Director, diploma and postgraduate Ph.D. degree in chemical technology and EU energy manager, specialist for energy planning and financing She has over 30 years of experience in the field of sustainable development, energy efficiency and renewable energy sources and financing and managing energy and climate projects. She is a professional expert in energy management and EU projects and has worked in many pilots' development in the region. She has a degree in European energy management and Climate leader certificate.
Tomaž Zadravec	ITC	**Financial manager** Mr. Tomaz Zadravec is an experienced project and financial manager with over 10 years of expertise in ICT, tourism, and Agri-food. He has led national and international projects, including EU-funded and commercial initiatives, with a focus on short food supply chains, local product marketing, and innovations in sustainable tourism and gastronomy. Skilled in cross-sectoral cooperation, digital marketing, and social media, he will act as the financial manager for the project.
Federico De Bettin	DBA PRO.	**Project Manager** Board member and R&D' Division project manager Experience as project manager, managing people within a team with the goal to develop a software product regarding the planning and operation of renewable energy communities; Experience as project manager, coordinating the actions of more companies to build an integrated IoT software product to manage renewable energy communities and organizing its deployment for a first pilot implementation;

		Experience in implementation of digital transformation projects and related activities, including analysis of state of art, best practices, opportunities and legal framework, definition of strategies, trade-off among technologies; Experience as a software analyst and developer of innovative applications for the simulation of electrical energy dispatch in the presence of renewable energy technologies using advanced statistical and machine learning techniques and complex software architectures; Experience in renewable energy sources energy simulations and forecasting.
Giulia Cozza	DBA PRO	**REC consultant Responsible of Business Unit ENERGY EFFICIENCY – REC Business Developer** Promotion and awareness raising of energy sharing topics, benefits and mechanisms Advisory services to RECs promoters to support them in identifying the appropriate legal form of the REC with definition of Bylaws and Regulations Energy modeling of the REC, Economic/financial modeling of RECs and investments in production plants Experience in renewable energy plant design, energy and economic business plan.
Lorenzo Santuz	DBA PRO	**REC consultant - Project Engineer** Advisory services to RECs promoters to support them in identifying the appropriate legal form of the REC with definition of Bylaws and Regulations, collection of prosumer and consumer data and energy modeling of the REC, drafting of the financial business plan and presentation of the initiative with preparation of the Social Business Plan; Awareness raising on RECs addressed to different promoters highlighting the strengths and weaknesses of these configurations considering the respective needs of different realities
Marta Berizzi	DBA PRO	**Financial Manager Administrative clerk** Management of ordinary accounting, active cycle invoicing for Italy and foreign markets, and registration of passive cycle invoices. Accounting activities related to EU funded projects and EU contracts Import-export operations within and outside the EU. Independent management of all tax compliance requirements. Maintenance of accounting records Management of relationships with foreign subsidiaries for bureaucratic compliance, liaising with lawyers and accountants in the respective countries.
Francesca Favaro	DBA PRO	**Event & Communication expert** Planning and management of corporate events and industry trade fairs. Coordination of internal events to strengthen corporate culture; Social media channel management and digital strategy planning · Design and production of promotional materials and corporate presentations.
Phd. Eng. Alexandru Muresan	S.C. Energy Advisor S.R.L.	**Project Manager, REC Consultant** 10 years' experience in energy domain: R&D, energy communities, power flow, renewables, energy efficiency.
Phd. Eng. Dacian Jurj	S.C. Energy Advisor S.R.L.	**Project Assistance** 10 years' experience in company management, AI and numerical methods. Project director in one national innovation fund.
Phd. Corina Murafa	S.C. Energy Advisor S.R.L.	**REC Consultant (technical)** Corina Murafa is public policy expert and university lecturer in climate, energy and sustainability, having worked for the World Bank, European Commission, Frankfurt School of Management, OMV Petrom, Deloitte, Ashoka, national governments and think tanks. Her work focuses mainly on just energy transition and energy poverty and she gives a voice to civil society organisations working in this sector through her position in the plenary of the Romanian Economic and Social Committee.

Phd. Eng. Dan Doru Micu	S.C. Energy Advisor S.R.L.	**REC Consultant (technical)** 25 years' experience in the energy domain, Full Professor at TUCN, Two times Fullbright fellow at University of Florida, Director of 5 Horizon2020 project and at+20 national projects.
Phd. Eng. Andrei Ceclan	S.C. Energy Advisor S.R.L.	**REC Consultant (technical)** +20 years' experience in the energy domain with more than 50 energy efficiency and renewable projects implemented; associated professor at TUCN and president of Romanian Society of Energy Auditors and Managers.
Phd. Eng. Levente Czumbil	S.C. Energy Advisor S.R.L.	**REC Consultant (technical)** Levente Czumbil, Associate Professor at the Technical University of Cluj-Napoca, is an experienced energy researcher with over 130 publications. His expertise includes renewable energy, smart grids, and REC integration, contributing to H2020 and Horizon Europe projects.
Phds. Laura Neacsu	S.C. Energy Advisor S.R.L.	**REC Consultant (legal)** More than 20 years' experience in the energy field, mainly involved in renewable projects coordinating the legal component of the projects.
Mioara Felecan	S.C. Energy Advisor S.R.L.	**Financial Manager** senior accountant with over 15 years of experience. She specializes in financial management, tax compliance, and budgeting, ensuring accurate financial reporting and adherence to grant funding regulations.
Miotto Stefano	Confindustria Veneto	General Director and Operation Manager at Confindustria Veneto SIAV Experience in energy issues, research and innovation, safety, regional planning policies and connecting entrepreneurs being involved in EEN activities.

Outside resources (subcontracting, seconded staff etc)

If you do not have all skills/resources in-house, describe how you intend to get them (contributions of members, partner organisations, subcontracting, etc).

If there is subcontracting, please also complete the table in section 4.

The list of subcontracted resources is provided below. The required resources will first be shared among the consortium members to maximize internal expertise and efficiency. Additionally, all project partners (PPs) will utilize their organizational resources to support project implementation. In cases where specific expertise or services are needed beyond the consortium's capacity, these will be covered through our longstanding partnerships, ensuring high-quality and reliable external support.

2.4 Consortium management and decision-making

Consortium management and decision-making (if applicable)

Explain the management structures and decision-making mechanisms within the consortium. Describe how decisions will be taken and how regular and effective communication will be ensured. Describe methods to ensure planning and control.

***Note:** The concept (including organisational structure and decision-making mechanisms) must be adapted to the complexity and scale of the project.*

To ensure the successful implementation of the project, a structured project management framework will be established, incorporating clear planning, monitoring, and evaluation mechanisms. The consortium will adopt a participatory approach, ensuring smooth coordination and adherence to project milestones and objectives. The partners will sign a consortium agreement that will establish clear procedures and problem-solving mechanisms to ensure effective cooperation within the project teams and the consortium.

A key element of the management structure is **Project Steering Committee (PSC)**, composed of representatives from each partner organization, tasked with strategic oversight, risk management, and

decision-making; **Steering Committees Meetings (SCOM)**: 9 SCOMs are planned both online and offline, allowing project partners to discuss progress, coordinate activities, address challenges, and make strategic decisions. These meetings will facilitate knowledge sharing, ensure alignment with project objectives, and enhance collaboration among stakeholders to achieve successful implementation. In addition, Ad-hoc Meetings will be organized online to ensure seamless coordination and issue resolution.

Another management structure is the **REC4SMEs Project Manager**: Ensures compliance with contractual obligations, facilitates internal communication, and oversees financial and administrative aspects, monitoring and reporting processes. PM will work closely with **Work Package Leaders**: Responsible for delivering specific project activities, reporting progress, and mitigating risks.

#§CON-SOR-CS§# #@PRJ-MGT-PM@#

2.5 Project management, quality assurance and monitoring and evaluation strategy

Project management, quality assurance and monitoring and evaluation strategy

Describe the measures foreseen to ensure that the project implementation is of high quality and completed in time.

Describe the methods to ensure good quality, monitoring, planning and control.

Describe the evaluation methods and indicators (quantitative and qualitative) to monitor and verify the outreach and coverage of the activities and results (including unit of measurement, baseline and target values). The indicators proposed to measure progress should be relevant, realistic and measurable.

REC4SMEs will be managed by a dedicated Project Manager, responsible for overall coordination, communication with project partners and the granting authority, and ensuring compliance with EU funding regulations. Additionally, each partner will appoint a Project Manager that will be responsible for the implementation and reporting activities on the behalf of each partner organization. The project assistants, financial managers and communication managers will work together to achieve project results according to their responsibilities.

A comprehensive quality assurance plan will be implemented to ensure high standards in project execution and deliverables. Measures include:

- **Monitoring and impact methodology** to ensure all indicators are collected, monitored and evaluated by the PPs throughout all period
- **Standardized Reporting Templates**: To track progress, document activities, and ensure alignment with project objectives.
- **Compliance with EU Standards**: Adherence to the EU Grant Agreement provisions, ensuring transparency and accountability.
- **Monitoring and evaluation (M&E)** activities will focus on assessing project effectiveness, impact, and sustainability. The following methods will be employed:

1. **Key Performance Indicators (KPIs)**: Defined for each work package to measure progress and effectiveness with Baseline and Target Values:

- Number of successful projects that managed to create a REC **(Baseline: 0; Target: 12)**
- Number of agri-food and retail SMEs engaged in the REC projects **(Baseline: 0; Target: 24 SMEs)**
- The proportion of the total energy needs of SMEs involved in the selected REC projects which will be covered by the renewable energy obtained through the projects **(Baseline: 0%; Target: 25% reduction)**
- The total value of vouchers and directly delivered support services awarded to the REC projects **(Baseline: 0; Target: 380 000 EUR)**
- The number of communication and dissemination activities carried out as well as the size of the target audience, e.g. to attract possible beneficiaries and explain the impact of the projects' activities (Baseline: 0 Target: 31; target audience – around 560 persons during offline events within dissemination sessions, REC launching event, Transnational event and Final conference)

Additional relevant indicators, will be established during the implementation phase, once the beneficiaries have been selected and their energy needs assessed:

- Total energy needs
- Renewable energy use of the selected SMEs

2. **Data Collection and Analysis – in the last project period, experts for all PPs will analyze data collected and create an impact report.** In addition, Interim progress and final reports collected by Work Package Leaders, PM and compiled by Coordinator will be prepared and submitted

3. **Risk Management and Mitigation Measures**

Potential risks to project implementation will be proactively identified and mitigated. The risk

management plan includes:

- **Delays in project implementation**: Regular tracking of milestones and contingency planning.
- **Low SME participation**: Active outreach and engagement campaigns, supported by awareness-raising initiatives, open additional calls for interests, additional digital dissemination campaign
- **Regulatory barriers**: Close collaboration with policy stakeholders and legal experts to navigate compliance issues.

Through this structured approach to project management, quality assurance, and monitoring and evaluation, the project will ensure timely delivery, measurable impact, and long-term sustainability.

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2.6 Cost effectiveness and financial management

Cost effectiveness and financial management *(n/a for pre-fixed Lump Sum Grants)*

Describe the measures adopted to ensure that the proposed results and objectives will be achieved in the most cost-effective way.

Indicate the arrangements adopted for the financial management of the project and, in particular, how the financial resources will be allocated and managed within the consortium.

⚠ *Do NOT compare and justify the costs of each work package, but summarize briefly why your budget is cost effective.*

The project adopts a cost-effective approach by ensuring that all financial resources are allocated efficiently to maximize impact while minimizing unnecessary expenditures. Cost efficiency is achieved through a well-structured budget that prioritizes key activities, leverages existing expertise within the consortium, and avoids duplication of efforts. By fostering synergies among partners, sharing knowledge, and utilizing digital tools for coordination and dissemination, the project optimizes resources while maintaining high-quality implementation. Competitive procurement procedures, including requesting multiple offers for subcontracted services, ensure the best quality-price ratio. Additionally, in-kind contributions and co-financing from partners further enhance cost efficiency by reducing dependency on project funds.

Financial management within the consortium is structured to ensure transparency, accountability, and compliance with EU financial regulations. ODA, as Coordinator, will oversee the financial administration, ensuring proper allocation of resources and timely reporting. Each partner will be responsible for managing their respective budget allocations while adhering to predefined financial guidelines. Regular financial monitoring, and progress reviews will be conducted to track expenditures against planned budgets, enabling corrective measures if necessary. A centralized financial management system will facilitate efficient fund distribution, streamline reporting processes, and ensure that all expenditures contribute directly to achieving the project's objectives in a cost-effective manner.

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2.7 Risk management

Critical risks and risk management strategy

Describe critical risks, uncertainties or difficulties related to the implementation of your project, and your measures/strategy for addressing them.

Indicate for each risk (in the description) the impact and the likelihood that the risk will materialise (high, medium, low), even after taking account the mitigating measures.

***Note:** Uncertainties and unexpected events occur in all organisations, even if very well-run. The risk analysis will help you to predict issues that could delay or hinder project activities. A good risk management strategy is essential for good project management.*

Risk No	Description	Work package No	Proposed risk-mitigation measures
1.	Delays in project implementation due to unforeseen administrative or logistical challenges	WP1	Establish a detailed project timeline, conduct regular progress reviews, and maintain contingency plans.
2.	Low participation of SMEs in Renewable Energy Communities (RECs)	WP2	Implement targeted awareness campaigns, provide incentives, and engage local business networks of each partner, create

			sponsored social media posts, organize bilateral meeting with potential beneficiaries, open new calls for interest
3.	Regulatory and legal barriers in setting up RECs	WP2	Work closely with policymakers, legal experts, and regulatory bodies to ensure compliance and resolve issues proactively.
4.	Financial sustainability risks post-project completion	WP3	Develop a sustainability plan, identify funding opportunities, and establish partnerships for long-term viability.
5.	Lack of technical expertise among SMEs to adopt renewable energy solutions	WP2	Offer access to information on existing training, technical support, and capacity-building programs for SMEs.
6.	External economic factors affecting project sustainability	WP3	Conduct regular market assessments and adjust strategies accordingly.
7.	The absence of a dedicated procurement specialist for the REC voucher scheme may lead to delays, limited oversight, and risks of non-compliance with donor requirements.	WP3	In case savings occur during project implementation, these may be redirected towards engaging a specialist as project staff or external expert to ensure proper and timely management of the scheme.

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3. IMPACT

3.1 Impact and ambition

Impact and ambition — Progress beyond the state-of-the-art

Define the short, medium and long-term effects of the project.

Who are the target groups? How will the target groups benefit concretely from the project and what would change for them?

Does the project aim to trigger change/innovation? If so, describe them and the degree of ambition (progress beyond the status quo/state-of-the-art).

The **REC4SMEs project** is designed to deliver **short-, medium-, and long-term impacts** by enabling agrifood and retail SMEs to create **Renewable Energy Communities (RECs)**, reducing energy costs, increasing resilience, and fostering sustainability. By addressing **technical, financial, and regulatory barriers**, the project moves beyond the current state-of-the-art, offering a **structured, multi-disciplinary, and scalable methodology** to support REC development and ensure long-term viability.

In the **short term**, the project will focus on **raising awareness and capacity-building** among SMEs through structured dissemination session, launching events, needs assessment and one-on-one advisory sessions. The REC beneficiaries will access services to identity best renewable energy solutions and distribution method tailored to their requirments. Targeted stakeholder engagement activities will ensure effective collaboration between SMEs, local authorities, business support organization, financial institutions, business associations, etc. These early interventions will create **a strong foundation** for REC development, ensuring that SMEs are well-equipped to navigate technical and administrative challenges.

In the **medium term**, the project will facilitate the operationalization of RECs, enabling participating SMEs to **reduce energy costs** and enhance energy independence through renewable energy generation, and shared infrastructure. By documenting **best practices and regulatory recommendations**, REC4SMEs will provide a **replicable framework** for REC implementation in other EU regions, promoting the **scalability and regional expansion** of successful REC models. Additionally, improved access to **financial resources to implement REC investment plans** will support the sustained growth of SME-led energy initiatives.

Over the **long term**, the project will contribute to a broader **energy transition**, positioning SMEs as key players in **decentralized energy production and consumption**. By creating a mechanism for **structured collaboration and knowledge-sharing**, REC4SMEs will help drive **policy improvements**

and support the evolution of a more inclusive, SME-friendly energy market. The widespread adoption of RECs will **enhance energy security, reduce reliance on fossil fuels**, and contribute directly to the EU's **climate and sustainability goals**.

The primary **target groups** of the project include **agrifood and retail SMEs**. Each of these groups will derive **concrete benefits** from the initiative.

For **agrifood and retail SMEs**, REC4SMEs will deliver **cost savings, increased competitiveness, and improved sustainability credentials**. SMEs will gain access to **technical and financial advisory services**, enabling them to **transition to renewable energy** while minimizing risks and implementation barriers. The structured support provided within the project will **empower SMEs** to take an active role in the energy market, improving their resilience against volatile energy prices.

As secondary target group, there is the **energy consultants and technical experts**, for whom REC4SMEs will create new **business and collaboration opportunities**, providing a **clearer framework for REC implementation** and reducing administrative and regulatory uncertainties. The scalability of the knowledge will be ensured via their further activity as experts in the field.

Business support organizations will have access to new knowledge, will establish a support mechanism tailored for increasing resilience and competitiveness of SMEs. The successful pilot support mechanism and voucher system developed through project can attract funding from the state budget or from other regional funds.

Financial institutions will also benefit from the project by gaining access to **a structured pipeline of viable REC projects**, improving investment security.

Finally, **policy stakeholders** will be able to leverage the project's **real-world REC implementation data** to refine legislation, streamline administrative processes, and develop new incentive structures to further support REC adoption. By offering **evidence-based recommendations**, REC4SMEs will help shape the future **policy landscape** for SME-led energy communities across the EU.

The **REC4SMEs project introduces a transformative approach** to REC development by integrating **technical expertise, financial facilitation, and stakeholder engagement** into a structured, scalable model. This methodology **progresses beyond the current state-of-the-art** in several key ways.

First, the project **bridges the SME readiness gap** by offering targeted **technical, legal, and financial support**, enabling SMEs to **overcome barriers** that have historically prevented their participation in RECs. Unlike existing initiatives that primarily focus on **large-scale energy transition**, REC4SMEs **directly supports SMEs**, equipping them with the **resources and expertise necessary** for successful REC integration. Second, the project **facilitates multi-stakeholder collaboration**, ensuring that RECs are **not only technically viable but also economically and administratively sustainable**. By bringing together SMEs, policymakers, technical experts, and financial institutions, REC4SMEs creates a **cohesive ecosystem** where all stakeholders contribute to **practical, long-term energy solutions**. Third, the project **removes financial barriers** by providing **consultancy services to the target group**, ensuring that SMEs can **access expert guidance without upfront financial burdens**. This approach significantly reduces the risk of REC adoption while **enhancing financial accessibility** for smaller businesses. Fourth, the project's **scalability and replicability** set it apart. The methodologies and best practices developed within REC4SMEs will **serve as reference models** for other EU regions, accelerating the **expansion and cross-border collaboration** of SME-led RECs. By designing a structured **blueprint for REC implementation**, the project ensures that its outcomes remain **relevant and applicable** beyond its initial scope. Finally, REC4SMEs **influences policy and market dynamics**, going beyond individual RECs to drive **systemic change** in the European energy landscape. Through **regulatory recommendations, technical guidance, and financial best practices**, the project contributes to **a more inclusive and accessible energy market**, where SMEs can **actively participate and thrive**.

By strategically addressing **technical, economic, and regulatory challenges**, REC4SMEs **accelerates the deployment of SME-driven RECs**, enhances **energy resilience**, and **drives long-term sustainability**. The project is not just about enabling SMEs to participate in RECs—it is about **positioning them as key players in Europe's green transition**.

This project will bring significant innovation to the development of RECs and CECs by increasing access to expertise, boosting SME participation, and accelerating the establishment of new energy communities. The combination of consultancy services, financial support, education, and communication campaigns will trigger change not only at the regional level but also nationally.

The degree of ambition goes well beyond the status quo by addressing knowledge gaps, financial barriers, and policy challenges, ultimately creating a sustainable model for energy transition that can be scaled and replicated across the EU.

The project will bring more consultancy services what will foster the development of REC. With more

info and communication as well as financial support more REC will start to run and be as a show case for others.	
How many SMEs, clusters and business network organisations, and business support organisations will receive support from the action?	65
How many business partnerships will be concluded by the supported companies at the end of the action?	36
How many entrepreneurs will benefit from mentoring and mobility schemes, from the action (including young, new and female entrepreneurs, as well as other specific target groups)?	36

Impact on non-EU countries

For calls specifically targeting non-EU countries, please specify which country(ies) benefit from the project. Why is the project important for those country(ies)? How does it improve the situation the country(ies)?

Moldova, as a non-EU country, will greatly benefit from this project by aligning its energy policies with EU standards and advancing its transition toward sustainable energy solutions. The establishment of the first pilot Renewable Energy Community (REC) in Moldova will serve as a model for future initiatives, fostering SME participation in collective energy generation and consumption. This will not only enhance energy resilience and efficiency but also support Moldova's integration into the European energy market, facilitating knowledge transfer, regulatory alignment, and sustainable economic growth in line with EU priorities.

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3.2 Communication, dissemination and visibility

Communication, dissemination and visibility of funding

Describe the dissemination and communication activities which are planned in order to promote the activities/results and maximise the impact (to whom, which format, how many, etc.). Clarify how you will reach the target groups, relevant stakeholders, policymakers and the general public and explain the choice of the dissemination channels.

Describe how the visibility of EU funding will be ensured.

The **REC4SMEs project** employs a structured **communication and dissemination strategy** to ensure that its activities, outcomes, and impact are widely promoted among key stakeholders. This approach is designed to **increase awareness, encourage participation, and support the long-term scalability of Renewable Energy Communities (RECs)** across the agrifood and retail sectors. Furthermore, the project will emphasize **the visibility of EU funding**, ensuring that all dissemination activities acknowledge the financial support provided by the European Union. The communication strategy will include dedicated actions to promote the project, increase the visibility of its results, and engage stakeholders. Various channels will be used, including digital media, public events, and collaborations with relevant networks. Promotional materials, articles, and case studies will be developed to highlight the project's impact and encourage the replication of initiatives in other regions.

The dissemination and communication efforts will focus on five primary **target groups**. For **agrifood and retail SMEs**, the project will provide **practical guidance and resources** to facilitate their participation in RECs. This includes information on financing options, regulatory requirements, and best practices for integrating renewable energy solutions into their operations. **Local and regional authorities** will be engaged to ensure **policy alignment and regulatory support**, enabling a smoother adoption process for SMEs interested in joining or establishing an REC. The project will work closely with policymakers to highlight the role of RECs in **decarbonization, regional energy security, and economic resilience**. **Energy experts, technical consultants, and financial institutions** will also benefit from structured dissemination efforts. These stakeholders will receive **detailed technical guidelines, feasibility assessment methodologies, and financial models** to support REC development. Their involvement will be critical in providing SMEs with the necessary technical and financial assistance.

At the **EU and national policy level**, the project will contribute with **evidence-based**

recommendations to support regulatory advancements that make RECs more accessible to SMEs. Through policy briefs, stakeholder consultations, and direct engagement with decision-makers, REC4SMEs will ensure that its findings help shape future energy policies. Finally, the **general public and media** will be engaged to promote broader awareness of RECs and their potential benefits for local communities and businesses. This outreach will emphasize how SMEs, as part of RECs, can contribute to **energy sustainability, lower costs, and greater market resilience**.

The REC4SMEs project will implement a **multi-channel dissemination strategy**, utilizing both **digital and direct stakeholder engagement methods** to maximize impact. The project will maintain **dedicated social media accounts** serving as a central repository for project updates, resources, and technical reports. This will be complemented by **sponsored social media campaigns** on Facebook and/or LinkedIn and engaging SMEs, policymakers, and industry professionals and disseminating major events, especially call for expression, good practice videos and impact report.

In order to leverage the existing communication platforms, the project will have a dedicated page with information on all **4 official institutional webpages**. The major results will be disseminated via press-releases on partners' websites, as well as institutional and project social media accounts. REC4SME has access to the following consortium social media accounts with active interactions: **Facebook:** ODA: 25K followers, Renergia 275, **LinkedIn:** ODA 1649, ITC: 1,368, DBA: 24K, Renergia: 951 follows**; Youtube:** ODA: 694, ITC DBA: 151, Renergia: 59 subscribers.

Beyond digital outreach, REC4SMEs will organize **regional dissemination events and transnational learning events** where SMEs, local authorities, and energy experts can collaborate and exchange knowledge. If the project partners will need to further expand outreach and open new calls for interests, **online webinars** will provide SMEs with step-by-step guidance on REC development, legal structuring, and financial planning. These events will be complemented by **one-on-one advisory sessions**, ensuring that SMEs receive tailored support in navigating REC participation.

To further support SMEs, the project will develop **Impact report** providing structured best practices on REC implementation and key learnings. These materials will be made widely available to support SMEs beyond the project's timeline. The project will contribute to **major European energy and sustainability conferences**, sharing findings with industry experts, policymakers, and research institutions in the process of implementation. Additionally, REC4SMEs will leverage the **academic expertise of its consortium partners** to publish peer-reviewed research on REC methodologies, SME participation strategies, and policy recommendations.

Key Indicators:

- Number of offline dissemination events (31)
- Number of persons reached through communication activities (more than 10 000).
- Number of press releases (minimum 16)
- Number of events organized or attended to disseminate project goals (minimum 8).
- Number of project social media accounts: 3 (Facebook, LinkedIn, Youtube)
- Number of stakeholders reached through communication activities (around 600).
- Project Video - 5 (1 Good practice video per partner x 4 + 1 English per project)
- Number of dissemination materials – 1 Online REC Brochure, 1 Impact Report (online/printed)
- The Number of promotional materials – 500 packages with branded products
- Number of visibility materials: 4 roll-ups, 17 posters (4PPs+1AP+12REC) having compliance with EU visibility guidelines

The project will maintain **full compliance with EU funding visibility requirements** by prominently displaying the **EU emblem and funding acknowledgments** on all communication materials, including the institutional project info page, reports, and presentations. A **standard EU funding disclaimer** will be included in all digital and print materials to ensure recognition of financial support. Additionally, REC4SMEs will engage with **EU institutions and funding bodies**, contributing its findings to broader European policy discussions on energy transition and SME-led renewable initiatives. The project will also be **featured in EU-funded project events**, ensuring its visibility within the broader Horizon Europe framework. The **dissemination strategy** is designed to extend beyond the project's immediate duration, ensuring that its findings remain **accessible, scalable, and replicable** across the EU. Through **a combination of practical communication formats, direct stakeholder engagement, and structured policy outreach**, REC4SMEs will support **the successful adoption and expansion of RECs** while strengthening SME participation in Europe's energy transition.

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3.3 Sustainability and continuation

Sustainability, long-term impact and continuation

Describe the follow-up of the project after the EU funding ends. How will the project impact be ensured and sustained?

What will need to be done? Which parts of the project should be continued or maintained? How will this be achieved? Which resources will be necessary to continue the project? How will the results be used?

Are there any possible synergies/complementarities with other (EU funded) activities that can build on the project results?

After the REC4SMEs project implementation, ODA will ensure the sustainability and long-term impact of the project by integrating key elements into its ongoing national programs and support mechanisms for SMEs. The financial and advisory components developed during the project can be embedded into ODA's existing grant and financing programs. Additionally, the consultancy services will continue to be provided as part of ODA's free business development support, ensuring that SMEs can benefit from the knowledge and tools acquired during the project.

The project's best practices will be integrated into future initiatives targeting SME competitiveness and resilience. Necessary resources include ongoing financial support through national and international funding, institutional capacity for implementation, and collaboration with key stakeholders. The results will be used to inform policy recommendations, scale successful pilot initiatives, and strengthen Moldova's entrepreneurial ecosystem. The integration of project results into broader EU and regional strategies will ensure that Moldovan SMEs remain competitive, innovative, and well-integrated into European and global markets.

The project's impact in Slovenia will be sustained through ongoing collaboration with ITC Murska Sobota and ENERGAP. The integration of renewable energy solutions into agriculture will continue, allowing agricultural SMEs to benefit from reduced energy costs and enhanced sustainability. The One-Stop Shop services developed under ENERGAP's EU LIFE project will support new and existing Renewable Energy Communities (RECs) and Citizen Energy Communities (CECs) by providing technical assistance and access to digital tools. Continued partnerships with Slovenian innovation hubs and national funding programs will ensure long-term support for SMEs in their green and digital transition. The project's results will be used to scale up REC adoption across different sectors, with financial support from EU and national green technology programs.

In Italy, the project's long-term impact will be ensured by leveraging the existing regional funding mechanisms, such as the Veneto Region's ERDF 2021-2027 program and the Foundation Cariverona's financing for RECs. The "Geo-Deck" project, funded by NextGenerationEU (PNRR), will continue developing digital tools for REC management, supporting their expansion and operational efficiency. The design and implementation of additional RECs, such as those in Vicenza, will strengthen the renewable energy ecosystem. Ensuring continuous stakeholder engagement, access to financial resources, and knowledge transfer from past initiatives will be key to sustaining the project's results. The developed digital tools and best practices will be used to support further REC deployment and encourage SME participation in the energy transition.

The project's sustainability in Romania will be secured through the continued development of Renewable Energy Communities under the EMERGE Romania and Danube Energy Communities Accelerator (DECA) initiatives. EMERGE's technical and financial models for REC feasibility will serve as a foundation for real-world implementation, while DECA will provide ongoing education and training for SMEs and citizens. These initiatives will ensure that the knowledge base and stakeholder networks established during the project remain active. Additional national and EU funding will be explored to expand REC adoption, and the results will be used to create scalable models for future energy communities. The synergies between EMERGE and DECA will help accelerate REC deployment, ensuring that SMEs continue benefiting from renewable energy integration and energy cost reduction.

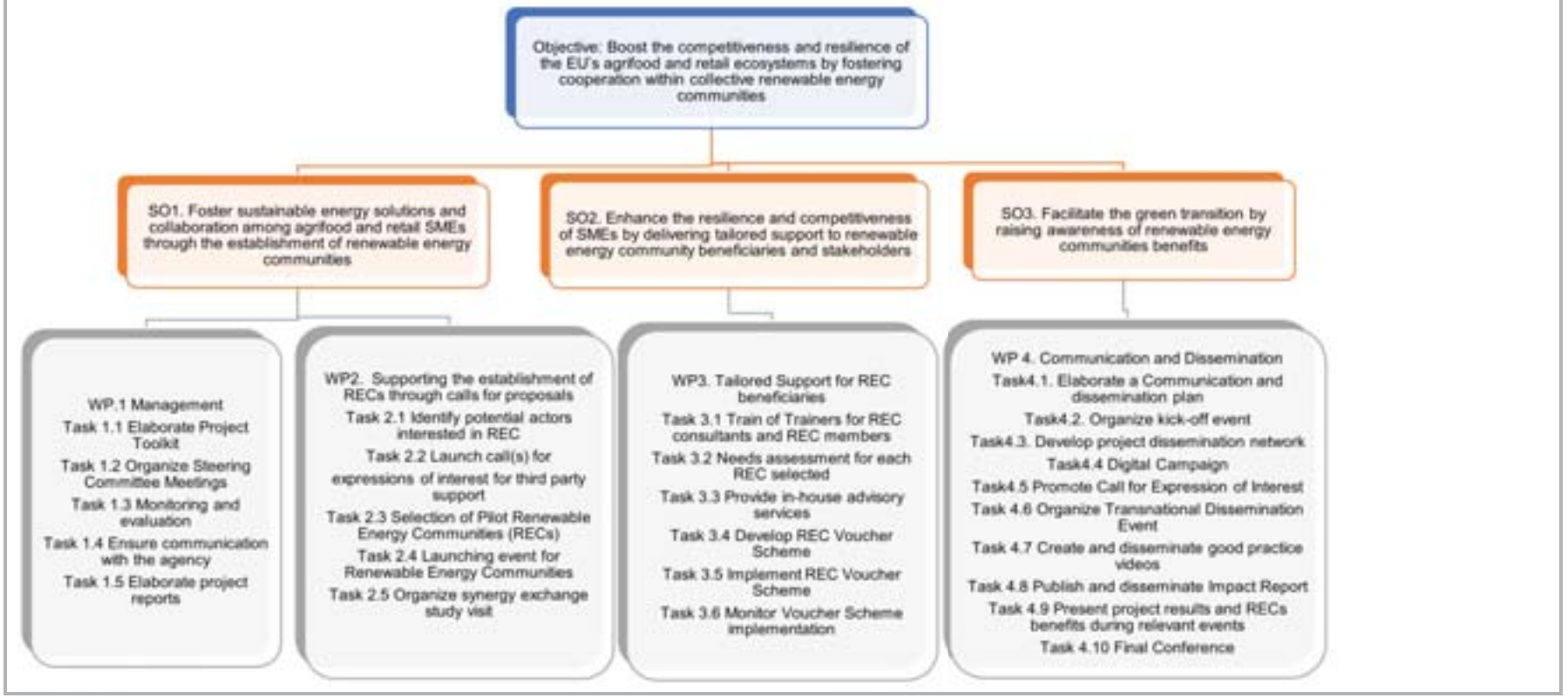
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4. WORK PLAN, WORK PACKAGES, ACTIVITIES, RESOURCES AND TIMING

4.1 Work plan

Work plan

Provide a brief description of the overall structure of the work plan (list of work packages or graphical presentation (Pert chart or similar)).



4.2 Work packages, activities, resources and timing

WORK PACKAGES

Work packages

This section concerns a detailed description of the project activities.

*Group your activities into work packages. **A work package means a major sub-division of the project**. For each work package, enter an objective (expected outcome) and list the activities, milestones and deliverables that belong to it. The grouping should be logical and guided by identifiable outputs.*

Projects should normally have a minimum of 2 work packages. WP1 should cover the management and coordination activities (meetings, coordination, project monitoring and evaluation, financial management, progress reports, etc) and all the activities which are cross-cutting and therefore difficult to assign to another specific work package (do not try splitting these activities across different work packages). WP2 and further WPs should be used for the other project activities. You can create as many work packages as needed by copying WP1.

For very simple projects, it is possible to use a single work package for the entire project (WP1 with the project acronym as WP name).

Work packages covering financial support to third parties (⚠ only allowed if authorised in the Call document) must describe the conditions for implementing the support (for grants: max amounts per third party; criteria for calculating the exact amounts, types of activity that qualify (closed list), persons/categories of persons to be supported and criteria and procedures for giving support; for prizes: eligibility and award criteria, amount of the prize and payment arrangements).

⚠ *Enter each activity/milestone/output/outcome/deliverable only once (under one work package).*

⚠ *Ensure consistence with the detailed budget table/calculator (if applicable).(n/a for pre-fixed Lump Sum Grants)*

Objectives

List the specific objectives to which the work package is linked.

Activities and division of work (WP description)

Provide a concise overview of the work (planned tasks). Be specific and give a short name and number for each task.

*Show who is participating in each task: Coordinator (COO), Beneficiaries (BEN), Affiliated Entities (AE), Associated Partners (AP), indicating **in bold** the task leader. (n/a for OG)*

Add information on other participants' involvement in the project e.g. subcontractors, in-kind contributions.

Note:

In-kind contributions: In-kind contributions for free are cost-neutral, i.e. cannot be declared as cost. Please indicate the in-kind contributions that are provided in the context of the work package.

The Coordinator remains fully responsible for the coordination tasks, even if they are delegated to someone else. Coordinator tasks cannot be subcontracted.

If there is subcontracting, please also complete the table below.

Milestones and deliverables (outputs/outcomes)

Milestones *are control points in the project that help to chart progress (e.g. completion of a key deliverable allowing the next phase of the work to begin). Use them only for major outputs in complex projects, otherwise leave the section empty. Please limit the number of milestones by work package.*

Means of verification are how you intend to prove that a milestone has been reached. If appropriate, you can also refer to indicators.

Deliverables *are project outputs which are submitted to show project progress (any format). Refer only to major outputs. Do not include minor sub-items, internal working papers, meeting minutes, etc. Limit the number of deliverables to max 10-15 for the entire project. You may be asked to further reduce the number during grant preparation.*

For deliverables such as meetings, events, seminars, trainings, workshops, webinars, conferences, etc., enter each deliverable separately and provide the following in the 'Description' field: invitation, agenda, signed presence list, target group, number of estimated participants, duration of the event, report of the event, training material package, presentations, evaluation report, feedback questionnaire.

For deliverables such as manuals, toolkits, guides, reports, leaflets, brochures, training materials etc., add in the 'Description' field: format (electronic or printed), language(s), approximate number of pages and estimated number of copies of publications (if any).

For each deliverable you will have to indicate a due month by when you commit to upload it in the Portal. The due month of the deliverable cannot be outside the duration of the work package and must be in line with the timeline provided below. Month 1 marks the start of the project and all deadlines should be related to this starting date.

The labels used mean:

Public — fully open (automatically posted online on the Project Results platforms)

Sensitive — limited under the conditions of the Grant Agreement

EU classified — RESTREINT-UE/EU-RESTRICTED, CONFIDENTIEL-UE/EU-CONFIDENTIAL, SECRET-UE/EU-SECRET under Decision 2015/444. For items classified under other rules (e.g. national or international organisation), please select the equivalent EU classification level.

Work Package 1

Work Package 1: Project management and coordination			
Duration:	M1 – M24	**Lead Beneficiary:**	ODA
Objectives			
Effective management and smooth coordination of the project ensured in order to achieve overall project results ▪ To coordinate, support and supervise technical and financial reporting; ▪ To measure the results, impact of the project activities; ▪ Facilitate a permanent communication inside the project consortium; ▪ Ensure efficient communication with the project officer appointed by the EIASMEA ▪ Take corrective measures in case of delays in achieving deliverables, milestones, propose alternative solutions if achieving certain KPIs is not possible			
Activities and division of work (WP description)			

Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T1.1	Elaborate Project Toolkit	Prepare project templates considering visibility guidelines, set-up working platform between PPs, including progress tracking documents, etc.	**ODA**	**COO**	No
T1.2	Organize Steering Committee and Project Meetings (SCOM)	In order to elaborate action plans, follow-up on the activities and undertake corrective measures. ODA will organize 5 online project meetings and 4 offline Steering Committee meetings in Moldova, Italy, Romania and Slovenia. SCOM meetings will be organized after ToT training sessions within WP3. Ad hoc bilateral meetings are encouraged to discuss in detail activities, challenges, as well as planning session with WP Leaders.	**ODA** All	**COO** BEN	Yes, WP3 B. Subcontracting costs C. Purchase costs
T1.3	Monitoring and evaluation	Monitoring and evaluation will ensure the project stays on track, meets objectives, and delivers impact. ODA will subcontract an expert to prepare the monitoring and impact methodology to ensure all indicators are collected by the PPs during implementation. At the end of the project, experts will collect and analyze data to prepare the impact report. In addition, the PPs will monitor the progress based on these indicators during all implementation period. REC4SMEs Impact report will be published based on this data.	**ODA** All	**COO** BEN	Yes B. Subcontracting costs
T1.4	Ensure communication with the agency and periodical reporting in accordance with project deliverables	ODA will ensure effective communication both online and offline throughout the project implementation. The Project Manager will oversee the dissemination of results, challenges,	**ODA**	**COO**	Yes C. Purchase costs

		and recommendations to all project partners. Additionally, the COO will attend the kick-off meeting organized by the granting authority.			
T1.5	Elaborate project reports	Interim and Final technical and financial reports will be prepared by all PPs, compiled and submitted by ODA in due time	**ODA** All	**COO** BEN	No

Milestones and deliverables (outputs/outcomes)

Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification

Deliverable No (continuous numbering linked to WP)	Project interim and Final report approved	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D1.1	Project Toolkit	1	ODA	R — Document, report	SEN — Sensitive	3	.pdf, .ppt, .xls, digital format, English
D1.2	Project interim report approved	1	ODA	R — Document, report	SEN — Sensitive	12	..pdf, .xls, online format English All PPs will prepare partners interim and final report. ODA is responsible to compile, coordinate and provide the required interim and final reports on behalf of the consortium within the deadlines. The report will include a summary of the activities conducted, the development of the

							projects promoted and main deliverables achieved.
D1.3	Project Final report approved	1	ODA	R — Document, report	SEN — Sensitive	24	..pdf, .xls, digital format, English The reports will include a summary of the activities conducted, the development of the projects promoted and the project impact for in its local or regional area.
D1.4	Monitoring and impact evaluation methodology	1	ODA	R — Document, report	SEN — Sensitive	6	..pdf, .xls, digital format, English
D1.5	Impact report	1	ODA	R — Document, report	SEN — Sensitive	24	..pdf, .xls, digital format, English

Estimated budget — Resources *(n/a for prefixed Lump Sum Grants)*
See detailed budget table/calculator (annex 1 to Part B).

Work Package 2

Work Package 1: Supporting the establishment of RECs through calls for proposals			
Duration:	M1 – M10	**Lead Beneficiary:**	Renergia

Objectives

- Facilitate the creation of local and regional Renewable Energy Communities (RECs) involving agri-food and retail SMEs
- Provide information support for SMEs and local stakeholders interested in RECs
- Strengthen collaboration between SMEs, local authorities, and technical advisors
- Reduce energy costs for SMEs through community-based renewable energy solutions

Activities and division of work (WP description)

Task No	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T2.1	Identify potential actors interested in REC	PP will compile a short list of potential regions/localities open for collaboration and PP key Agrifood and Retails SMEs with existent renewable energy solutions to promote REC benefits and enable dialog with local community with potential of collaboration. Each partner will create a tailored approach to identify and communicate with the stakeholders to increase results and impact of the action	**Renergia** All	**BEN** COO, BEN, AP	No
T2.2	Launch call(s) for expressions of interest for third party support	Prepare and publish call(s) for SMEs to apply for technical and legal support in setting up RECs. The REC call(s) will be publicized among all agri-food and retail business organizations in the geographic areas pf the consortium. In addition, PPS will use their websites and social media platforms to disseminate the call, including use of sponsored posts and promotion campaigns at local radio/TV station. Business network of each partner will be invited to disseminate the opportunity to reach more visibility and target groups. If the initial call for expressions of interest for third party support does not attract enough REC project proposals, the consortium	**Renergia** All	**BEN** COO, BEN, AP	No

		will launch additional calls.			
T2.3	Selection of Pilot Renewable Energy Communities (RECs)	Following the call for proposals, this activity involves evaluating pilot initiatives that align with the project's objectives. PPs will create a national evaluation committee with local actors and team members. The selection process will ensure that chosen initiatives have the highest potential and have strong implementation potential.	**Renergia** All	**BEN** COO, BEN, AP	No
T2.4	Launching event for Renewable Energy Communities	The project team and REC consultants will offer guidance on establishing REC legal entities, ensuring compliance with national and EU regulations. The activity will be performed by REC consultants from each partner project team. In addition, a half day event will be organized to official launch RECs established. The event will introduce the initiative to stakeholders, foster networking opportunities and offer a platform for dialogue for beneficiaries to agree on needs and the following steps. Maximum number of participants: 25	**Renergia** All	**BEN** COO, BEN, AP	Yes, C. Purchase costs
T.2.5	Organize synergy exchange study visit	Identify local and national initiatives and establish meetings to create synergies and cross-promotion. In addition, this activity will include a study visit to CEAH project implementing partners to learn their lessons and insights in establishing and advising energy communities. CEAH will be invited to act as ambassador for project as well as to provide services for RECs beneficiaries. In case this would not be possible, will be identified another relevant organization to host the visit.	**Renergia** All	**BEN** COO, BEN, AP	Yes, C. Purchase costs

Milestones and deliverables (outputs/outcomes)

Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification

M3	Call for Expressions of Interest launched	WP2	Renergia	Public launch of calls for SMEs to participate in RECs.		4	Call report, publication evidence
M4	REC launching events	WP2	Renergia	Report on launching events in each country		10	Event report
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D2.1	Call for expressions of interest published	WP2	Renergia	R — Document, report	PU — Public	4	Guidelines document outlining eligibility, application process, and evaluation criteria. Format: .pdf, Language: eng.
D2.2	Selection and evaluation Criteria	WP2	Renergia	R — Document, report	PU — Public	4	A structured framework outlining the eligibility requirements, assessment methodology, and scoring system for selecting beneficiaries. This document will ensure transparency, fairness, and alignment with project objectives, facilitating an effective decision-making process. Format: .pdf, Language: eng.
D2.3	A detailed list of the projects and recipients of support services selected under the	WP2	Renergia	R — Document, report	SEN (Sensitive)	24	The report will be provided after the evaluation of each call for expressions of interest for third party support. Format: .doc, .pdf

	call(s) for third-party support, including the individual REC project budgets.						Language: eng.

Estimated budget — Resources *(n/a for prefixed Lump Sum Grants)*
See detailed budget table/calculator (annex 1 to Part B).

Work Package 3

Work Package 3: Tailored Support for REC beneficiaries			
Duration:	M9 – M24	**Lead Beneficiary:**	DBA PRO.
Objectives			
Enhance the resilience and competitiveness of SMEs by delivering tailored support to renewable energy community beneficiaries and stakeholders			

Activities and division of work (WP description)					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T3.1	Train of Trainers for REC consultants and REC members	The Project team, including REC consultants will participate in ToT sessions, organized in Moldova, Italy, Romania by the PPs. The training session will include transfer of know-how from partners with relevant experience to all partners and learning sessions with invited	**DBA PRO.** All	**BEN** COO AP	Yes, B. Subcontracting costs C. Purchase costs

		experts. ToTs will build necessary skills for REC consultants to provide inhouse consultation for project beneficiaries, according to their needs and experts capacities. Each ToT session will be conducted over the curse of 1.5 day x 25 participants. ToT will be scheduled in the same period as SCOM, for an efficient use of funds. The thematic and experts invited will be agreed by PPS according to their needs. REC members will participate to ToT events from Italy and Romania and at the Final Conference in Slovenia.			
T3.2	Needs assessment for each REC selected	This activity aims to collect consulting needs and identify the most suitable method of delivery (in-house or through subcontracted services).	**DBA PRO.** All	**BEN** COO AP	Yes, C. Purchase costs
T3.3	Provide in-house advisory services	REC consultants will offer business or technical support for the selected beneficiaries. The services will be provided online and offline and will be monitored by PPs to track progress and collect feedback. Main areas of expertise planned to be covered inhouse include, but is not limited to: Assistance for finalisation of business plans, Support regarding funding opportunities, Identification of financing possibilities, etc. The consultancy support can be provided by any project partner to any REC, regardless of region, but based on the expert experience and availability.	**DBA PRO.** All	**BEN** COO AP	Yes, C. Purchase costs
T3.4	Develop REC Voucher System	A Voucher System will be designed to provide technical support for SMEs and stakeholders participating in RECs in order to facilitate access to consultancy and advisory services. The system will be structured based on the needs assessment, ensuring that REC members receive targeted assistance. It will define the scope of services covered, eligibility criteria, and alignment with REC objectives to ensure	**DBA PRO.** All	**BEN** COO AP	Yes

		effectiveness. The voucher system will allocate funding fairly, with a maximum of €20,000 per REC. To distribute the vouchers, a transparent selection process will be implemented through an Expression of Interest (EOI), allowing eligible REC members to apply. The final allocation will ensure equitable distribution, enabling beneficiaries to access high-quality advisory services that support their participation in the REC framework. The Voucher System has different allocated amounts considering the PPs expertise.Thus it could be partially avoided by the PPs that have all the specific knowledge and skills in-house. In particular, if any or all consultancy services can be provided in-house according to T 3.3.			
T3.5	Implement REC Voucher System	REC beneficiaries will apply Expressions of Interest to access vouchers. Beneficiaries selected will be awarded vouchers for business or technical support for, but not limited to: technical analysis of the best specific technological options for equipment, optimisation of each REC project, legal and regulatory support, advisory services, feasibility studies, technical expertise, development of optimal grid access conditions, unless services can be provided in-house by the PPs according to T 3.3. 12 RECs and their members established within the project will have the possibility to access vouchers for a maximum value of 20 000 EUR.	**DBA PRO.** All	**BEN** COO AP	Yes B. Subcontracting costs
T3.6	Monitor Voucher System implementation	Based on impact methodology, will be created a digital tracking system for voucher allocation and in-house services and usage with data compiled from each partner. In this way, the project will ensure that vouchers are used properly, monitor the results and collect data for determining impact.	**DBA PRO.** All	**BEN** COO AP	Yes, C. Purchase costs
T3.7	Evaluate impact and lesson learned	ODA will collect indicators according to monitoring and impact methodology to ensure all during implementation. At the end of the project,	**DBA PRO.**	**BEN**	No

		experts will collect and analyze data to prepare the impact report. REC4SMEs Impact report will be published based on this data. Hard copies will be disseminated during Final Conference, online version will be published on PPs websites and social media of the project, and distributed to stakeholder's email list.	All	COO AP	

Milestones and deliverables (outputs/outcomes)

Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification
M4	Voucher System Operational	WP3	DBA	Voucher system framework established and first vouchers or in-house services issued	M18	Operational framework document, list of beneficiaries

Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D3.1	Report on Train of Trainers sessions	WP3	DBA	R — Document, report	Sensitive	M24	Report containing invitation, agenda, signed presence list, target group, number of estimated participants, duration of the event, report of the event, training material package, presentations, evaluation report, feedback questionnaire. Format: .doc, .pdf, .png. Language: eng.
D3.2	A detailed list of the expertise provided and the beneficiaries	WP3	DBA	R — Document, report	PU — Public or Sensitive	M24	Detailed list of technical assistance provided, challenges encountered, and recommendations. Format: .doc, .pdf, .png.

							Language: eng.
D3.3	A detailed account of the vouchers provided	WP3	DBA	R — Document, report	PU — Public or Sensitive	M24	Detailed list of vouchers provided, the services or resources obtained, the recipients, and the impact generated Format: .doc, .pdf, .png. Language: eng.
D3.4	Impact guide	WP3	DBA	R — Document, report	PU — Public	M24	Comprehensive guide compiling REC results, key learning, impact generated and future recommendations. Format: .pdf, Language: eng, 15 pages x 70 printed copies

Work Package 4

Work Package 4. Communication and Dissemination			
Duration:	M1 – M24	**Lead Beneficiary:**	ODA
Objectives			
To ensure effective communication and dissemination of the project's objectives, progress, and results to relevant stakeholders, maximizing outreach, engagement, and impact through strategic messaging, targeted dissemination channels, and knowledge-sharing activities			
Activities and division of work (WP description)			

Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T4.1	Elaborate a Communication and dissemination plan	Develop a comprehensive communication and dissemination plan outlining strategies, tools, and activities to maximize outreach. This plan will target key stakeholders, including SMEs, local authorities, and potential beneficiaries. It will specify methods such as online platforms, press releases, social media post and events to effectively share project goals, calls for expressions of interest, and progress updates. The plan should also ensure alignment with the EU's visibility guidelines, including proper use of logos, acknowledgment of funding, and consistent messaging across materials. The activity includes communication tools – roll-ups, posters and promotional materials for the project.	**ODA** all	**COO** BEN	Yes, Purchase costs
T4.2	Organize kick-off event	Kick-off Event will take place online in the second month of the event organized by ODA in cooperation with PPs.	**ODA** all	**COO** BEN	No
T4.3	Develop project dissemination network	A project network will be developed involving SMEs, local authorities, business associations, and energy experts. This network will aim to facilitate knowledge sharing, promote successful REC practices and engage public. The activities will include: • Create social media for continuous interactions within the project (3 Facebook, LinkedIn, YouTube) • Establish stakeholders contact list (1) • Create project information page on PPs websites (4)	**ODA** all	**COO** BEN	No
T4.4	Digital Campaign	Sponsored posts launching call for proposals, for REC lunching event, for final conference, for	**ODA**	**COO**	Yes,

		video screening. The materials will be disseminated through publication on PPs web sites and relevant social media platforms of the project and of PPs organization social media accounts	all	BEN	C. Purchase costs
T4.5	Promote Call for Expression of Interest	Implement a promotional campaign to raise awareness of the call for expressions of interest. The campaign will use digital channels, local dissemination sessions, and partnerships with regional business networks to ensure maximum visibility and engagement of agri-food and retail SMEs. Specific social media content, will be tailored to highlight the benefits and processes of joining the Renewable Energy Communities (REC). In addition, PPs will identify key Agrifood and Retails SMEs with existent renewable energy solutions to promote REC benefits and invite them to participate to these events. Each partner will create a tailored approach to identify and communicate with the stakeholders to increase results and impact of the action. The activity will involve organizing dissemination sessions for potential beneficiaries. • Number of potential beneficiaries reached through promotional activities (minimum 350 per project). • Number of dissemination events conducted (minimum 24 per project).	**ODA** all	**COO** BEN	Yes B. Subcontracting costs C. Purchase of costs
T4.6	Organize Transnational Dissemination Event	ODA will organize a Transnational Learning Event and an exhibition space that will take place within the annual international conference Entrepreneur Expo. A learning panel dedicated to REC practices and benefits will be organized with the participations of PPs. The budget includes costs for venue, exhibition space, equipment and catering for 2 days x100 participants. PPs will be invited to share experience in REC establishment in their countries.	**ODA** all	**COO** BEN	Yes C. Purchase of costs

T4.7	Create and disseminate good practice videos	A high-quality video will be produced, showcasing successful REC implementations and emphasizing economic, environmental, and social benefits. The video will include: • Creation of an interactive video (Project Video - 5 (1 Good practice video per partner x 4 + 1 English per project) • Clear visual explanations of how an REC operates • Impact and benefits of SMEs participating in REC projects, highlighting impacts on energy costs and local collaboration • Video screening at a final conference within the project • Dissemination on social media channels • Distribution online version – 100 stakeholders • At least 2,000 online views	**ODA** all	**COO** BEN	Yes B. Subcontracting costs C. Purchase cost
T4.8	Publish and disseminate Impact Guide	Impact Guide will have both printed and online version. Printed version will be disseminated at final conference in Slovenia. Online Dissemination on social media channels will be ensured as well as online distribution to around 100 project stakeholders.	**ODA** all	**COO** BEN	Yes, C. Purchase cost
T4.9	Present project results and RECs benefits during relevant events	Participate in national and international events to present project outcomes and the established RECs. These events will include conferences, trade fairs, and specialized forums, providing opportunities to share insights and inspire further initiatives in renewable energy adoption. Key Indicators: • Number of events attended or organized (minimum of 5). • Number of stakeholders reached during events (minimum of 200).	**ODA** all	**COO** BEN	No

T4.10	Final Conference	Final Conference will take place in Slovenia in the last month. The project team, 6 REC members will attend the event with the project team, with a total number of 60 participants.	**ODA** all	**COO** BEN	Yes, C. Purchase cost

Milestones and deliverables (outputs/outcomes)

Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification
M1 - com	Kick-off Meeting	1	ODA	ODA will organize an official online launch event in cooperation with all PPs for around 50 participants - stakeholders and potential beneficiaries of the project. The main objective will be to ensure a common understanding of the project's objectives, structure, and implementation plan while fostering collaboration and setting a clear roadmap for effective execution.	2	Meeting report, including attendance list, agenda, invitation, presentation.
M2 - com	Closing Conference	1	ODA	The Final Conference will organize an official offline event in cooperation with all PPs for around 70 participants for stakeholders and project beneficiaries. The main objective will be to present project results, share key insights, and foster discussions on future opportunities for scaling and sustaining Renewable Energy Communities.	24	Meeting report, including attendance list, agenda, invitation, presentation.

Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D4.1	Communication strategy report	4	ODA	R — Document, report	SEN — Sensitive	24	.doc, .pdf, .png eng

D4.2		4	ODA	R — Document, report	SEN — Sensitive		.pdf, eng

Subcontracting (n/a for prefixed Lump Sum Grants)

Subcontracting

Give details on subcontracted project tasks (if any) and explain the reasons why (as opposed to direct implementation by the Beneficiaries/Affiliated Entities).

Subcontracting — Subcontracting means the implementation of 'action tasks', i.e. specific tasks which are part of the EU grant and are described in Annex 1 of the Grant Agreement.

***Note:** Subcontracting concerns the outsourcing of a part of the project to a party outside the consortium. It is not simply about purchasing goods or services. We normally expect that the participants have sufficient operational capacity to implement the project activities themselves. Subcontracting should therefore be exceptional.*

Include only subcontracts that comply with the rules (i.e. best value for money and no conflict of interest; no subcontracting of coordinator tasks).

Work Package No	Subcontract No (continuous numbering linked to WP)	Subcontract Name (subcontracted action tasks)	Description (including task number and BEN/AE to which it is linked)	Estimated Costs (EUR)	Justification (why is subcontracting necessary?)	Best-Value-for-Money (how do you intend to ensure it?)
3	S3.1	Voucher system – REC 1	COO ODA - T 3.5. Voucher system implementation	20 000	Ensure REC 1 beneficiaries with tailored advisory and technical needs.	Tthrough **public procurement** and strict adherence to the **Grant Agreement**. This includes transparent, competitive procurement processes and compliance with financial regulations to optimize costs, maintain quality, and ensure accountability.
3	S3.2	Voucher system – REC 2	COO ODA - T3.5. Voucher system implementation	20 000	Ensure REC 2beneficiaries with tailored advisory and technical needs.	Public procurement and strict adherence to the Grant Agreement.
3	S3.3	Voucher	COO ODA - T3.5.	20 000	Ensure REC 2beneficiaries	Public procurement and

		system– REC 3	Voucher system implementation		with tailored advisory and technical needs.	strict adherence to the Grant Agreement.
1	S1.3	Expert for Monitoring and Evaluation Methodology	COO ODA – T1.3 Develop monitoring and evaluation methodology for the project.	4000	Ensure data collection and impact evaluation throughout the project	Strict adherence to procurement and Grant Agreement rules
1	S1.3	Expert for Results and Impact Report	COO ODA – T1.3 Create and compile an Impact Report on REC results, key learnings, impact generated.	4000	Create an objective evaluation report	Strict adherence to procurement and Grant Agreement rules
3	S3.4	REC Expert for TOT Session	COO ODA - T3.1 Subcontracting cost for an REC expert for TOT session in Moldova, one day event	2500	Provide specific skills for the consortium	Strict adherence to procurement and Grant Agreement rules
3	S3.5	Voucher scheme – REC 1	BEN ITC - T 3.5 Voucher system implementation	20 000	Ensure REC 1 beneficiaries with tailored advisory and technical needs.	Public procurement and strict adherence to the Grant Agreement.
3	S3.6	Voucher scheme – REC 2	BEN ITC - T3.5 Voucher system implementation maximum value of 20000	20000	Ensure REC 1 beneficiaries with tailored advisory and technical needs.	Public procurement and strict adherence to the Grant Agreement.
3	S3.7	Voucher scheme – REC 3	BEN ITC - T 3.5 Voucher system implementation	20000	Ensure REC 3 beneficiaries with tailored advisory and technical needs.	Public procurement and strict adherence to the Grant Agreement.
3	S1.4	Expert for Results and Impact Report	BEN ITC - T1.3 Create an Impact Report on REC results, key learnings, impact generated	2500	Create an objective evaluation report	Strict adherence to procurement and Grant Agreement rules
3	S3.8	Voucher for Legal support – REC 1	BEN DBA - T 3.5 Beneficiaries selected will benefit from legal and regulatory support by	10000	Ensure REC 1 beneficiaries with tailored advisory and technical	Strict adherence to procurement and Grant Agreement rules

			DBA's subcontractors.		needs.	
3	S3.9	Voucher for Legal support – REC 2	BEN DBA - T 3.5 Beneficiaries selected will benefit from legal and regulatory support by DBA's subcontractors.	10000	Ensure REC 2 beneficiaries with tailored advisory and technical needs.	Strict adherence to procurement and Grant Agreement rules
3	S3.10	Voucher for Legal support – REC 3	BEN DBA - T 3.5 Beneficiaries selected will benefit from legal and regulatory support by DBA's subcontractors.	10000	Ensure REC 3 beneficiaries with tailored advisory and technical needs.	Strict adherence to procurement and Grant Agreement rules
1	S1.5	Expert for Results and Impact Report	BEN DBA – T1.3 Create an Impact Report on REC results, key learnings, impact generated	2500	Create an objective evaluation report	Strict adherence to procurement and Grant Agreement rules
3	S3.11	Voucher for Legal Support - REC 1, REC 2, REC 3	BEN RENERGIA - As a project partner, we will provide legal and economic consultancy services to the beneficiaries (REC 1, REC 2, REC 3) through subcontracted services, as our core expertise is technical.	15000	Ensure beneficiaries with tailored legal support,as partner core expertise is technical.	Strict adherence to procurement and Grant Agreement rules
3	S3.12	Voucher for Economical Analysis - REC 1, REC 2, REC 3	BEN – RENERGIA As a project partner, we will provide legal and economic consultancy services to the beneficiaries (REC 1, REC 2, REC 3)	15000	Ensure beneficiaries with tailored economic analysis support, as partner core expertise is technical.	Strict adherence to procurement and Grant Agreement rules
1	S1.6	Expert for Results and Impact Report	BEN RENERGIA – T1.3 Create an Impact Report on REC results, key learnings, impact generated	2500	Create an objective evaluation report	Strict adherence to procurement and Grant Agreement rules
3	S3.13	REC Expert for	BEN RENERGIA -	1500	Provide specific skills for	Strict adherence to

		TOT Session	Subcontracting cost for an REC expert for TOT session in Romania, one day event.		the consortium	procurement and Grant Agreement rules
4	S4.1	Digital Expert	COO ODA - T4.7 Subcontracting cost for creating a Good Practice Video	3000	Ensure visibility of the project results	Strict adherence to procurement and Grant Agreement rules
4	S4.2	Digital Expert	BEN ITC - T4.7 Subcontracting cost for creating a Good Practice Video	2000	Ensure visibility of the project results	Strict adherence to procurement and Grant Agreement rules
4	S4.3	Digital Expert	BEN DBA - T4.7 Subcontracting cost for creating a Good Practice Video	2000	Ensure visibility of the project results	Strict adherence to procurement and Grant Agreement rules
4	S4.4	Digital Expert	BEN RENERGIA - T4.7 Subcontracting cost for creating a Good Practice Video	2000	Ensure visibility of the project results	Strict adherence to procurement and Grant Agreement rules
Other issues: *If subcontracting for the project goes beyond 30% of the total eligible costs, give specific reasons.*	Not Applicable					

Timetable

Timetable (projects up to 2 years)

Fill in cells in beige to show the duration of activities. Repeat lines/columns as necessary.

Note: *Use the project month numbers instead of calendar months. Month 1 marks always the start of the project. In the timeline you should indicate the timing of each activity per WP.*

ACTIVITY	MONTHS																							
	M 1	M 2	M 3	M 4	M 5	M 6	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 16	M 17	M 18	M 19	M 20	M 21	M 22	M 23	M 24
Task 1.1 Elaborate Project Toolkit																								
Task 1.2 Organize Steering Committee Meetings (SCOM)																								
Task 1.3 Monitoring and evaluation																								
Task 1.4 Ensure communication with the agency																								
Task 1.5 Elaborate project reports																								
Task 2.1 Identify potential actors interested in REC																								
Task 2.2 Launch call(s) for expressions of interest for third party support																								
Task 2.3 Selection of Pilot Renewable Energy Communities (RECs)																								
Task 2.4 Launching event for Renewable Energy Communities																								

Task 2.5 Organize synergy exchange study visit																							
Task 3.1 Train of Trainers for REC consultants and REC members																							
Task 3.2 Needs assessment for each REC selected																							
Task 3.3 Provide in-house advisory services																							
Task 3.4 Develop REC Voucher System																							
Task 3.5 Implement REC Voucher System																							
Task 3.6 Monitor Voucher System implementation																							
Task 3.7 Evaluate impact and lesson learned																							
Task4.1. Elaborate a Communication and dissemination plan																							
Task4.2. Organize kick-off event																							
Task4.3. Develop project dissemination network																							
Task4.4 Digital Campaign																							

Task4.5 Promote Call for Expression of Interest																								
Task 4.6 Organize Transnational Dissemination Event																								
Task 4.7 Create and disseminate good practice videos																								
Task 4.8 Publish and disseminate Impact Guide																								
Task 4.9 Present project results and RECs benefits during relevant events																								
Task 4.10 Final Conference																								

#@ETH-ICS-EI@#

5. OTHER

5.1 Ethics

Ethics
Not applicable.

#§ETH-ICS-EI§# #@SEC-URI-SU@#

5.2 Security

Security
Not applicable.

#§SEC-URI-SU§# #@DEC-LAR-DL@#

6. DECLARATIONS

Double funding	
Information concerning other EU grants for this project ⚠ *Please note that there is a strict prohibition of double funding from the EU budget (except under EU Synergies actions).*	**YES/NO**
We confirm that to our best knowledge neither the project as a whole nor any parts of it have benefitted from any other EU grant *(including EU funding managed by authorities in EU Member States or other funding bodies, e.g. EU Regional Funds, EU Agricultural Funds, etc)*. If NO, explain and provide details.	**YES**
We confirm that to our best knowledge neither the project as a whole nor any parts of it are (nor will be) submitted for any other EU grant *(including EU funding managed by authorities in EU Member States or other funding bodies, e.g. EU Regional Funds, EU Agricultural Funds, etc)*. If NO, explain and provide details.	**YES**

Financial support to third parties (if applicable) *If in your project the maximum amount per third party will be more than the threshold amount set in the Call document, justify and explain why the higher amount is necessary in order to fulfil your project's objectives.*
Not applicable

#§DEC-LAR-DL§#

ANNEXES

LIST OF ANNEXES

Standard
Detailed budget table/Calculator (annex 1 to Part B)
CVs (annex 2 to Part B)
List of previous projects (annex 4 to Part B)

Special
Other annexes (annex 5 to Part B) — Associated Partner Letter of Support

HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
1.0	15.04.2021	Initial version (new MFF).
2.0	01.06.2022	Consolidation, formatting and layout changes. Tags added.

START (DETAILED BUDGET TABLE (AG) — PROPOSAL / GRANT PREPARATION)

PROJECT DATA	
Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	ODA
Participant PIC:	951819000

WORK PACKAGES & TRAVELS

Index	Name	Description	Number of travels	Delete
1	PROJECT MANAGEMENT AND COORDINATION	Effective management and smooth coordination of the project ensured in order to achieve overall project results	1	
2	SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS	Facilitate the creation of local and regional Renewable Energy Communities (RECs) involving agri-food and retail SMEs	1	
3	TAILORED SUPPORT FOR REC BENEFICIARIES	Enhance the resilience and competitiveness of SMEs by delivering tailored support to renewable energy community beneficiaries and stakeholders	5	
4	COMMUNICATION AND DISSEMINATION	To ensure effective communication and dissemination of the project's objectives, progress, and results to relevant stakeholders, maximizing outreach, engagement, and impact through strategic messaging, targeted dissemination channels, and knowledge-sharing activities	7	

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

DETAILED BUDGET TABLE (ACTION GRANTS)

Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	ODA
Participant PIC:	951819000

03.10.2025 12:55

ATTENTION: This table should be filled out one per participant (beneficiary, affiliated entity)

ATTENTION: This table may ONLY contain eligible costs (i.e. costs that comply with the eligibility rules of the grant agreement that is part of your call documents). At proposal stage and during grant preparation, it should contain estimated costs/income. Costs must be estimated in EUR.

ATTENTION! List each budgeted cost item ONLY once in this table, for the main WP.

ATTENTION! White cells mean that you are required to enter data. Blue cells are calculated automatically.

ACTION GRANT BUDGET TABLE (PER PARTICIPANT)

PROJECT COSTS

A. Personnel costs

! monthly rates allowed for budgeting because simpler to establish the approximate costs; cost reporting will have to be done according to MGA (usually daily rates)		Costs (actual or unit costs)					Also working for other work packages? YES/NO and which WP	Description of project role/activities/responsibilities
		Type of rate (monthly/other)	Rate (amount)	Time (months/other of work on the action)	Total (EUR)			
			a	b	c = a * b			
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**							
	A.1 Employees (or equivalent)							
	Project managers	monthly	1.437,50	19,20	**27.600,00**		Yes, WP2, WP3, WP4	Project manager 80% Roles: The Project Manager oversees planning, execution, and monitoring of the project to ensure timely and successful delivery on the partner leivel, as well as for the entire project. Responsibilities include coordinating team activities, managing budgets, tracking progress, and liaising with stakeholders to achieve project goals
	Administrative personnel	monthly	1.300,00	12,00	**15.600,00**		Yes, WP2, WP3, WP4	Financial manager 50% Roles: The Financial Manager is responsible for overseeing the project's budget, financial planning, and reporting of the project. Key duties include managing expenditures, ensuring compliance with financial regulations, preparing reports, and providing financial insights to support
	Administrative personnel	monthly	1.250,00	9,60	**12.000,00**		Yes, WP2, WP3, WP4	Project assistant 40% Roles: The Project Assistant supports the Project Manager in daily operations, including scheduling meetings, maintaining documentation, coordinating logistics, and assisting with reporting. This role ensures smooth project execution by handling administrative and organizational tasks.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**55.200,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			

	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**55.200,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**							
	A.1 Employees (or equivalent)							
	Technical personnel	monthly	1.750,00	4,00	**7.000,00**		Yes, WP3, WP4	REC Consultant 1 - 40%, Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Technical personnel	monthly	1.750,00	4,00	**7.000,00**		Yes, WP3, WP4	REC Consultant 2 - 40%, Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**14.000,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**14.000,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**							
	A.1 Employees (or equivalent)							
	Technical personnel	monthly	1.750,00	5,60	**9.800,00**		Yes, WP2, WP4	REC Consultant 1 - 40% Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.

	Technical personnel	monthly	1.750,00	5,60	**9.800,00**		Yes, WP2, WP4	REC Consultant 2 - 40% Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**19.600,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/ natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**19.600,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**							
	A.1 Employees (or equivalent)							
	Administrative personnel	monthly	1.250,00	9,60	**12.000,00**		Yes, WP1, WP2, WP3	Communication manager 40% Roles: The Communication Manager is responsible for developing and executing communication strategies to promote the project. Key duties include ensuring EU visibility, managing social media, creating content, coordinating public relations efforts, and ensuring clear and effective messaging to stakeholders and the public.
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**12.000,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/ natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			

			Total personnel (all WPs)	**100.800,00**	

B. Subcontracting costs

		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of subcontracted project tasks/activities
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	Expert for Monitoring and Evaluation Metodology	4.000,00		No	T1.3 Subcontracting cost to develop monitoring and evaluation methodology for the project. Format: .pdf, Language: eng
	Total subcontracting for this WP	**4.000,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
	1 [Subcontract short name]	0,00			
	2 [Subcontract short name]	0,00			
	Total subcontracting for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
	Voucher scheme – REC 1	20.000,00		No	T 3.5 Beneficiaries selected will be awarded vouchers for business or technical support for, but not limited to: technical analysis of the best specific technological options for equipment, optimisation of each REC project, development and negotiation of optimal grid access conditions, legal and regulatory support, advisory services, feasibility studies, technical expertise. REC 1 will have the possibility to access vouchers for consultancy services for a total maximum value of 20 000 EUR per each entity.
	Voucher scheme – REC 2	20.000,00		No	T3.5 Beneficiaries selected will be awarded vouchers for business or technical support for, but not limited to: technical analysis of the best specific technological options for equipment, optimisation of each REC project, development and negotiation of optimal grid access conditions, legal and regulatory support, advisory services, feasibility studies, technical expertise. REC 2 will have the possibility to access vouchers for consultancy services for a total maximum value of 20 000 EUR per each entity.
	Voucher scheme – REC 3	20.000,00		No	T3.5 Beneficiaries selected will be awarded vouchers for business or technical support for, but not limited to: technical analysis of the best specific technological options for equipment, optimisation of each REC project, development and negotiation of optimal grid access conditions, legal and regulatory support, advisory services, feasibility studies, technical expertise. REC 3 will have the possibility to access vouchers for consultancy services for a total maximum value of 20 000 EUR per each entity.
	REC Expert for TOT Session	2.500,00		No	T3.1 Subcontracting cost for an REC expert for TOT session in Moldova, one day event.
	Expert for Results and Impact Report	4.000,00		No	T3.7 Subcontracting cost for expert to compile an Impact Report on REC results, key learnings, impact generated. Format: .pdf, Language: eng, 15 pages.
	Total subcontracting for this WP	**66.500,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
	1 Digital Expert	3.000,00		No	T4.7 Subcontracting cost for creating a Good Practice Video and Project results. (2-3 minutes)
	2 [Subcontract short name]	0,00			
	Total subcontracting for this WP	**3.000,00**			

			Total subcontracting (all WPs)	**73.500,00**	

C. Purchase costs

C.1 Travel and subsistence

		Costs (actual costs)	Costs (unit cost)				Also part of other work packages? YES/NO and which WP	Description (e.g. international/not international; place of activity/destination; number of days; number of persons (speakers, personnel and participants whose costs are covered); transport means; average price per person; subsistence costs/daily allowances)
			Amount per unit	Number of units	Total (EUR)			
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**							
	1 Brussels							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	429,00	2,00	**858,00**		No	T1.4 Costs for kick-off meeting organised by the granting authority, travel costs for 2 persons, subsistance and return ticket to Brussels and accommodation for one night. Cost per distance band for air or combined air/rail travel
	Accommodation costs	0,00	137,00	2,00	**274,00**		No	T1.4 Costs for kick-off meeting organised by the granting authority, travel costs for 2 persons, subsistance and return ticket to Brussels and accommodation for one night
	Subsistence costs	0,00	102,00	4,00	**408,00**		No	T1.4 Costs for kick-off meeting organised by the granting authority, travel costs for 2 persons, subsistance and return ticket to Brussels and accommodation for one night
	Participants							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Total travel costs for this travel	**858,00**						
	Total accommodation costs for this travel	**274,00**						
	Total subsistence costs for this travel	**408,00**						
	Total travel	**1.540,00**						
	Total travel costs for this WP	**858,00**						
	Total accommodation costs for this WP	**274,00**						
	Total subsistence costs for this WP	**408,00**						
	Total travel for this WP	**1.540,00**						
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**							
	1 Study Visit to Netherlands							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	429,00	3,00	**1.287,00**		No	T2.4 Travel cost for study visit, local transfer at relevant oganizations, 3 project staff x 2 days event. Cost per distance band for air or combined air/rail travel
	Accommodation costs	0,00	133,00	9,00	**1.197,00**		No	T2.4 Accomodation costs for study visit at relevant oganizations, 3 project team members x 3 nights
	Subsistence costs	0,00	103,00	12,00	**1.236,00**		No	T2.4 SUbsistance costs for study visit at relevant oganizations, 3 project team members x 4 days

	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.287,00**					
	Total accommodation costs for this travel	**1.197,00**					
	Total subsistence costs for this travel	**1.236,00**					
	Total travel	**3.720,00**					
	Total travel costs for this WP	**1.287,00**					
	Total accommodation costs for this WP	**1.197,00**					
	Total subsistence costs for this WP	**1.236,00**					
	Total travel for this WP	**3.720,00**					
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**						
	REC 1 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 1 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**450,00**					
	REC 2 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 2 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		

	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**450,00**					
	REC 3 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 3 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**450,00**					
	4 Train of Trainers + Steering Committee, Italy						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Italy - 2 days x 3 project staff. Cost per distance based for air or combined air/rail travel
	Accommodation costs	0,00	114,00	9,00	**1.026,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	98,00	12,00	**1.176,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	365,00	3,00	**1.095,00**	No	T3.1 REC representatives will participate to TOT events from Italy - 3 persons x 2 days
	Accommodation costs	0,00	114,00	9,00	**1.026,00**	No	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	98,00	12,00	**1.176,00**	No	T.3.1 Subsistance 3 pers x 4 days

	Total accommodation costs for this travel	**2.052,00**					
	Total subsistence costs for this travel	**2.352,00**					
	Total travel	**6.594,00**					
	5 Train of Trainers + Steering Committee, Romania						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	340,00	3,00	**1.020,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Romania - 2 days x 3 project staff. Cost per distance band for air or combinerd air/rail travel
	Accommodation costs	0,00	109,00	9,00	**981,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	62,00	12,00	**744,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	340,00	3,00	**1.020,00**	No	T3.1 REC representatives will participate to TOT events from Romania - 3 persons x 2 days
	Accommodation costs	0,00	109,00	9,00	**981,00**	No	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	62,00	12,00	**744,00**	No	T.3.1 Subsistance 3 pers x 4 days
	Total travel costs for this travel	**2.040,00**					
	Total accommodation costs for this travel	**1.962,00**					
	Total subsistence costs for this travel	**1.488,00**					
	Total travel	**5.490,00**					
	Total travel costs for this WP	**5.580,00**					
	Total accommodation costs for this WP	**4.014,00**					
	Total subsistence costs for this WP	**3.840,00**					
	Total travel for this WP	**13.434,00**					
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**						
	1 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	100,00	1,00	**100,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**100,00**					

	Total subsistence costs for this travel	**0,00**					
	Total travel	**100,00**					
	2 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	100,00	1,00	**100,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**100,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**100,00**					
	3 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	100,00	1,00	**100,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**100,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**100,00**					
	4 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		

	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	100,00	1,00	**100,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**100,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**100,00**					
	5 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	100,00	1,00	**100,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**100,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**100,00**					
	6 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	100,00	1,00	**100,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		

	Participants							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Total travel costs for this travel	**100,00**						
	Total accommodation costs for this travel	**0,00**						
	Total subsistence costs for this travel	**0,00**						
	Total travel	**100,00**						
	7 Final Conference + Steering Committee, Slovenia							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	365,00	3,00	**1.095,00**	Yes, WP1	T4.10 Travel for staff team participation to Final conference and SCOM in Slovenia, 3 pers x 2 days. Cost per distance band for air or combined air/rail travel	
	Accommodation costs	0,00	113,00	9,00	**1.017,00**	Yes, WP1	T4.10 Accomodation for 3 pers x 3 nights	
	Subsistence costs	0,00	84,00	12,00	**1.008,00**	Yes, WP1	T4.10 Subsistance for 3 pers x 4 days	
	Participants							
	Travel costs	0,00	365,00	6,00	**2.190,00**	No	T4.10 Travel for REC representatives to Final conference in Slovenia, 6 pers x 2 days. Cost per distance band for air or combined air/rail travel	
	Accommodation costs	0,00	113,00	18,00	**2.034,00**	No	T4.10 Accomodation for 6 pers x 3 nights	
	Subsistence costs	0,00	84,00	24,00	**2.016,00**	No	T4.10 Subsistance for 6 pers x 4 days	
	Total travel costs for this travel	**3.285,00**						
	Total accommodation costs for this travel	**3.051,00**						
	Total subsistence costs for this travel	**3.024,00**						
	Total travel	**9.360,00**						
	Total travel costs for this WP	**3.885,00**						
	Total accommodation costs for this WP	**3.051,00**						
	Total subsistence costs for this WP	**3.024,00**						
	Total travel for this WP	**9.960,00**						
					Total travel costs (all WPs)	**11.610,00**		
					Total accommodation (all WPs)	**8.536,00**		
					Total subsistence (all WPs)	**8.508,00**		
					Total travel and subsistence (all WPs)	**28.654,00**		
C.2 Equipment								
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**							
	C.2.1 Purchase (depreciation / full cost)							

		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		a	b	c	d	e =(c/b *d) * a		
	1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
	2 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
					Total depreciation	**0,00**		
	C.2.2 Rental and leasing (rate of use / full cost)							
		Costs (actual costs)						
		Monthly rent/fee	Number of months of use for the action		Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		a	b		c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00		0%	**0,00**		
	2 [Equipment short name]	0,00	0,00		0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
					Total rental and leasing	**0,00**		
					Total equipment for this WP	**0,00**		
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**							
	C.2.1 Purchase (depreciation / full cost)							
		Costs (actual costs)						
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		a	b	c	d	e =(c/b *d) * a		
	1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
	2 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
					Total depreciation	**0,00**		
	C.2.2 Rental and leasing (rate of use / full cost)							
		Costs (actual costs)						
		Monthly rent/fee	Number of months of use for the action		Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		a	b		c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00		0%	**0,00**		
	2 [Equipment short name]	0,00	0,00		0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
					Total rental and leasing	**0,00**		
					Total equipment for this WP	**0,00**		
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**							
	C.2.1 Purchase (depreciation / full cost)							
		Costs (actual costs)						
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		a	b	c	d	e =(c/b *d) * a		
	1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		

	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00	
				Total depreciation	0,00	

C.2.2 Rental and leasing (rate of use/full cost)	Costs (actual costs)					
	Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	a	b	c	d= a*b*c		
1 [Equipment short name]	0,00	0,00	0%	0,00		
2 [Equipment short name]	0,00	0,00	0%	0,00		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00		
			Total rental and leasing	0,00		
			Total equipment for this WP	0,00		

WORK PACKAGE 4 — **COMMUNICATION AND DISSEMINATION**

C.2.1 Purchase (depreciation/full cost)	Costs (actual costs)						
	Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	a	b	c	d	e =(c/b *d) * a		
1 [Equipment short name]	0,00	0	0,00	0%	0,00		
2 [Equipment short name]	0,00	0	0,00	0%	0,00		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			0,00		
				Total depreciation	0,00		

C.2.2 Rental and leasing (rate of use/full cost)	Costs (actual costs)					
	Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	a	b	c	d= a*b*c		
1 [Equipment short name]	0,00	0,00	0%	0,00		
2 [Equipment short name]	0,00	0,00	0%	0,00		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00		
			Total rental and leasing	0,00		
			Total equipment for this WP	0,00		

	Total equipment (all WPs)	0,00

C.3 Other goods, works and services

WORK PACKAGE 1 — **PROJECT MANAGEMENT AND COORDINATION**

	Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
Consumables	0,00			
Conferences, seminars, workshops, trainings & events	0,00			
Information & publications	0,00			
Other expenses				

	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	5.000,00		Yes WP1	T1.2 First SCOM will be organized in Moldova together with first ToT event. 3 representatives from each PPs will participate to the event, including SCOM members and REC consultants. External expert in REC will conduct the ToT session. The cost includes, venue rental, equipment and catering costs x 2 days x 25 particpants
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**5.000,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			

	Conferences, seminars, workshops, trainings & events	10.000,00		No	T4.6 ODA will host a Transnational Dissemination Event and an exhibition space that will take place within the annual international conference Antreprenor Expo. A learning pannel dedicated to REC practices and benefits will be organized with the participations of PPs. The budget includes costs for venue, exhibition space, equipment and catering for 2 days x100 participants
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	5 Promotional materials	8.500,00		Yes, WP1, WP2, WP3	T4.1 Costs for 1 roll-up, 4 posters and 200 promotional materials packages (100 for Project Stakeholders and 100 for Participants at Transnational Learning Event)
	6 Digital Campaign	500,00		Yes, WP2, WP3	T4.4 This budget is allocated for targeted social media promotions to increase visibility and engagement of major project activities, especially REC call for interest. Sponsored posts will help reach a broader audience, ensuring key stakeholders and the public are informed about the initiative. Around 4 social media posts will be sponsored by ODA on Facebook, Youtube or LinkedIn.
	7 Rec launching event	1.500,00		Yes, WP2	T2.4 This budget covers venue equipment rental and catering for a half day event to officialy launch of the RECs established by the project. Maximum number of participants: 25
	8 Dissemination sessions	1.200,00		Yes, WP2	T4.5 The budget covers organization of 6 dissemination sessions in regions to promote call for expression of interest for around 15 persons each = 90 persons in total.
	Total goods, works and services for this WP	**21.700,00**			
	Total goods, works and services (all WPs)	**26.700,00**			
			Total purchase costs (all WPs)	**55.354,00**	

D. Other cost categories

D.1. Financial support to third parties

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			

		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
			Total D.1 (all WPs)	**0,00**	
D.2 PPI procurement costs					
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			

WORK PACKAGE 4	COMMUNICATION AND DISSEMINATION				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			

Total D.2 (all WPs)	**0,00**	
Total other cost categories (all WPs)	**0,00**	

E. Indirect costs

		Costs (flat-rate)	
ALL WORK PACKAGES	Total estimated direct costs (on which indirect cost flat-rate is based, see GA eligibility article)	229.654,00	
	Flat-rate (%)	7%	! ATTENTION! Check that the rate is in line with the call conditions. Put 0% if you receive an EU Operating Grant and are not eligible to charge indirect costs"
	Total indirect costs	16.075,78	
	Total indirect costs	**16.075,78**	

TOTAL COSTS PARTICIPANT	**245.729,78**	

PROJECT INCOME

EU CONTRIBUTION (GRANT)

		Amount (EUR)	
	Total costs	245.729,78	
	Single Funding rate (%)	75%	! Enter funding rate from the call conditions.
	Maximum EU contribution	184.297,34	
	Requested EU contribution	**184.297,33**	‖ In order to avoid rounding issues, please request 1 cent less than the maximum EU contribution.
	EU CONTRIBUTION	**184.297,33**	

REVENUES AND CONTRIBUTIONS BY THIRD PARTIES

Revenues

Income generated by the action

		Amount (EUR)	Description of the income (type of generated income and number of users, etc)
ALL WORK PACKAGES	Estimated income generated by the action	0,00	

		Revenues	**0,00**						
In-kind contributions by third parties									
In-kind contributions by third parties									
			Amount (EUR)						Description of the contribution (type of contribution, donor, purpose etc)
ALL WORK PACKAGES	Estimated in-kind contributions by third parties		0,00						
		Total in-kind contributions	**0,00**						
		In-kind contributions	**0,00**						
Financial contributions by third parties									
Financial contributions by third parties									
			Amount (EUR)						Description of the contribution (type of contribution, donor, purpose, etc)
ALL WORK PACKAGES	Estimated financial contributions by third parties		0,00						
		Total financial contributions	**0,00**						
		Financial contributions	**0,00**						
		TOTAL REVENUES AND CONTRIBUTIONS BY THIRD PARTIES	**0,00**						
OWN RESOURCES									
			Amount (EUR)						
	Own resources		61.432,45						
		OWN RESOURCES	**61.432,45**						
		TOTAL INCOME PARTICIPANT	**245.729,78**						

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

DETAILED BUDGET TABLE (ACTION GRANTS)

Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	ODA
Participant PIC:	951819000

CONSOLIDATED COSTS PER WORK PACKAGE (PER PARTICIPANT)

COSTS PER WORK PACKAGE

	A.1 Employees A.2 + A.3 Natural persons under direct contract and seconded persons a1 - a2	A.4 SME owners a3	B. Subcontracting costs b	C. Purchase costs						D. Other cost categories		E. Indirect costs	Total
				C.1 Travel and subsistence c1	C.1 Travel c1a	C.1 Accommodation c1b	C.1 Subsistence c1c	C.2 Equipment c2	C.3 Other goods, work and services c3	D.1 Financial support to third parties d1	D.2 PPI procurement costs d2	e = flat-rate * (a1 + a2 + a3 + a5 + b [+ c1] + [c1a + c1b + c1c] + c2 + c3 + d1 + d2 + d3 + d4 + d5 + d6)	
WP1 PROJECT MANAGEMENT AND COORDINATION	55.200,00	0,00	4.000,00	1.540,00	858,00	274,00	408,00	0,00	0,00	0,00	0,00		60.740,00
WP2 SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS	14.000,00	0,00	0,00	3.720,00	1.287,00	1.197,00	1.236,00	0,00	0,00	0,00	0,00		17.720,00
WP3 TAILORED SUPPORT FOR REC BENEFICIARIES	19.600,00	0,00	66.500,00	13.434,00	5.580,00	4.014,00	3.840,00	0,00	5.000,00	0,00	0,00		104.534,00
WP4 COMMUNICATION AND DISSEMINATION	12.000,00	0,00	3.000,00	9.960,00	3.885,00	3.051,00	3.024,00	0,00	21.700,00	0,00	0,00		46.660,00
TOTAL COSTS PARTICIPANT	100.800,00	0,00	73.500,00	28.654,00	11.610,00	8.536,00	8.508,00	0,00	26.700,00	0,00	0,00	16.075,78	245.729,78

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

START (DETAILED BUDGET TABLE (AG) — PROPOSAL/GRANT PREPARATION)

PROJECT DATA		
Project number:	211122709	
Project acronym:	REC4SMEs	
Participant short name:	ITC	
Participant PIC:	937057540	

WORK PACKAGES & TRAVELS

Index	Name	Description	Number of travels	Delete
1	PROJECT MANAGEMENT AND COORDINATION	Effective management and smooth coordination of the project ensured in order to achieve overall project results	0	
2	SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS	Facilitate the creation of local and regional Renewable Energy Communities (RECs) involving agri-food and retail SMEs	1	
3	TAILORED SUPPORT FOR REC BENEFICIARIES	Enhance the resilience and competitiveness of SMEs by delivering tailored support to renewable energy community beneficiaries and stakeholders	6	
4	COMMUNICATION AND DISSEMINATION	To ensure effective communication and dissemination of the project's objectives, progress, and results to relevant stakeholders, maximizing outreach, engagement, and impact through strategic messaging, targeted dissemination channels, and knowledge-sharing activities	7	

! monthly rates allowed for budgeting because simpler to establish the approximate costs; cost reporting will have to be done according to MGA (usually daily rates)		Costs (actual or unit costs)			
	Type of rate (monthly/other)	Rate (amount)	Time (months/other of work on the action)	Total (EUR)	
		a	b	c = a * b	
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	A.1 Employees (or equivalent)				
	Project managers	monthly	1.600,00	16,80	**26.880,00**
	Administrative personnel	monthly	2.600,00	6,00	**15.600,00**
	Administrative personnel	monthly	1.666,67	7,20	**12.000,00**
	Other				
	[category 1]	monthly	0,00	0,00	**0,00**
	[category 2]	monthly	0,00	0,00	**0,00**
				Total employees (or equivalent)	**54.480,00**
	A.2 + A.3 Natural persons under direct contract and seconded persons				
	Select a staff category	monthly	0,00	0,00	**0,00**
	Select a staff category	monthly	0,00	0,00	**0,00**

	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**54.480,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**							
	A.1 Employees (or equivalent)							
	Technical personnel	monthly	2.333,33	3,00	**7.000,00**		Yes, WP3, WP4	REC Consultant Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Technical personnel	monthly	2.333,33	3,00	**7.000,00**		Yes, WP3, WP4	REC Consultant Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**14.000,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**14.000,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**							
	A.1 Employees (or equivalent)							
	Technical personnel	monthly	2.333,33	4,20	**9.800,00**		Yes, WP2, WP4	REC Consultant Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.

	Technical personnel	monthly	2.333,33	4,20	**9.800,00**		Yes, WP2, WP4	REC Consultant Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**19.600,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/ natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**19.600,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**							
	A.1 Employees (or equivalent)							
	Administrative personnel	monthly	2.000,00	7,20	**14.400,00**		Yes, WP1, WP2, WP3	Communication manager Roles: The Communication Manager is responsible for developing and executing communication strategies to promote the project. Key duties include ensuring EU visibility, managing social media, creating content, coordinating public relations efforts, and ensuring clear and effective messaging to stakeholders and the public.
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**14.400,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/ natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**14.400,00**			

			Total personnel (all WPs)	**102.480,00**	

B. Subcontracting costs

		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of subcontracted project tasks/activities
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	Expert for Results and Impact Report	2.500,00		No	T3.7 Subcontracting cost for expert for an Impact Report on REC results, key learnings. Format: .pdf, Language: eng, 15 pages
	Total subcontracting for this WP	**2.500,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
	1 [Subcontract short name]	0,00			
	2 [Subcontract short name]	0,00			
	Total subcontracting for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
	Voucher scheme – REC 1	20.000,00		No	T 3.5 Beneficiaries selected will be awarded vouchers for business or technical support for, but not limited to: technical analysis of the best specific technological options for equipment, optimisation of each REC project, development and negotiation of optimal grid access conditions, legal and regulatory support, advisory services, feasibility studies, technical expertise. REC 1 will have the possibility to access vouchers for consultancy services for a total maximum value of 20 000 EUR per each entity.
	Voucher scheme – REC 2	20.000,00		No	T3.5 Beneficiaries selected will be awarded vouchers for business or technical support for, but not limited to: technical analysis of the best specific technological options for equipment, optimisation of each REC project, development and negotiation of optimal grid access conditions, legal and regulatory support, advisory services, feasibility studies, technical expertise. REC 2 will have the possibility to access vouchers for consultancy services for a total maximum value of 20000 EUR per each entity.
	Voucher scheme – REC 3	20.000,00		No	T3.5 Beneficiaries selected will be awarded vouchers for business or technical support for, but not limited to: technical analysis of the best specific technological options for equipment, optimisation of each REC project, development and negotiation of optimal grid access conditions, legal and regulatory support, advisory services, feasibility studies, technical expertise. REC 3 will have the possibility to access vouchers for consultancy services for a total maximum value of 20 000 EUR per each entity.
	Total subcontracting for this WP	**60.000,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
	1 Digital Expert	2.000,00		No	T4.7 Subcontracting cost for creating a Good Practice Video and Project results. (2-3 minutes)
	2 [Subcontract short name]	0,00			
	Total subcontracting for this WP	**2.000,00**			

	Total subcontracting (all WPs)	**64.500,00**	

C. Purchase costs

C.1 Travel and subsistence

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

			Amount per unit	Number of units	Total (EUR)		YES/NO and which WP	covered); transport means; average price per person; subsistence costs/daily allowances)
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**							
	Total travel costs for this WP	**0,00**						
	Total accommodation costs for this WP	**0,00**						
	Total subsistence costs for this WP	**0,00**						
	Total travel for this WP	**0,00**						
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**							
	1 Study Visit to Netherlands							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	365,00	3,00	**1.095,00**		No	T2.4 Travel cost for study visit, local transfer at relevant oganizations, 3 project staff x 2 days event. Cost per distance band for air or combined air/rail travel
	Accommodation costs	0,00	133,00	9,00	**1.197,00**		No	T2.4 Accomodation costs for study visit at relevant oganizations, 3 project team members x 3 nights
	Subsistence costs	0,00	103,00	12,00	**1.236,00**		No	T2.4 SUbsistance costs for study visit at relevant oganizations, 3 project team members x 4 days
	Participants							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Total travel costs for this travel	**1.095,00**						
	Total accommodation costs for this travel	**1.197,00**						
	Total subsistence costs for this travel	**1.236,00**						
	Total travel	**3.528,00**						
	Total travel costs for this WP	**1.095,00**						
	Total accommodation costs for this WP	**1.197,00**						
	Total subsistence costs for this WP	**1.236,00**						
	Total travel for this WP	**3.528,00**						
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**							
	REC 1 Consultancy Services							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	150,00	3,00	**450,00**		No	Fuel expenses for 3 regional visits to REC 1 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			

	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Total travel costs for this travel	**450,00**						
	Total accommodation costs for this travel	**0,00**						
	Total subsistence costs for this travel	**0,00**						
	Total travel	**450,00**						
	REC 2 Consultancy Services							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 2 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation	
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Participants							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Total travel costs for this travel	**450,00**						
	Total accommodation costs for this travel	**0,00**						
	Total subsistence costs for this travel	**0,00**						
	Total travel	**450,00**						
	REC 3 Consultancy Services							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 3 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation	
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Participants							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			

	Total accommodation costs for this travel	**0,00**						
	Total subsistence costs for this travel	**0,00**						
	Total travel	**450,00**						
	4 Train of Trainers + Steering Committee, Italy							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	365,00	3,00	**1.095,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Italy - 2 days x 3 project staff. Cost per distance band for air or combined air/rail travel	
	Accommodation costs	0,00	114,00	9,00	**1.026,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights	
	Subsistence costs	0,00	98,00	12,00	**1.176,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days	
	Participants							
	Travel costs	0,00	365,00	3,00	**1.095,00**	No	T3.1 REC representatives will participate to TOT events from Italy - 3 persons x 2 days. Cost per distance band for air or combined air/rail travel	
	Accommodation costs	0,00	114,00	9,00	**1.026,00**	No	T3.1 Accomodation 3 pers x 3 nights	
	Subsistence costs	0,00	98,00	12,00	**1.176,00**	No	T.3.1 Subsistance 3 pers x 4 days	
	Total travel costs for this travel	**2.190,00**						
	Total accommodation costs for this travel	**2.052,00**						
	Total subsistence costs for this travel	**2.352,00**						
	Total travel	**6.594,00**						
	5 Train of Trainers + Steering Committee, Romania							
	Speakers							
	Travel costs	0,00	0,00	0,00	**0,00**			
	Accommodation costs	0,00	0,00	0,00	**0,00**			
	Subsistence costs	0,00	0,00	0,00	**0,00**			
	Personnel							
	Travel costs	0,00	340,00	3,00	**1.020,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Romania - 2 days x 3 project staff. Cost per distance band for air or combined air/rail travel	
	Accommodation costs	0,00	109,00	9,00	**981,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights	
	Subsistence costs	0,00	62,00	12,00	**744,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days	
	Participants							
	Travel costs	0,00	340,00	3,00	**1.020,00**	No	T3.1 REC representatives will participate to TOT events from Romania - 3 persons x 2 days. Cost per distance band for air or combined air/rail travel	
	Accommodation costs	0,00	109,00	9,00	**981,00**	No	T3.1 Accomodation 3 pers x 3 nights	
	Subsistence costs	0,00	62,00	12,00	**744,00**	No	T.3.1 Subsistance 3 pers x 4 days	
	Total travel costs for this travel	**2.040,00**						
	Total accommodation costs for this travel	**1.962,00**						
	Total subsistence costs for this travel	**1.488,00**						
	Total travel	**5.490,00**						
	6 Train of Trainers + Steering Committee, Moldova							

	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Moldova - 2 days x 3 project staff. Cost per distance band for air or combined air/rail travel
	Accommodation costs	0,00	133,00	9,00	**1.197,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	80,00	12,00	**960,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.095,00**					
	Total accommodation costs for this travel	**1.197,00**					
	Total subsistence costs for this travel	**960,00**					
	Total travel	**3.252,00**					
	Total travel costs for this WP	**6.675,00**					
	Total accommodation costs for this WP	**5.211,00**					
	Total subsistence costs for this WP	**4.800,00**					
	Total travel for this WP	**16.686,00**					
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**						
	1 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	2 Call for expression of interest - dissemination session						
	Speakers						

	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	3 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	4 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		

	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	5 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	6 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		

	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	7 Transnational Dissemination Event in Moldova						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	No	T4.6 ODA will host a Transnational Learning Event and an exhibition space that will take place within the annual international conference Antreprenor Expo. A learning pannel dedicated to REC practices and benefits will be organized with the participations of PPs. Travel costs for 3 project staff. Cost per distance band for air or combined air/rail travel
	Accommodation costs	0,00	133,00	9,00	**1.197,00**	No	T4.6 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	80,00	12,00	**960,00**	No	T4.6 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.095,00**					
	Total accommodation costs for this travel	**1.197,00**					
	Total subsistence costs for this travel	**960,00**					
	Total travel	**3.252,00**					
	Total travel costs for this WP	**2.295,00**					
	Total accommodation costs for this WP	**1.197,00**					
	Total subsistence costs for this WP	**960,00**					
	Total travel for this WP	**4.452,00**					
					Total travel costs (all WPs)	**10.065,00**	
					Total accommodation (all WPs)	**7.605,00**	
					Total subsistence (all WPs)	**6.996,00**	
					Total travel and subsistence (all WPs)	**24.666,00**	

C.2 Equipment

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**						
	C.2.1 Purchase (depreciation/full cost)						
		Costs (actual costs)					
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		a	b	c	d	e =(c/b *d) * a		
	1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		

	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00	
				Total depreciation	0,00	

	C.2.2 Rental and leasing (rate of use/full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00	0%	0,00		
	2 [Equipment short name]	0,00	0,00	0%	0,00		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00		
				Total rental and leasing	0,00		
				Total equipment for this WP	0,00		

WORK PACKAGE 2	SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS							
	C.2.1 Purchase (depreciation/full cost)							
		Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d	e =(c/b *d) * a		
	1 [Equipment short name]	0,00	0	0,00	0%	0,00		
	2 [Equipment short name]	0,00	0	0,00	0%	0,00		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			0,00		
					Total depreciation	0,00		

	C.2.2 Rental and leasing (rate of use/full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00	0%	0,00		
	2 [Equipment short name]	0,00	0,00	0%	0,00		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00		
				Total rental and leasing	0,00		
				Total equipment for this WP	0,00		

WORK PACKAGE 3	TAILORED SUPPORT FOR REC BENEFICIARIES							
	C.2.1 Purchase (depreciation/full cost)							
		Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d	e =(c/b *d) * a		
	1 [Equipment short name]	0,00	0	0,00	0%	0,00		
	2 [Equipment short name]	0,00	0	0,00	0%	0,00		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			0,00		
					Total depreciation	0,00		

	C.2.2 Rental and leasing (rate of use/full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00	0%	0,00		
	2 [Equipment short name]	0,00	0,00	0%	0,00		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00		
				Total rental and leasing	0,00		
				Total equipment for this WP	0,00		

		Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		a	b	c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00	0%	**0,00**		
	2 [Equipment short name]	0,00	0,00	0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		**0,00**		
				Total rental and leasing	**0,00**		
				Total equipment for this WP	**0,00**		
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**						
	C.2.1 Purchase (depreciation/full cost)						

		Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d	e =(c/b *d) * a		
	1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
	2 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
					Total depreciation	**0,00**		
	C.2.2 Rental and leasing (rate of use/full cost)							

		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00	0%	**0,00**		
	2 [Equipment short name]	0,00	0,00	0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		**0,00**		
				Total rental and leasing	**0,00**		
				Total equipment for this WP	**0,00**		
				Total equipment (all WPs)	**0,00**		

C.3 Other goods, works and services

		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			

	[6 short name other]	0,00			
	Total goods, works and services for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	6.000,00		Yes WP1	Final Conference + Steering Committee will be organized in Slovenia. 3 representatives from each PPs will participate to the event, including SCOM members and REC consultants. The cost includes, venue rental, equipment and catering costs x 2 days x 70 participants
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**6.000,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			

	4 Project evaluation	0,00			
	5 Promotional materials	6.900,00		Yes, WP1, WP2, WP3	T4.1 Costs for 1 roll-up, 7 posters and 160 promotional materials packages for Project Stakeholders (Final Conference Participants 60, Project Stakeholders 100)
	6 Digital Campaign	500,00		Yes, WP2, WP3	T4.4 This budget is allocated for targeted social media promotions to increase visibility and engagement of major project activities, especially REC call for interest. Sponsored posts will help reach a broader audience, ensuring key stakeholders and the public are informed about the initiative. Around 4 social media posts will be sponsored by ITC on Facebook, Youtube or LinkedIn.
	7 Rec launching event	1.500,00		Yes, WP2	T2.4 This budget covers venue equipment rental and catering for a half day event to officialy launch of the RECs established by the project. Maximum number of participants: 25.
	8 Dissemination sessions	1.200,00		Yes, WP2	T4.5 The budget covers organization of 6 dissemination sessions in regions to promote call for expression of interest for around 15 persons each = 90 persons in total.
	9 Printing services for Impact Report	600,00		No	T3.7 Costs for Printing services for Impact Report, 70 copies, 15 pages.
	Total goods, works and services for this WP	**10.700,00**			
	Total goods, works and services (all WPs)	**16.700,00**			
			Total purchase costs (all WPs)	**41.366,00**	

D. Other cost categories

D.1. Financial support to third parties

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			

WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			

WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			

	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			

Total D.1 (all WPs)	**0,00**	

D.2 PPI procurement costs

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			

Total D.2 (all WPs)	**0,00**	
Total other cost categories (all WPs)	**0,00**	

E. Indirect costs

		Costs (flat-rate)	
ALL WORK PACKAGES	Total estimated direct costs (on which indirect cost flat-rate is based, see GA eligibility article)	208.346,00	
	Flat-rate (%)	7%	! ATTENTION! Check that the rate is in line with the call conditions. Put 0% if you receive an EU Operating Grant and are not eligible to charge indirect costs"
	Total indirect costs	14.584,22	
	Total indirect costs	**14.584,22**	

TOTAL COSTS PARTICIPANT	**222.930,22**	

PROJECT INCOME

EU CONTRIBUTION (GRANT)

		Amount (EUR)	
	Total costs	222.930,22	
	Single Funding rate (%)	75%	! Enter funding rate from the call conditions.
	Maximum EU contribution	167.197,66	
	Requested EU contribution	**167.197,65**	‖ In order to avoid rounding issues, please request 1 cent less than the maximum EU contribution.
	EU CONTRIBUTION	**167.197,65**	

REVENUES AND CONTRIBUTIONS BY THIRD PARTIES

Revenues

Income generated by the action

		Amount (EUR)		Description of the income (type of generated income and number of users, etc)
ALL WORK PACKAGES	Estimated income generated by the action	0,00		
	Total income generated by the action	**0,00**		
	Revenues	**0,00**		

In-kind contributions by third parties

In-kind contributions by third parties

		Amount (EUR)		Description of the contribution (type of contribution, donor, purpose etc)

	Total in-kind contributions	**0,00**						
	In-kind contributions	**0,00**						

Financial contributions by third parties

Financial contributions by third parties

		Amount (EUR)						Description of the contribution (type of contribution, donor, purpose, etc)
ALL WORK PACKAGES	Estimated financial contributions by third parties	0,00						
	Total financial contributions	**0,00**						
	Financial contributions	**0,00**						
TOTAL REVENUES AND CONTRIBUTIONS BY THIRD PARTIES		**0,00**						

OWN RESOURCES

		Amount (EUR)						
	Own resources	55.732,57						
	OWN RESOURCES	**55.732,57**						
	TOTAL INCOME PARTICIPANT	**222.930,22**						

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

DETAILED BUDGET TABLE (ACTION GRANTS)

Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	ITC
Participant PIC:	937057540

CONSOLIDATED COSTS PER WORK PACKAGE (PER PARTICIPANT)

COSTS PER WORK PACKAGE

	A.1 Employees A.2 + A.3 Natural persons under direct contract and seconded persons a1 - a2	A.4 SME owners a3	B. Subcontracting costs b	C. Purchase costs						D. Other cost categories		E. Indirect costs	Total
				C.1 Travel and subsistence c1	C.1 Travel c1a	C.1 Accommodation c1b	C.1 Subsistence c1c	C.2 Equipment c2	C.3 Other goods, work and services c3	D.1 Financial support to third parties d1	D.2 PPI procurement costs d2	e = flat-rate * (a1 + a2 + a3 + a5 + b [+ c1] + [c1a + c1b + c1c] + c2 + c3 + d1 + d2 + d3 + d4 + d5 + d6)	
WP1 PROJECT MANAGEMENT AND COORDINATION	54.480,00	0,00	2.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00		56.980,00
WP2 SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS	14.000,00	0,00	0,00	3.528,00	1.095,00	1.197,00	1.236,00	0,00	0,00	0,00	0,00		17.528,00
WP3 TAILORED SUPPORT FOR REC BENEFICIARIES	19.600,00	0,00	60.000,00	16.686,00	6.675,00	5.211,00	4.800,00	0,00	6.000,00	0,00	0,00		102.286,00
WP4 COMMUNICATION AND DISSEMINATION	14.400,00	0,00	2.000,00	4.452,00	2.295,00	1.197,00	960,00	0,00	10.700,00	0,00	0,00		31.552,00
TOTAL COSTS PARTICIPANT	102.480,00	0,00	64.500,00	24.666,00	10.065,00	7.605,00	6.996,00	0,00	16.700,00	0,00	0,00	14.584,22	222.930,22

START (DETAILED BUDGET TABLE (AG) — PROPOSAL/GRANT PREPARATION)

PROJECT DATA		
Project number:	211122709	
Project acronym:	REC4SMEs	
Participant short name:	DBA SPA	
Participant PIC:	893998076	

WORK PACKAGES & TRAVELS

Index	Name	Description	Number of travels	Delete
1	PROJECT MANAGEMENT AND COORDINATION	Effective management and smooth coordination of the project ensured in order to achieve overall project results	0	
2	SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS	Facilitate the creation of local and regional Renewable Energy Communities (RECs) involving agri-food and retail SMEs	1	
3	TAILORED SUPPORT FOR REC BENEFICIARIES	Enhance the resilience and competitiveness of SMEs by delivering tailored support to renewable energy community beneficiaries and stakeholders	5	
4	COMMUNICATION AND DISSEMINATION	To ensure effective communication and dissemination of the project's objectives, progress, and results to relevant stakeholders, maximizing outreach, engagement, and impact through strategic messaging, targeted dissemination channels, and knowledge-sharing activities	8	

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

DETAILED BUDGET TABLE (ACTION GRANTS)

Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	DBA SPA
Participant PIC:	893998076

02.10.2025 11:58

ATTENTION: This table should be filled out one per participant (beneficiary, affiliated entity)

ATTENTION: This table may ONLY contain eligible costs (i.e. costs that comply with the eligibility rules of the grant agreement that is part of your call documents). At proposal stage and during grant preparation, it should contain estimated costs/income. Costs must be estimated in EUR.

ATTENTION! List each budgeted cost item ONLY once in this table, for the main WP.

ATTENTION! White cells mean that you are required to enter data. Blue cells are calculated automatically.

ACTION GRANT BUDGET TABLE (PER PARTICIPANT)

PROJECT COSTS

A. Personnel costs

! monthly rates allowed for budgeting because simpler to establish the approximate costs; cost reporting will have to be done according to MGA (usually daily rates)		Costs (actual or unit costs)					Also working for other work packages? YES/NO and which WP	Description of project role/activities/responsibilities
		Type of rate (monthly/other)	Rate (amount)	Time (months/other of work on the action)	Total (EUR)			
			a	b	c = a * b			
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**							
	A.1 Employees (or equivalent)							
	Project managers	monthly	4.500,00	4,80	**21.600,00**		Yes, WP2, WP3, WP4	Project manager Roles: The Project Manager oversees planning, execution, and monitoring of the project to ensure timely and successful delivery on the partner lelvel, as well as for the entire project. Responsibilities include coordinating team activities, managing budgets, tracking progress, and liaising with stakeholders to achieve project goals efficiently.
	Administrative personnel	monthly	4.000,00	4,80	**19.200,00**		Yes, WP2, WP3, WP4	Project assistant Roles: The Project Assistant supports the Project Manager in daily operations, including scheduling meetings, maintaining documentation, coordinating logistics, and assisting with reporting. This role ensures smooth project execution by handling administrative and organizational tasks.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**40.800,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Administrative personnel	monthly	4.666,67	3,60	**16.800,00**		Yes, WP2, WP3, WP4	Financial manager Roles: The Financial Manager is responsible for overseeing the project's budget, financial planning, and reporting of the project. Key duties include managing expenditures, ensuring compliance with financial regulations, preparing reports, and providing financial insights to support decision-making.
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							

	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**16.800,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**57.600,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**							
	A.1 Employees (or equivalent)							
	Technical personnel	monthly	3.870,00	8,00	**30.960,00**		Yes, WP3, WP4	REC Consultant Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**30.960,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**30.960,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**							
	A.1 Employees (or equivalent)							
	Technical personnel	monthly	3.870,00	14,00	**54.180,00**		Yes, WP2, WP4	REC Consultant Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**54.180,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			

	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**54.180,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**							
	A.1 Employees (or equivalent)							
		monthly			**0,00**			
		monthly			**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**0,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Administrative personnel	monthly	3.870,00	7,20	**27.864,00**		Yes, WP1, WP2, WP3	Communication manager Roles: The Communication Manager is responsible for developing and executing communication strategies to promote the project. Key duties include ensuring EU visibility, managing social media, creating content, coordinating public relations efforts, and ensuring clear and effective messaging to stakeholders and the public.
	Select a staff category	monthly	0,00	0,00	**0,00**			
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**27.864,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**27.864,00**			
				Total personnel (all WPs)	**170.604,00**			

B. Subcontracting costs

		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of subcontracted project tasks/activities
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	Expert for Results and Impact Report	2.500,00		No	T3.7 Subcontracting cost for expert for an Impact Report on REC results, key learnings. Format: .pdf, Language: eng, 15 pages
	2 [Subcontract short name]	0,00			
	Total subcontracting for this WP	**2.500,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
	1 [Subcontract short name]	0,00			

	2 [Subcontract short name]	0,00				
	Total subcontracting for this WP	**0,00**				
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**					
	Voucher for Legal support – REC 1	10.000,00			No	T 3.5 Beneficiaries selected will benefit from legal and regulatory support by DBA's subcontractors. REC 1 will have the possibility to access such consultancy services for a total maximum value of 10000 EUR per each entity.
	Voucher for Legal support – REC 2	10.000,00			No	T 3.5 Beneficiaries selected will benefit from legal and regulatory support by DBA's subcontractors. REC 2 will have the possibility to access such consultancy services for a total maximum value of 10000 EUR per each entity.
	Voucher for Legal support – REC 3	10.000,00			No	T 3.5 Beneficiaries selected will benefit from legal and regulatory support by DBA's subcontractors. REC 3 will have the possibility to access such consultancy services for a total maximum value of 10000 EUR per each entity.
	Total subcontracting for this WP	**30.000,00**				
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**					
	1 Digital Expert	2.000,00			No	T4.7 Subcontracting cost for creating a Video and Project results. (2-3 minutes)
	Total subcontracting for this WP	**2.000,00**				

Total subcontracting (all WPs)	**34.500,00**

C. Purchase costs

C.1 Travel and subsistence

		Costs (actual costs)	Costs (unit cost)			Also part of other work packages? YES/NO and which WP	Description (e.g. international/not international; place of activity/destination; number of days; number of persons (speakers, personnel and participants whose costs are covered); transport means; average price per person; subsistence costs/daily allowances)
			Amount per unit	Number of units	Total (EUR)		
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**						
	Total travel costs for this WP	**0,00**					
	Total accommodation costs for this WP	**0,00**					
	Total subsistence costs for this WP	**0,00**					
	Total travel for this WP	**0,00**					
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**						
	1 Study Visit to Netherlands						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	No	T2.4 Travel cost for study visit, local transfer at relevant oganizations, 3 project staff x 2 days event. Cost per distance band for air or combined air/rail travel.
	Accommodation costs	0,00	133,00	9,00	**1.197,00**	No	T2.4 Accomodation costs for study visit at relevant oganizations, 3 project team members x 3 nights
	Subsistence costs	0,00	103,00	12,00	**1.236,00**	No	T2.4 SUbsistance costs for study visit at relevant oganizations, 3 project team members x 4 days
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		

	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.095,00**					
	Total accommodation costs for this travel	**1.197,00**					
	Total subsistence costs for this travel	**1.236,00**					
	Total travel	**3.528,00**					
	Total travel costs for this WP	**1.095,00**					
	Total accommodation costs for this WP	**1.197,00**					
	Total subsistence costs for this WP	**1.236,00**					
	Total travel for this WP	**3.528,00**					
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**						
	REC 1 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 1 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**450,00**					
	REC 2 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 2 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						

	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**450,00**					
	REC 3 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 3 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**450,00**					
	4 Train of Trainers + Steering Committee, Moldova						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Moldova - 2 days x 3 project staff. Cost per distance band for air or combined air/rail travel.
	Accommodation costs	0,00	133,00	9,00	**1.197,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	80,00	12,00	**960,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.095,00**					
	Total accommodation costs for this travel	**1.197,00**					

	Total subsistence costs for this travel	**960,00**					
	Total travel	**3.252,00**					
	5 Train of Trainers + Steering Committee, Romania						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Romania - 2 days x 3 project staff. Cost per distance hand for air or combined air/rail travel
	Accommodation costs	0,00	109,00	9,00	**981,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	62,00	12,00	**744,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	365,00	3,00	**1.095,00**	No	T3.1 REC representatives will participate to TOT events from Romania - 3 persons x 2 days. Cost per distance hand for air or combined air/rail travel
	Accommodation costs	0,00	109,00	9,00	**981,00**	No	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	62,00	12,00	**744,00**	No	T.3.1 Subsistance 3 pers x 4 days
	Total travel costs for this travel	**2.190,00**					
	Total accommodation costs for this travel	**1.962,00**					
	Total subsistence costs for this travel	**1.488,00**					
	Total travel	**5.640,00**					
	Total travel costs for this WP	**4.635,00**					
	Total accommodation costs for this WP	**3.159,00**					
	Total subsistence costs for this WP	**2.448,00**					
	Total travel for this WP	**10.242,00**					
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**						
	1 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					

	Total travel	**200,00**					
	2 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	3 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	4 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		

	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	5 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	6 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						

	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	7 Transnational Dissemination Event in Moldova						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	No	T4.6 ODA will host a Transnational Learning Event and an exhibition space that will take place within the annual international conference Antreprenor Expo. A learning pannel dedicated to REC practices and benefits will be organized with the participations of PPs. Travel costs for 3 project staff. Cost per distance band for air or combined air/rail travel.
	Accommodation costs	0,00	133,00	9,00	**1.197,00**	No	T4.6 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	80,00	12,00	**960,00**	No	T4.6 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.095,00**					
	Total accommodation costs for this travel	**1.197,00**					
	Total subsistence costs for this travel	**960,00**					
	Total travel	**3.252,00**					
	8 Final Conference + Steering Committee, Slovenia						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	340,00	3,00	**1.020,00**	Yes, WP1	T4.10 Travel for staff team participation to Final conference and SCOM in Slovenia, 3 pers x 2 days. Cost per distance band for air or combined air/rail travel.
	Accommodation costs	0,00	113,00	9,00	**1.017,00**	Yes, WP1	T4.10 Accomodation for 3 pers x 3 nights
	Subsistence costs	0,00	84,00	12,00	**1.008,00**	Yes, WP1	T4.10 Subsistance for 3 pers x 4 days
	Participants						
	Travel costs	0,00	340,00	6,00	**2.040,00**	No	T4.10 Travel for REC representatives to Final conference in Slovenia, 6 pers x 2 days. Cost per distance band for air or combined air/rail travel.
	Accommodation costs	0,00	113,00	18,00	**2.034,00**	No	T4.10 Accomodation for 6 pers x 3 nights
	Subsistence costs	0,00	84,00	24,00	**2.016,00**	No	T4.10 Subsistance for 6 pers x 4 days

	Total travel costs for this travel	**3.060,00**				
	Total accommodation costs for this travel	**3.051,00**				
	Total subsistence costs for this travel	**3.024,00**				
	Total travel	**9.135,00**				
	Total travel costs for this WP	**5.355,00**				
	Total accommodation costs for this WP	**4.248,00**				
	Total subsistence costs for this WP	**3.984,00**				
	Total travel for this WP	**13.587,00**				

Total travel costs (all WPs)	**11.085,00**	
Total accommodation (all WPs)	**8.604,00**	
Total subsistence (all WPs)	**7.668,00**	
Total travel and subsistence (all WPs)	**27.357,00**	

C.2 Equipment

WORK PACKAGE 1 — **PROJECT MANAGEMENT AND COORDINATION**

C.2.1 Purchase (depreciation/full cost)

	Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d	e =(c/b *d) * a		
1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
2 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
				Total depreciation	**0,00**		

C.2.2 Rental and leasing (rate of use/full cost)

	Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d= a*b*c		
1 [Equipment short name]	0,00	0,00	0%	**0,00**		
2 [Equipment short name]	0,00	0,00	0%	**0,00**		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		**0,00**		
			Total rental and leasing	**0,00**		
			Total equipment for this WP	**0,00**		

WORK PACKAGE 2 — **SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**

C.2.1 Purchase (depreciation/full cost)

	Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d	e =(c/b *d) * a		
1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
2 [Equipment short name]	0,00	0	0,00	0%	**0,00**		

	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00		
				Total depreciation	0,00		
	C.2.2 Rental and leasing (rate of use/full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00	0%	0,00		
	2 [Equipment short name]	0,00	0,00	0%	0,00		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00		
				Total rental and leasing	0,00		
				Total equipment for this WP	0,00		
WORK PACKAGE 3	TAILORED SUPPORT FOR REC BENEFICIARIES						
	C.2.1 Purchase (depreciation/full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	
		a	b	c	d	e =(c/b *d) * a	
	1 [Equipment short name]	0,00	0	0,00	0%	0,00	
	2 [Equipment short name]	0,00	0	0,00	0%	0,00	
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			0,00	
					Total depreciation	0,00	
	C.2.2 Rental and leasing (rate of use/full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
		a	b	c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00	0%	0,00		
	2 [Equipment short name]	0,00	0,00	0%	0,00		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		0,00		
				Total rental and leasing	0,00		
				Total equipment for this WP	0,00		
WORK PACKAGE 4	COMMUNICATION AND DISSEMINATION						
	C.2.1 Purchase (depreciation/full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	
		a	b	c	d	e =(c/b *d) * a	
	1 [Equipment short name]	0,00	0	0,00	0%	0,00	
	2 [Equipment short name]	0,00	0	0,00	0%	0,00	
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			0,00	
					Total depreciation	0,00	
	C.2.2 Rental and leasing (rate of use/full cost)						
		Costs (actual costs)					

		Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		a	b	c	d= a*b*c		
	1 [Equipment short name]	0,00	0,00	0%	**0,00**		
	2 [Equipment short name]	0,00	0,00	0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		**0,00**		
	Total rental and leasing				**0,00**		
	Total equipment for this WP				**0,00**		
	Total equipment (all WPs)				**0,00**		

C.3 Other goods, works and services

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**0,00**			

WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**0,00**			

WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much

	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	7.000,00		Yes WP1	T1.2 Second SCOM will be organized in Italy together with second ToT event. 3 representatives from each PPs will participate to the event, including SCOM members and REC consultants. External expert in REC will conduct the ToT session. The cost includes, venue rental, equipment and catering costs x 2 days x 25 participants
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**7.000,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	5 Promotional materials	4.500,00		Yes, WP1, WP2, WP3	T4.1 Costs for 1 roll-up, 7 posters and 100 promotional materials packages for Project Stakeholders
	6 Digital Campaign	500,00		Yes, WP2, WP3	T4.4 This budget is allocated for targeted social media promotions to increase visibility and engagement of major project activities, especially REC call for interest. Sponsored posts will help reach a broader audience, ensuring key stakeholders and the public are informed about the initiative. Around 4 social media posts will be sponsored by DBA on Facebook, Youtube or LinkedIn.
	7 Rec launching event	1.500,00		Yes, WP2	T2.4 This budget covers venue equipment rental and catering for a half day event to officialy launch of the RECs established by the project. Maximum number of participants: 25.
	8 Dissemination sessions	1.200,00		Yes, WP2	T4.5 The budget covers organization of 6 dissemination sessions in regions to promote call for expression of interest for around 15 persons each = 90 persons in total.
	Total goods, works and services for this WP	**7.700,00**			
	Total goods, works and services (all WPs)	**14.700,00**			
			Total purchase costs (all WPs)	**42.057,00**	

D. Other cost categories

D.1. Financial support to third parties

WORK PACKAGE 1	PROJECT MANAGEMENT AND COORDINATION				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
			Total D.1 (all WPs)	**0,00**	

D.2 PPI procurement costs

WORK PACKAGE 1	PROJECT MANAGEMENT AND COORDINATION			
		Costs (actual costs)	Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00		

	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			

Total D.2 (all WPs)	**0,00**	
Total other cost categories (all WPs)	**0,00**	

E. Indirect costs

		Costs (flat-rate)	
ALL WORK PACKAGES	Total estimated direct costs (on which indirect cost flat-rate is based, see GA eligibility article)	247.161,00	
	Flat-rate (%)	7%	! ATTENTION! Check that the rate is in line with the call conditions. Put 0% if you receive an EU Operating Grant and are not eligible to charge indirect costs*
	Total indirect costs	17.301,27	
	Total indirect costs	**17.301,27**	

TOTAL COSTS PARTICIPANT	**264.462,27**	

PROJECT INCOME

EU CONTRIBUTION (GRANT)

	Amount (EUR)	

	Total costs	264.462,27	
	Single Funding rate (%)	75%	! Enter funding rate from the call conditions.
	Maximum EU contribution	198.346,70	
	Requested EU contribution	198.346,69	‖ In order to avoid rounding issues, please request 1 cent less than the maximum EU contribution.
	EU CONTRIBUTION	**198.346,69**	

REVENUES AND CONTRIBUTIONS BY THIRD PARTIES

Revenues

Income generated by the action

		Amount (EUR)	Description of the income (type of generated income and number of users, etc)
ALL WORK PACKAGES	Estimated income generated by the action	0,00	
	Total income generated by the action	**0,00**	
	Revenues	**0,00**	

In-kind contributions by third parties

In-kind contributions by third parties

		Amount (EUR)	Description of the contribution (type of contribution, donor, purpose etc)
ALL WORK PACKAGES	Estimated in-kind contributions by third parties	0,00	
	Total in-kind contributions	**0,00**	
	In-kind contributions	**0,00**	

Financial contributions by third parties

Financial contributions by third parties

		Amount (EUR)	Description of the contribution (type of contribution, donor, purpose, etc)
ALL WORK PACKAGES	Estimated financial contributions by third parties	0,00	
	Total financial contributions	**0,00**	
	Financial contributions	**0,00**	
	TOTAL REVENUES AND CONTRIBUTIONS BY THIRD PARTIES	**0,00**	

OWN RESOURCES

		Amount (EUR)	
	Own resources	66.115,58	
	OWN RESOURCES	**66.115,58**	
	TOTAL INCOME PARTICIPANT	**264.462,27**	

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

DETAILED BUDGET TABLE (ACTION GRANTS)

Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	DBA SPA
Participant PIC:	893998076

CONSOLIDATED COSTS PER WORK PACKAGE (PER PARTICIPANT)

COSTS PER WORK PACKAGE

	A.1 Employees A.2 + A.3 Natural persons under direct contract and seconded persons a1 - a2	A.4 SME owners a3	B. Subcontracting costs b	C. Purchase costs						D. Other cost categories		E. Indirect costs	Total
				C.1 Travel and subsistence c1	C.1 Travel c1a	C.1 Accommodation c1b	C.1 Subsistence c1c	C.2 Equipment	C.3 Other goods, work and services c3	D.1 Financial support to third parties d1	D.2 PPI procurement costs d2	e = flat-rate * (a1 + a2 + a3 + a5 + b [+ c1] + [c1a + c1b + c1c] + c2 + c3 + d1 + d2 + d3 + d4 + d5 + d6)	
WP1 PROJECT MANAGEMENT AND COORDINATION	57.600,00	0,00	2.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00		60.100,00
WP2 SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS	30.960,00	0,00	0,00	3.528,00	1.095,00	1.197,00	1.236,00	0,00	0,00	0,00	0,00		34.488,00
WP3 TAILORED SUPPORT FOR REC BENEFICIARIES	54.180,00	0,00	30.000,00	10.242,00	4.635,00	3.159,00	2.448,00	0,00	7.000,00	0,00	0,00		101.422,00
WP4 COMMUNICATION AND DISSEMINATION	27.864,00	0,00	2.000,00	13.587,00	5.355,00	4.248,00	3.984,00	0,00	7.700,00	0,00	0,00		51.151,00
TOTAL COSTS PARTICIPANT	170.604,00	0,00	34.500,00	27.357,00	11.085,00	8.604,00	7.668,00	0,00	14.700,00	0,00	0,00	17.301,27	264.462,27

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

START (DETAILED BUDGET TABLE (AG) — PROPOSAL/GRANT PREPARATION)

PROJECT DATA	
Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	Renergia
Participant PIC:	881549872

WORK PACKAGES & TRAVELS

Index	Name	Description	Number of travels	Delete
1	PROJECT MANAGEMENT AND COORDINATION	Effective management and smooth coordination of the project ensured in order to achieve overall project results	0	
2	SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS	Facilitate the creation of local and regional Renewable Energy Communities (RECs) involving agri-food and retail SMEs	1	
3	TAILORED SUPPORT FOR REC BENEFICIARIES	Enhance the resilience and competitiveness of SMEs by delivering tailored support to renewable energy community beneficiaries and stakeholders	5	
4	COMMUNICATION AND DISSEMINATION	To ensure effective communication and dissemination of the project's objectives, progress, and results to relevant stakeholders, maximizing outreach, engagement, and impact through strategic messaging, targeted dissemination channels, and knowledge-sharing activities	8	

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

DETAILED BUDGET TABLE (ACTION GRANTS)

Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	Renergia
Participant PIC:	881549872

02.10.2025 12:04

ATTENTION: This table should be filled out one per participant (beneficiary, affiliated entity)

ATTENTION: This table may ONLY contain eligible costs (i.e. costs that comply with the eligibility rules of the grant agreement that is part of your call documents). At proposal stage and during grant preparation, it should contain estimated costs/income. Costs must be estimated in EUR.

ATTENTION! List each budgeted cost item ONLY once in this table, for the main WP.

ATTENTION! White cells mean that you are required to enter data. Blue cells are calculated automatically.

ACTION GRANT BUDGET TABLE (PER PARTICIPANT)

PROJECT COSTS

A. Personnel costs

! monthly rates allowed for budgeting because simpler to establish the approximate costs; cost reporting will have to be done according to MGA (usually daily rates)		Costs (actual or unit costs)					Also working for other work packages? YES/NO and which WP	Description of project role/activities/responsibilities
		Type of rate (monthly/other)	Rate (amount)	Time (months/other of work on the action)	Total (EUR)			
			a	b	c = a * b			
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**							
	A.1 Employees (or equivalent)							
	Project managers	monthly	1.857,14	16,80	**31.200,00**		Yes, WP2, WP3, WP4	Project manager Roles The Project Manager oversees planning, execution, and monitoring of the project to ensure timely and successful delivery on the partner lelvel, as well as for the entire project. Responsibilities include coordinating team activities, managing budgets, tracking progress, and liaising with stakeholders to achieve project goals effectively.
	Technical personnel	monthly	10.000,00	1,00	**10.000,00**			Financial manager is responsible for overseeing the project's budget, financial planning, and reporting of the project. Key duties include managing expenditures, ensuring compliance with financial regulations, preparing reports, and providing financial insights to support decision-making.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**41.200,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			

	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/ natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**41.200,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**							
	A.1 Employees (or equivalent)							
	Technical personnel	monthly	4.666,67	3,00	**14.000,00**		Yes, WP3, WP4	REC Expert Roles: The REC Consultant provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participating in Train-of-Trainers sessions, supporting stakeholder engagement, and ensuring the project aligns with best practices and industry standards.
	Other							
	Senior experts/advisors/researchers	monthly	2.400,00	2,50	**6.000,00**		Yes, WP3, WP4	Senior Expert
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total employees (or equivalent)	**20.000,00**			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Select a staff category	monthly	0,00	0,00	**0,00**			
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			
				Total natural persons under direct contract and seconded persons	**0,00**			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners/ natural person beneficiaries without salary	daily	0,00	0,00	**0,00**			
				Total SME owners and natural person beneficiaries without salary	**0,00**			
				Total personnel for this WP	**20.000,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**							
	A.1 Employees (or equivalent)							
	Technical personnel	monthly	1.000,00	14,00	**14.000,00**		Yes, WP2, WP4	The REC Consultant, with technical expertise provided by the Energy Advisor team, will ensure the effective development and implementation of the REC initiative. This role involves providing strategic guidance, aligning the project with industry best practices, and ensuring regulatory compliance. The consultant will also participate in Train-of-Trainers sessions to enhance knowledge transfer and support stakeholder engagement to facilitate collaboration. By leveraging Energy Advisor's extensive experience, the initiative will be implemented efficiently and effectively, delivering measurable impact.
	Technical personnel	monthly	1.000,00	14,00	**14.000,00**		Yes, WP2, WP4	The REC Consultant, with technical expertise provided by the Energy Advisor team, will ensure the effective development and implementation of the REC initiative. This role involves providing strategic guidance, aligning the project with industry best practices, and ensuring regulatory compliance. The consultant will also participate in Train-of-Trainers sessions to enhance knowledge transfer and support stakeholder engagement to facilitate collaboration. By leveraging Energy Advisor's extensive experience, the initiative will be implemented efficiently and effectively, delivering measurable impact.
	Other							
	[category 1]	monthly	0,00	0,00	**0,00**			
	[category 2]	monthly	0,00	0,00	**0,00**			

				Total employees (or equivalent)	28.000,00			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Junior experts / advisors / researchers	monthly	2.666,67	4,20	11.200,00			REC Expert Roles: The REC Expert provides expert guidance on the development and implementation of the REC initiative. Key responsibilities include offering consultancy for REC development, participation
	Select a staff category	monthly	0,00	0,00	0,00			
	Other							
	[category 1]	monthly	0,00	0,00	0,00			
	[category 2]	monthly	0,00	0,00	0,00			
				Total natural persons under direct contract and seconded persons	11.200,00			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners / natural person beneficiaries without salary	daily	0,00	0,00	0,00			
				Total SME owners and natural person beneficiaries without salary	0,00			
				Total personnel for this WP	39.200,00			
WORK PACKAGE 4	COMMUNICATION AND DISSEMINATION							
	A.1 Employees (or equivalent)							
	Administrative personnel	monthly	2.400,00	6,00	14.400,00		Yes, WP1, WP2, WP3	Communication manager Roles: The Communication Manager is responsible for developing and executing communication strategies to promote the project. Key duties include ensuring EU visibility, managing social media, creating content, coordinating public relations efforts, and ensuring clear and effective messaging to stakeholders and the public.
	Select a staff category	monthly	0,00	0,00	0,00			
	Other							
	[category 1]	monthly	0,00	0,00	0,00			
	[category 2]	monthly	0,00	0,00	0,00			
				Total employees (or equivalent)	14.400,00			
	A.2 + A.3 Natural persons under direct contract and seconded persons							
	Select a staff category	monthly	0,00	0,00	0,00			
	Select a staff category	monthly	0,00	0,00	0,00			
	Other							
	[category 1]	monthly	0,00	0,00	0,00			
	[category 2]	monthly	0,00	0,00	0,00			
				Total natural persons under direct contract and seconded persons	0,00			
	A.4 SME owners and natural person beneficiaries without salary							
	SME owners / natural person beneficiaries without salary	daily	0,00	0,00	0,00			
				Total SME owners and natural person beneficiaries without salary	0,00			
				Total personnel for this WP	14.400,00			
				Total personnel (all WPs)	114.800,00			

B. Subcontracting costs

	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of subcontracted project tasks/activities

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	Expert for Results and Impact Report	2.500,00		No	T3.7 Subcontracting cost for expert for an Impact Report on REC results, key learnings. Format: .pdf, Language: eng, 15 pages
	Total subcontracting for this WP	**2.500,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
	1 [Subcontract short name]	0,00			
	2 [Subcontract short name]	0,00			
	Total subcontracting for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
	Voucher for Legal Support - REC 1, REC 2, REC 3	15.000,00		No	Renergia: As a project partner, we will provide legal and economic consultancy services to the beneficiaries (REC 1, REC 2, REC 3) through subcontracted services, as our core expertise is technical. The selected beneficiaries will receive support in key areas, including but not limited to: technical analysis of the most suitable technological options for equipment, optimization of each REC project, development and negotiation of optimal grid access conditions, legal and regulatory advisory, feasibility studies, and technical expertise. Energy Advisor will oversee the provision of these services, ensuring that beneficiaries receive high-quality, specialized consultancy tailored to their specific needs.
	Voucher for Economical Analysis - REC 1, REC 2, REC 3	15.000,00		No	Renergia: As a project partner, we will provide legal and economic consultancy services to the beneficiaries (REC 1, REC 2, REC 3) through subcontracted services, as our core expertise is technical. The selected beneficiaries will receive support in key areas, including but not limited to: technical analysis of the most suitable technological options for equipment, optimization of each REC project, development and negotiation of optimal grid access conditions, legal and regulatory advisory, feasibility studies, and technical expertise. Energy Advisor will oversee the provision of these services, ensuring that beneficiaries receive high-quality, specialized consultancy tailored to their specific needs.
	REC Expert for TOT Session	1.500,00		No	Subcontracting cost for an REC expert for TOT session in Romania, one day event.
	Total subcontracting for this WP	**31.500,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
	1 Digital Expert	2.000,00		No	T4.7 Subcontracting cost for creating a Video and Project results. (2-3 minutes)
	Total subcontracting for this WP	**2.000,00**			

Total subcontracting (all WPs)	**36.000,00**

C. Purchase costs

C.1 Travel and subsistence

		Costs (actual costs)	Costs (unit cost)				Also part of other work packages? YES/NO and which WP	Description (e.g. international/not international; place of activity/destination; number of days; number of persons (speakers, personnel and participants whose costs are covered); transport means; average price per person; subsistence costs/daily allowances)
			Amount per unit	Number of units	Total (EUR)			
WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**							
	Total travel costs for this WP	**0,00**						
	Total accommodation costs for this WP	**0,00**						
	Total subsistence costs for this WP	**0,00**						
	Total travel for this WP	**0,00**						
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**							

	1 Study Visit to Netherlands						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	No	T2.4 Travel cost for study visit, local transfer at relevant oganizations, 3 project staff x 2 days event. Cost per distance band for air or combined air/rail travel.
	Accommodation costs	0,00	133,00	9,00	**1.197,00**	No	T2.4 Accomodation costs for study visit at relevant oganizations, 3 project team members x 3 nights
	Subsistence costs	0,00	103,00	12,00	**1.236,00**	No	T2.4 SUbsistance costs for study visit at relevant oganizations, 3 project team members x 4 days
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.095,00**					
	Total accommodation costs for this travel	**1.197,00**					
	Total subsistence costs for this travel	**1.236,00**					
	Total travel	**3.528,00**					
	Total travel costs for this WP	**1.095,00**					
	Total accommodation costs for this WP	**1.197,00**					
	Total subsistence costs for this WP	**1.236,00**					
	Total travel for this WP	**3.528,00**					
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**						
	REC 1 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 1 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					

	Total travel	**450,00**					
	REC 2 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 2 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**450,00**					
	REC 3 Consultancy Services						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	150,00	3,00	**450,00**	No	Fuel expenses for 3 regional visits to REC 3 within the following activities: T3.2 Needs assessment for each REC selected, T3.3 Provide in-house advisory services, T3.6 Monitor Voucher System implementation
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**450,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**450,00**					
	4 Train of Trainers + Steering Committee, Moldova						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		

	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	340,00	3,00	**1.020,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Moldova - 2 days x 3 project staff. Cost per distance band for air or combined air/rail travel
	Accommodation costs	0,00	133,00	9,00	**1.197,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	80,00	12,00	**960,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.020,00**					
	Total accommodation costs for this travel	**1.197,00**					
	Total subsistence costs for this travel	**960,00**					
	Total travel	**3.177,00**					
	5 Train of Trainers + Steering Committee, Italy						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	365,00	3,00	**1.095,00**	Yes, WP1	T3.1 Travel costs for participation to Train of Trainers and SCOM in Italy - 2 days x 3 project staff. Cost per distance band for air or combined air/rail travel
	Accommodation costs	0,00	114,00	9,00	**1.026,00**	Yes, WP1	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	98,00	12,00	**1.176,00**	Yes, WP1	T.3.1 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	365,00	3,00	**1.095,00**	No	T3.1 REC representatives will participate to TOT events from Italy - 3 persons x 2 days. Cost per distance band for air or combined air/rail travel.
	Accommodation costs	0,00	114,00	9,00	**1.026,00**	No	T3.1 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	98,00	12,00	**1.176,00**	No	T.3.1 Subsistance 3 pers x 4 days
	Total travel costs for this travel	**2.190,00**					
	Total accommodation costs for this travel	**2.052,00**					
	Total subsistence costs for this travel	**2.352,00**					
	Total travel	**6.594,00**					
	Total travel costs for this WP	**4.560,00**					
	Total accommodation costs for this WP	**3.249,00**					
	Total subsistence costs for this WP	**3.312,00**					
	Total travel for this WP	**11.121,00**					
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**						
	1 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		

	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	2 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	3 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		

	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	4 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	5 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					

	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	6 Call for expression of interest - dissemination session						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	200,00	1,00	**200,00**	No	T4.5 Fuel expenses for regional travel for dissemination session in regions, average distance: 200km
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**200,00**					
	Total accommodation costs for this travel	**0,00**					
	Total subsistence costs for this travel	**0,00**					
	Total travel	**200,00**					
	7 Transnational Dissemination Event in Moldova						
	Speakers						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Personnel						
	Travel costs	0,00	340,00	3,00	**1.020,00**	No	T4.6 ODA will host a Transnational Learning Event and an exhibition space that will take place within the annual international conference Antreprenor Expo. A learning pannel dedicated to REC practices and benefits will be organized with the participations of PPs. Travel costs for 3 project staff. Cost per distance band for air or combined air/rail travel
	Accommodation costs	0,00	133,00	9,00	**1.197,00**	No	T4.6 Accomodation 3 pers x 3 nights
	Subsistence costs	0,00	80,00	12,00	**960,00**	No	T4.6 Subsistance 3 pers x 4 days
	Participants						
	Travel costs	0,00	0,00	0,00	**0,00**		
	Accommodation costs	0,00	0,00	0,00	**0,00**		
	Subsistence costs	0,00	0,00	0,00	**0,00**		
	Total travel costs for this travel	**1.020,00**					
	Total accommodation costs for this travel	**1.197,00**					
	Total subsistence costs for this travel	**960,00**					
	Total travel	**3.177,00**					
	8 Final Conference + Steering Committee, Slovenia						
	Speakers						

Travel costs	0,00	0,00	0,00	**0,00**		
Accommodation costs	0,00	0,00	0,00	**0,00**		
Subsistence costs	0,00	0,00	0,00	**0,00**		
Personnel						
Travel costs	0,00	340,00	3,00	**1.020,00**	Yes, WP1	T4.10 Travel for staff team participation to Final conference and SCOM in Slovenia, 3 pers x 2 days. Cost per distance band for air or combined air/rail travel.
Accommodation costs	0,00	113,00	9,00	**1.017,00**	Yes, WP1	T4.10 Accomodation for 3 pers x 3 nights
Subsistence costs	0,00	84,00	12,00	**1.008,00**	Yes, WP1	T4.10 Subsistance for 3 pers x 4 days
Participants						
Travel costs	0,00	340,00	6,00	**2.040,00**	No	T4.10 Travel for REC representatives to Final conference in Slovenia, 6 pers x 2 days. Cost per distance band for air or combined air/rail travel.
Accommodation costs	0,00	113,00	18,00	**2.034,00**	No	T4.10 Accomodation for 6 pers x 3 nights
Subsistence costs	0,00	84,00	24,00	**2.016,00**	No	T4.10 Subsistance for 6 pers x 4 days
Total travel costs for this travel	**3.060,00**					
Total accommodation costs for this travel	**3.051,00**					
Total subsistence costs for this travel	**3.024,00**					
Total travel	**9.135,00**					
Total travel costs for this WP	**5.280,00**					
Total accommodation costs for this WP	**4.248,00**					
Total subsistence costs for this WP	**3.984,00**					
Total travel for this WP	**13.512,00**					

Total travel costs (all WPs)	**10.935,00**
Total accommodation (all WPs)	**8.694,00**
Total subsistence (all WPs)	**8.532,00**
Total travel and subsistence (all WPs)	**28.161,00**

C.2 Equipment

WORK PACKAGE 1 — **PROJECT MANAGEMENT AND COORDINATION**

C.2.1 Purchase (depreciation/full cost)

	Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d	e =(c/b *d) * a		
1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
2 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
				Total depreciation	**0,00**		

C.2.2 Rental and leasing (rate of use/full cost)

	Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d= a*b*c		

	1 [Equipment short name]	0,00	0,00	0%	**0,00**		
	2 [Equipment short name]	0,00	0,00	0%	**0,00**		
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		**0,00**		
				Total rental and leasing	**0,00**		
				Total equipment for this WP	**0,00**		

WORK PACKAGE 2 — **SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**

C.2.1 Purchase (depreciation / full cost)

	Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d	e = (c/b *d) * a		
1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
2 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
				Total depreciation	**0,00**		

C.2.2 Rental and leasing (rate of use / full cost)

	Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d= a*b*c		
1 [Equipment short name]	0,00	0,00	0%	**0,00**		
2 [Equipment short name]	0,00	0,00	0%	**0,00**		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		**0,00**		
			Total rental and leasing	**0,00**		
			Total equipment for this WP	**0,00**		

WORK PACKAGE 3 — **TAILORED SUPPORT FOR REC BENEFICIARIES**

C.2.1 Purchase (depreciation / full cost)

	Costs (actual costs)					Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d	e = (c/b *d) * a		
1 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
2 [Equipment short name]	0,00	0	0,00	0%	**0,00**		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**		
				Total depreciation	**0,00**		

C.2.2 Rental and leasing (rate of use / full cost)

	Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
	Monthly rent/fee	Number of months of use for the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)		
	a	b	c	d= a*b*c		
1 [Equipment short name]	0,00	0,00	0%	**0,00**		
2 [Equipment short name]	0,00	0,00	0%	**0,00**		
3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement		**0,00**		
			Total rental and leasing	**0,00**		

					Total equipment for this WP	**0,00**	
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**						
	C.2.1 Purchase (depreciation / full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Price	Depreciation method (e.g. 36 month or 60 month)	Number of months allocated to the action	Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	
		a	b	c	d	e =(c/b *d) * a	
	1 [Equipment short name]	0,00	0	0,00	0%	**0,00**	
	2 [Equipment short name]	0,00	0	0,00	0%	**0,00**	
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**	
					Total depreciation	**0,00**	
	C.2.2 Rental and leasing (rate of use / full cost)						
		Costs (actual costs)				Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the equipment is needed
		Monthly rent/fee	Number of months of use for the action		Rate of use for the action (100% or less if used also for other purposes)	Total (EUR)	
		a	b		c	d= a*b*c	
	1 [Equipment short name]	0,00	0,00		0%	**0,00**	
	2 [Equipment short name]	0,00	0,00		0%	**0,00**	
	3 [Equipment short name]	0,00	ATTENTION! Can be used only if full cost option in the grant agreement			**0,00**	
					Total rental and leasing	**0,00**	
					Total equipment for this WP	**0,00**	
					Total equipment (all WPs)	**0,00**	

C.3 Other goods, works and services

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			

	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	5.000,00		Yes WP1	T1.2 Third SCOM will be organized in Romania together with third ToT event. 3 representatives from each PPs will participate to the event, including SCOM members and REC consultants. External expert in REC will conduct the ToT session. The cost includes, venue rental, equipment and catering costs x 2 days x 25 participants
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	[5 short name other]	0,00			
	[6 short name other]	0,00			
	Total goods, works and services for this WP	**5.000,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
		Costs (actual costs)		Also part of other work packages? YES/NO and which WP	Description of tasks/activities for which the goods/services are needed; types of goods services needed; how much
	Consumables	0,00			
	Conferences, seminars, workshops, trainings & events	0,00			
	Information & publications	0,00			
	Other expenses				
	1 IPR costs	0,00			
	2 Bank fees (pre-financing guarantee)	0,00			
	3 Audit fees (CFS)	0,00			
	4 Project evaluation	0,00			
	5 Promotional materials	4.500,00		Yes, WP1, WP2, WP3	T4.1 Costs for 1 roll-up, 7 posters and 100 promotional materials packages for Project Stakeholders
	6 Digital Campaign	500,00		Yes, WP2, WP3	T4.4 This budget is allocated for targeted social media promotions to increase visibility and engagement of major project activities, especially REC call for interest. Sponsored posts will help reach a broader audience, ensuring key stakeholders and the public are informed about the initiative. Around 4 social media posts will be sponsored by Renergia on Facebook, Youtube or LinkedIn.

	7 Rec launching event	1.500,00		Yes, WP2	T2.4 This budget covers venue equipment rental and catering for a half day event to officialy launch of the RECs established by the project. Maximum number of participants: 25
	8 Dissemination sessions	1.200,00		Yes, WP2	T4.5 The budget covers organization of 6 dissemination sessions in regions to promote call for expression of interest for around 15 persons each = 90 persons in total.
	Total goods, works and services for this WP	**7.700,00**			
	Total goods, works and services (all WPs)	**12.700,00**			
			Total purchase costs (all WPs)	**40.861,00**	

D. Other cost categories

D.1. Financial support to third parties

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			
	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
	Financial support to third parties	Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of support scheme (estimated number of recipients; maximum amount per recipient)
	[Support scheme short name]	0,00			

	[Support scheme short name]	0,00			
		0,00			
	Total other cost category D.1 for this WP	**0,00**			

Total D.1 (all WPs)	**0,00**	

D.2 PPI procurement costs

WORK PACKAGE 1	**PROJECT MANAGEMENT AND COORDINATION**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 2	**SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 3	**TAILORED SUPPORT FOR REC BENEFICIARIES**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			
WORK PACKAGE 4	**COMMUNICATION AND DISSEMINATION**				
		Costs (actual costs)		Also used for other work packages? YES/NO and which WP	Description of the tasks/activities
	Other cost category D.2	0,00			
	Total other cost category D.2 for this WP	**0,00**			

Total D.2 (all WPs)	**0,00**
Total other cost categories (all WPs)	**0,00**

E. Indirect costs

		Costs (flat-rate)	
ALL WORK PACKAGES	Total estimated direct costs (on which indirect cost flat-rate is based, see GA eligibility article)	191.661,00	
	Flat-rate (%)	7%	! ATTENTION! Check that the rate is in line with the call conditions. Put 0% if you receive an EU Operating Grant and are not eligible to charge indirect costs*

	Total indirect costs	13.416,27		
	Total indirect costs	**13.416,27**		
			TOTAL COSTS PARTICIPANT	**205.077,27**

PROJECT INCOME

EU CONTRIBUTION (GRANT)

		Amount (EUR)	
	Total costs	205.077,27	
	Single Funding rate (%)	75%	! Enter funding rate from the call conditions.
	Maximum EU contribution	153.807,95	
	Requested EU contribution	**153.807,94**	! In order to avoid rounding issues, please request 1 cent less than the maximum EU contribution.
	EU CONTRIBUTION	**153.807,94**	

REVENUES AND CONTRIBUTIONS BY THIRD PARTIES

Revenues

Income generated by the action

		Amount (EUR)		Description of the income (type of generated income and number of users, etc)
ALL WORK PACKAGES	Estimated income generated by the action	0,00		
	Total income generated by the action	**0,00**		
	Revenues	**0,00**		

In-kind contributions by third parties

In-kind contributions by third parties

		Amount (EUR)		Description of the contribution (type of contribution, donor, purpose etc)
ALL WORK PACKAGES	Estimated in-kind contributions by third parties	0,00		
	Total in-kind contributions	**0,00**		
	In-kind contributions	**0,00**		

Financial contributions by third parties

Financial contributions by third parties

		Amount (EUR)		Description of the contribution (type of contribution, donor, purpose, etc)
ALL WORK PACKAGES	Estimated financial contributions by third parties	0,00		

Associated with document Ref. Ares(2025)10291590 - 25/11/2025

	Total financial contributions	**0,00**						
	Financial contributions	**0,00**						
TOTAL REVENUES AND CONTRIBUTIONS BY THIRD PARTIES		**0,00**						
OWN RESOURCES								
		Amount (EUR)						
	Own resources	51.269,33						
OWN RESOURCES		**51.269,33**						
TOTAL INCOME PARTICIPANT		**205.077,27**						

DETAILED BUDGET TABLE (ACTION GRANTS)

Project number:	211122709
Project acronym:	REC4SMEs
Participant short name:	Renergia
Participant PIC:	881549872

CONSOLIDATED COSTS PER WORK PACKAGE (PER PARTICIPANT)

COSTS PER WORK PACKAGE

	A.1 Employees A.2 + A.3 Natural persons under direct contract and seconded persons a1 - a2	A.4 SME owners a3	B. Subcontracting costs b	C. Purchase costs						D. Other cost categories		E. Indirect costs	Total
				C.1 Travel and subsistence c1	C.1 Travel c1a	C.1 Accommodation c1b	C.1 Subsistence c1c	C.2 Equipment c2	C.3 Other goods, work and services c3	D.1 Financial support to third parties d1	D.2 PPI procurement costs d2	e = flat-rate * (a1 + a2 + a3 + a5 + b [+ c1] + [c1a + c1b + c1c] + c2 + c3 + d1 + d2 + d3 + d4 + d5 + d6)	
WP1 PROJECT MANAGEMENT AND COORDINATION	41.200,00	0,00	2.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00		43.700,00
WP2 SUPPORTING THE ESTABLISHMENT OF RECS THROUGH CALLS FOR PROPOSALS	20.000,00	0,00	0,00	3.528,00	1.095,00	1.197,00	1.236,00	0,00	0,00	0,00	0,00		23.528,00
WP3 TAILORED SUPPORT FOR REC BENEFICIARIES	39.200,00	0,00	31.500,00	11.121,00	4.560,00	3.249,00	3.312,00	0,00	5.000,00	0,00	0,00		86.821,00
WP4 COMMUNICATION AND DISSEMINATION	14.400,00	0,00	2.000,00	13.512,00	5.280,00	4.248,00	3.984,00	0,00	7.700,00	0,00	0,00		37.612,00
TOTAL COSTS PARTICIPANT	114.800,00	0,00	36.000,00	28.161,00	10.935,00	8.694,00	8.532,00	0,00	12.700,00	0,00	0,00	13.416,27	205.077,27

DETAILED BUDGET TABLE (ACTION GRANTS)

Project number:	211122709
Project acronym:	REC4SMEs

ATTENTION! Delete columns that do not apply for your grant.

CONSOLIDATED COSTS PER WORK PACKAGE 1 (PROJECT)

PROJECT COSTS PER WORK PACKAGE

	A.1 Employees A.2 + A.3 Natural persons under direct contract and seconded persons a1 - a2	A.4 SME owners a3	B. Subcontracting costs b	C. Purchase costs						D. Other cost categories		E. Indirect costs	Total
				C.1 Travel and subsistence c1	C.1 Travel c1a	C.1 Accommodation c1b	C.1 Subsistence c1c	C.2 Equipment c2	C.3 Other goods, works and services c3	D.1 Financial support to third parties d1	D.2 PPI procurement costs d2	e = flat-rate * (a1 + a2 + a3 + a5 + b [+ c1] + [c1a + c1b + c1c] + c2 + c3 + d1 + d2 + d3 + d4 + d5 + d6)	
PARTICIPANT ODA													
TOTAL COSTS PARTICIPANT (Proposal Step)	55.200,00	0,00	4.000,00	1.600,00	800,00	500,00	300,00	0,00	0,00	0,00	0,00	4.256,00	65.056,00
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	55.200,00	0,00	4.000,00	1.540,00	858,00	274,00	408,00	0,00	0,00	0,00	0,00	4.251,80	64.991,80
PARTICIPANT ITC													
TOTAL COSTS PARTICIPANT (Proposal Step)	54.480,00	0,00	2.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	3.988,60	60.968,60
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	54.480,00	0,00	2.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	3.988,60	60.968,60
PARTICIPANT DBA SPA													
TOTAL COSTS PARTICIPANT (Proposal Step)	57.600,00	0,00	2.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	4.207,00	64.307,00
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	57.600,00	0,00	2.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	4.207,00	64.307,00
PARTICIPANT Renergia													
TOTAL COSTS PARTICIPANT (Proposal Step)	31.200,00	0,00	12.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	3.059,00	46.759,00
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	41.200,00	0,00	2.500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	3.059,00	46.759,00

CONSOLIDATED COSTS PER WORK PACKAGE 2 (PROJECT)

PROJECT COSTS PER WORK PACKAGE

	A.1 Employees A.2 + A.3 Natural persons under direct contract and seconded persons a1 - a2	A.4 SME owners a3	B. Subcontracting costs b	C. Purchase costs						D. Other cost categories		E. Indirect costs	Total
				C.1 Travel and subsistence c1	C.1 Travel c1a	C.1 Accommodation c1b	C.1 Subsistence c1c	C.2 Equipment c2	C.3 Other goods, works and services c3	D.1 Financial support to third parties d1	0 d2	e = flat-rate * (a1 + a2 + a3 + a5 + b [+ c1] + [c1a + c1b + c1c] + c2 + c3 + d1 + d2 + d3 + d4 + d5 + d6)	
PARTICIPANT ODA													
TOTAL COSTS PARTICIPANT (Proposal Step)	14.000,00	0,00	0,00	4.140,00	1.500,00	1.800,00	840,00	0,00	0,00	0,00	0,00	1.269,80	19.409,80
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	14.000,00	0,00	0,00	3.720,00	1.287,00	1.197,00	1.236,00	0,00	0,00	0,00	0,00	1.240,40	18.960,40
PARTICIPANT ITC													
TOTAL COSTS PARTICIPANT (Proposal Step)	14.000,00	0,00	0,00	4.140,00	1.500,00	1.800,00	840,00	0,00	0,00	0,00	0,00	1.269,80	19.409,80
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	14.000,00	0,00	0,00	3.528,00	1.095,00	1.197,00	1.236,00	0,00	0,00	0,00	0,00	1.226,96	18.754,96
PARTICIPANT DBA SPA													
TOTAL COSTS PARTICIPANT (Proposal Step)	30.960,00	0,00	0,00	3.900,00	1.350,00	1.350,00	1.200,00	0,00	0,00	0,00	0,00	2.440,20	37.300,20
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	30.960,00	0,00	0,00	3.528,00	1.095,00	1.197,00	1.236,00	0,00	0,00	0,00	0,00	2.414,16	36.902,16
PARTICIPANT Renergia													
TOTAL COSTS PARTICIPANT (Proposal Step)	20.000,00	0,00	0,00	4.140,00	1.500,00	1.800,00	840,00	0,00	0,00	0,00	0,00	1.689,80	25.829,80
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	20.000,00	0,00	0,00	3.528,00	1.095,00	1.197,00	1.236,00	0,00	0,00	0,00	0,00	1.646,96	25.174,96

CONSOLIDATED COSTS PER WORK PACKAGE 3 (PROJECT)

PROJECT COSTS PER WORK PACKAGE

	A.1 Employees A.2 + A.3 Natural persons under direct contract and seconded persons	A.4 SME owners	B. Subcontracting costs	C. Purchase costs						D. Other cost categories		E. Indirect costs	Total
				C.1 Travel and subsistence	C.1 Travel	C.1 Accommodation	C.1 Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties	0		
	a1 - a2	a3	b	c1	c1a	c1b	c1c	c2	c3	d1	d2	e = flat-rate * (a1 + a2 + a3 + a5 + b [+ c1] + [c1a + c1b + c1c] + c2 + c3 + d1 + d2 + d3 + d4 + d5 + d6)	
PARTICIPANT ODA													
TOTAL COSTS PARTICIPANT (Proposal Step)	19.600,00	0,00	66.500,00	16.770,00	6.450,00	7.200,00	3.120,00	0,00	5.000,00	0,00	0,00	7.550,90	115.420,90
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	19.600,00	0,00	66.500,00	13.434,00	5.580,00	4.014,00	3.840,00	0,00	5.000,00	0,00	0,00	7.317,38	111.851,38
PARTICIPANT ITC													
TOTAL COSTS PARTICIPANT (Proposal Step)	19.600,00	0,00	60.000,00	21.600,00	8.250,00	9.450,00	3.900,00	0,00	6.000,00	0,00	0,00	7.504,00	114.704,00
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	19.600,00	0,00	60.000,00	16.686,00	6.675,00	5.211,00	4.800,00	0,00	6.000,00	0,00	0,00	7.160,02	109.446,02
PARTICIPANT DBA SPA													
TOTAL COSTS PARTICIPANT (Proposal Step)	54.180,00	0,00	30.000,00	11.880,00	4.950,00	4.050,00	2.880,00	0,00	7.000,00	0,00	0,00	7.214,20	110.274,20
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	54.180,00	0,00	30.000,00	10.242,00	4.635,00	3.159,00	2.448,00	0,00	7.000,00	0,00	0,00	7.099,54	108.521,54
PARTICIPANT Renergia													
TOTAL COSTS PARTICIPANT (Proposal Step)	39.200,00	0,00	31.500,00	14.400,00	5.550,00	6.390,00	2.460,00	0,00	5.000,00	0,00	0,00	6.307,00	96.407,00
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	39.200,00	0,00	31.500,00	11.121,00	4.560,00	3.249,00	3.312,00	0,00	5.000,00	0,00	0,00	6.077,47	92.898,47

CONSOLIDATED COSTS PER WORK PACKAGE 4 (PROJECT)

PROJECT COSTS PER WORK PACKAGE

	A.1 Employees A.2 + A.3 Natural persons under direct contract and seconded persons	A.4 SME owners	B. Subcontracting costs	C. Purchase costs						D. Other cost categories		E. Indirect costs	Total
				C.1 Travel and subsistence	C.1 Travel	C.1 Accommodation	C.1 Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties	Which type of funding rate?		
	a1 - a2	a3	b	c1	c1a	c1b	c1c	c2	c3	d1	d2	e = flat-rate * (a1 + a2 + a3 + a5 + b [+ c1] + [c1a + c1b + c1c] + c2 + c3 + d1 + d2 + d3 + d4 + d5 + d6)	
PARTICIPANT ODA													
TOTAL COSTS PARTICIPANT (Proposal Step)	12.000,00	0,00	3.000,00	11.310,00	4.200,00	4.590,00	2.520,00	0,00	23.200,00	0,00	0,00	3.465,70	52.975,70
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	12.000,00	0,00	3.000,00	9.960,00	3.885,00	3.051,00	3.024,00	0,00	21.700,00	0,00	0,00	3.266,20	49.926,20
PARTICIPANT ITC													
TOTAL COSTS PARTICIPANT (Proposal Step)	14.400,00	0,00	2.000,00	5.730,00	2.700,00	2.250,00	780,00	0,00	12.700,00	0,00	0,00	2.438,10	37.268,10
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	14.400,00	0,00	2.000,00	4.452,00	2.295,00	1.197,00	960,00	0,00	10.700,00	0,00	0,00	2.208,64	33.760,64
PARTICIPANT DBA SPA													
TOTAL COSTS PARTICIPANT (Proposal Step)	27.864,00	0,00	2.000,00	14.610,00	4.650,00	5.400,00	4.560,00	0,00	9.700,00	0,00	0,00	3.792,18	57.966,18
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	27.864,00	0,00	2.000,00	13.587,00	5.355,00	4.248,00	3.984,00	0,00	7.700,00	0,00	0,00	3.580,57	54.731,57
PARTICIPANT Renergia													
TOTAL COSTS PARTICIPANT (Proposal Step)	14.400,00	0,00	2.000,00	16.140,00	6.000,00	6.840,00	3.300,00	0,00	9.700,00	0,00	0,00	2.956,80	45.196,80
TOTAL COSTS PARTICIPANT (Grant Preparation Step)	14.400,00	0,00	2.000,00	13.512,00	5.280,00	4.248,00	3.984,00	0,00	7.700,00	0,00	0,00	2.632,84	40.244,84

ANNEX 2

ESTIMATED BUDGET FOR THE ACTION

	Estimated eligible[1] costs (per budget category)												Estimated EU contribution[2]			
	Direct costs										Indirect costs	Total costs	EU contribution to eligible costs			Maximum grant amount[6]
	A. Personnel costs		B. Subcontracting costs	C. Purchase costs					D. Other cost categories		E. Indirect costs[3]		Funding rate %[4]	Maximum EU contribution[5]	Requested EU contribution	
	A.1 Employees (or equivalent) A.2 Natural persons under direct contract A.3 Seconded persons	A.4 SME owners and natural person beneficiaries	B. Subcontracting	C.1 Travel and subsistence			C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs					
				Travel	Accommodation	Subsistence										
Forms of funding	Actual costs	Unit costs[7]	Actual costs	Unit[7] or actual costs	Unit[7] or actual costs	Unit[7] or actual costs	Actual costs	Actual costs	Actual costs	Unit costs[7]	Flat-rate costs[8]					
	a1	a3	b	c1a	c1b	c1c	c2	c3	d1a	d1b	f = a+b+c+d+e		U	g = f * U%	h	m
1 - ODA	100 800.00	0.00	73 500.00	11 610.00	8 536.00	8 508.00	0.00	26 700.00	0.00	0.00	16 075.78	245 729.78	75	184 297.34	184 297.33	184 297.33
2 - ITC	102 480.00	0.00	64 500.00	10 065.00	7 605.00	6 996.00	0.00	16 700.00	0.00	0.00	14 584.22	222 930.22	75	167 197.67	167 197.65	167 197.65
3 - DBA SPA	170 604.00	0.00	34 500.00	11 085.00	8 604.00	7 668.00	0.00	14 700.00	0.00	0.00	17 301.27	264 462.27	75	198 346.70	198 346.69	198 346.69
4 - Renergia	114 800.00	0.00	36 000.00	10 935.00	8 694.00	8 532.00	0.00	12 700.00	0.00	0.00	13 416.27	205 077.27	75	153 807.95	153 807.94	153 807.94
5 - SIAV																
Σ consortium	488 684.00	0.00	208 500.00	43 695.00	33 439.00	31 704.00	0.00	70 800.00	0.00	0.00	61 377.54	938 199.54		703 649.66	703 649.61	703 649.61

[1] See Article 6 for the eligibility conditions. All amounts must be expressed in EUR (see Article 21 for the conversion rules).
[2] The consortium remains free to decide on a different internal distribution of the EU funding (via the consortium agreement; see Article 7).
[3] Indirect costs already covered by an operating grant (received under any EU funding programme) are ineligible (see Article 6.3). Therefore, a beneficiary/affiliated entity that receives an operating grant during the action duration cannot declare indirect costs for the year(s)/reporting period(s) covered by the operating grant, unless they can demonstrate that the operating grant does not cover any costs of the action. This requires specific accounting tools. Please immediately contact us via the EU Funding & Tenders Portal for details.
[4] See Data Sheet for the funding rate(s).
[5] This is the theoretical amount of the EU contribution to costs, if the reimbursement rate is applied to all the budgeted costs. This theoretical amount is then capped by the 'maximum grant amount'.
[6] The 'maximum grant amount' is the maximum grant amount decided by the EU. It normally corresponds to the requested grant, but may be lower.
[7] See Annex 2a 'Additional information on the estimated budget' for the details (units, cost per unit).
[8] See Data Sheet for the flat-rate.